



Wednesday, August 10, 2022
Board Meeting Minutes

2A

*BOARD MEETING IN PERSON AND BY TELEPHONE AND VIDEO CONFERENCE CALL

Date: September 14, 2022

Authorized Signature: *Barbara Boyer*

DIRECTORS:	Present	PARTNERS/GUESTS:	Present	SWCD/NRCS:	Present
Barbara Boyer	<input checked="" type="checkbox"/>	Thomas Hoskins	<input checked="" type="checkbox"/>	Larry Ojua	<input checked="" type="checkbox"/>
Gordon Cook	<input checked="" type="checkbox"/>	Sergio Villasenor	<input checked="" type="checkbox"/>	Allison Schwister	<input checked="" type="checkbox"/>
Dave Cruickshank	<input checked="" type="checkbox"/>	Karyn Hanson	<input checked="" type="checkbox"/>	Keith Nasman	<input checked="" type="checkbox"/>
Pat FitzGerald	<input checked="" type="checkbox"/>		<input type="checkbox"/>	Amie Loop-Frison	<input checked="" type="checkbox"/>
Leo Krick	<input checked="" type="checkbox"/>	SWCD/NRCS:	<input type="checkbox"/>	Brady Watcherson	<input checked="" type="checkbox"/>
Ximena Orrego	<input checked="" type="checkbox"/>	Josh Togstad	<input type="checkbox"/>	Jordan Anderson	<input checked="" type="checkbox"/>
Sam Sweeney	<input checked="" type="checkbox"/>	Jacob Rose	<input checked="" type="checkbox"/>	Andy Bleckinger	<input checked="" type="checkbox"/>

1) CALL TO ORDER & LATE AGENDA ITEMS: Barbara Boyer called the meeting to order at 7:32 a.m.

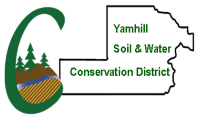
Note: Today’s meeting convened in a public setting at the at the Yamhill Valley Heritage Center, 11275 SW Durham Lane, McMinnville. The meeting was also held by telephone and video conference call. Information and access codes were provided in advance on the district’s website, the local newspaper (News Register) and sent with board packets to the district’s distribution list.

2) BOARD MINUTES: The board reviewed the minutes from the July 2022 board meeting. Dave Cruickshank moved, and Pat FitzGerald seconded a motion to accept the minutes as presented. The motion passed unanimously.

VOTE RECORD: Approve July 2022 Board Minutes as presented.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ximena Orrego	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3) TREASURER’S REPORT: The board reviewed the July 2022 Treasurer’s Report. Pat FitzGerald moved, and Ximena Orrego seconded a motion to accept the Treasurer’s Report as submitted. The motion passed unanimously.

VOTE RECORD: Approve the July 2022 Treasurer’s Report as presented.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ximena Orrego	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



4) REVIEW CORRESPONDENCE: There was no correspondence to discuss. Staff will bring any significant correspondence or information to the board's attention as appropriate.

5) OLD BUSINESS:

a. ERC Meeting Report

Barbara reported that the ERC (Employee Relations Committee) had successfully completed meetings with the staff. The district has a solid team, and everyone is happy with their role.

6) NEW BUSINESS:

a. MW Restroom Update & Opening Planning

Keith provided an update that plumbing and electrical, painting, and gutters are complete. Soap and toilet tissue dispensers have been installed. The outdoor sinks have also been installed. The contractor will be going over a final checklist and providing keys. Water testing for potability is being investigated, as well as possible signage for potable or non-potable water. Cost estimates for routine cleaning will be obtained. The district will be having a low-key grand opening with volunteers, board members, staff, Marcia Mikesh, Brian O'Neill and partners on August 22nd, 2022, at 10 am. A press release will announce the opening.

7) DISTRICT MANAGEMENT:

a. Staffing Transition

Andy welcomed Brady Watcherson as the new Miller Woods Caretaker and Volunteer Coordinator. He discussed employee policies and procedures being reviewed and an employee handbook in the works. He has been meeting with Larry, working on new file organization, and finishing server work.

b. IT

Andy reported that there were many IT issues after the email migration contract work. Ongoing issues were not being resolved and after discussions with the new IT company did not produce results, Andy took over the IT role and began working with Microsoft support to fix the issues.

c. ODA Capacity Grant Additional Funds

There has been an additional \$21,555 awarded to the Capacity grant due to cost-of-living increases. Staff will be meeting to discuss budget category adjustments and how best to utilize the additional funds.

d. Audit Work

Andy, Larry, and Allison have begun audit preparation work. Andy is finishing the final reporting for the CIG Carbon Farming grant. There is a new safety grant intended for IT security, cameras, etc. Leo wondered if additional security cameras would be needed at Miller Woods restroom. Barbara suggested SAT phones or radios for field staff as a possibility.

8) EDUCATION AND OUTREACH:

Keith met with all district staff and partners to discuss possible outreach opportunities. Larry discussed the potential for using the farm bill for future outreach.



9) **LAND USE:** No discussion on Land Use items.

10) DISTRICT MANAGED PROPERTIES:

a. WWMP Update:

Progress is currently waiting on survey work. Leo and Mary Krick are working on applications and pushing to get the survey work complete. There is an update meeting scheduled with BPA on August 11, 2022.

b. Chegwyn Farms:

Larry discussed the tree removal project on 3 acres along McDonald Lane finishing up today. He suggested that the district consider a maintenance plan involving spraying or cover crop planting for future marketability of the property. Security should be maintained considering the transient issues, and lease renewals should be negotiated with Jack Bernards and T.J. Schmidt. Larry, Andy, and Sam will meet on August 22nd, 2022, to discuss leases.

c. Yamhill Oaks - Masonville & Gopher Valley:

i. Masonville:

Larry reported that Josh has been mowing at Masonville.

ii. Gopher Valley:

Larry shared that Josh had nothing to report for Gopher Valley.

d. Miller Woods:

Larry shared Josh's updates on the restroom project and introduction of Brady.

e. Mt. Richmond:

Larry shared that Josh did not have anything to report on Mt. Richmond.

f. Muddy Valley Habitat Reserve:

Amie reported that the second turtle survey was completed with 237 turtles trapped, 10% of which were new. The next survey will be September 12-14th. Mowing work has been done and USFWS has moved in to begin excavation work for about 3 weeks. Josh and Jacob will continue mowing, spraying, and thinning. The goal of the project is to convert hayfield to wetland prairie and marsh with water moving across the land rather than channelized. This will create a habitat for more diverse species. A board tour is scheduled for August 17th at 9 am, and Josh will be sending out a map.

g. Dupee Valley Reserve:

Josh and Jacob have been working on mowing and spraying at Dupee Valley.

h. Yamhela Oak Conservation Overlook (YOCO):

Larry shared that Josh will be working on mowing at YOCO.

i. Seven H:

The board toured the property on July 19th, 2022, and had a great tour led by Amie and Jim Hay.



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2A

11) NOXIOUS WEED REPORT:

Keith reported that he has been receiving calls on Tansy and had a site visit for Ludwigia. He has been sharing information on watching for Emerald Ash Borer. It was suggested that Cinnabar moth information be shared on the district website regarding Tansy.

12) STAFF REPORTS:

Pat mentioned that exciting work was being done by the district staff. Andy and Jordan attended a seminar on biodynamic farming in vineyards. Some vineyards were working to bring in sheep as part of the biodynamics. A request for a smaller scale no till drill was mentioned.

Jordan discussed a new SIA grant opportunity for the future. Andy mentioned the newsletter would be published the second week of September and shared Sam's article and idea for potential newsletter series.

13) BOARD REPORTS:

Barbara has an upcoming Board of Agriculture meeting. She shared that Director Taylor has been chosen by the Biden administration to serve as International Food Security advisor.

14) AGENCY REPORTS:

Thomas reported that contracts and funding were complete. He presented an update on the Farm Bill that shared 24 contracts were written for a total of \$801,825 in funds. He discussed that forestry funding would see an increase next year as forestry management plans became implementation plans.

Karyn Hanson presented on the Chehalem Mountain groundwater limited area partnership opportunity. She is working to create a collaborative, community network to collect data for more effective land use decision making for the future. YSWCD will be writing a letter of support for her task force and will assist in her efforts to recruit partners and pursue potential grant opportunities.

14) PUBLIC COMMENT:

There was no public comment.

15) ADJOURNMENT:

Barbara Boyer adjourned the meeting at 10:01 a.m.