



Wednesday, May 11, 2022
Board Meeting Minutes

2A

* BOARD MEETING IN PERSON AND BY TELEPHONE AND VIDEO CONFERENCE CALL

Date: 6/8/2022

Authorized Signature: *Barbara Boyer*

DIRECTORS:	Present	PARTNERS/GUESTS:	Present	SWCD/NRCS:	Present
Barbara Boyer	<input checked="" type="checkbox"/>	Luke Westphal	<input checked="" type="checkbox"/>	Larry Ojua	<input checked="" type="checkbox"/>
Gordon Cook	<input checked="" type="checkbox"/>	Casey Kulla	<input checked="" type="checkbox"/>	Allison Schwister	<input checked="" type="checkbox"/>
Dave Cruickshank	<input checked="" type="checkbox"/>	Andy Bleckinger	<input checked="" type="checkbox"/>	Keith Nasman	<input checked="" type="checkbox"/>
Pat FitzGerald	<input type="checkbox"/>		<input type="checkbox"/>	Amie Loop-Frison	<input type="checkbox"/>
Leo Krick	<input checked="" type="checkbox"/>	Ken Nygren	<input checked="" type="checkbox"/>	Josh Togstad	<input checked="" type="checkbox"/>
Ximena Orrego	<input checked="" type="checkbox"/>	Thomas Hoskins	<input checked="" type="checkbox"/>		
Sam Sweeney	<input checked="" type="checkbox"/>		<input type="checkbox"/>		

1) CALL TO ORDER & LATE AGENDA ITEMS: Barbara Boyer called the meeting to order at 7:37 a.m.

Note: Today’s meeting convened in a public setting and was held by telephone and video conference call. Information and access codes were provided in advance; on the district’s website, the local newspaper (News Register) and sent with board packets to the district’s distribution list.

2) BOARD MINUTES: The board reviewed the minutes from the April 2022 board meeting. Dave Cruickshank moved, and Ximena Orrego seconded a motion to accept the minutes as presented. The motion passed unanimously.

VOTE RECORD: Approve April 2022 Board Minutes as presented.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ximena Orrego	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3) TREASURER’S REPORT: The board reviewed the April 2022 Treasurer’s Report. Ximena Orrego moved, and Dave Cruickshank seconded a motion to accept the Treasurer’s Report as submitted. The motion passed unanimously.

VOTE RECORD: Approve the April 2022 Treasurer’s Report as presented.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Pat FitzGerald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ximena Orrego	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



4) REVIEW CORRESPONDENCE: There was no correspondence to discuss. Staff will bring any significant correspondence or information, to the board’s attention, as appropriate.

5) OLD BUSINESS:

a. Budget Committee Member: Appointments

Barbara Boyer brought forward Dan Rinke to be appointed Budget Committee Member. Barbara Boyer moved, and Leo Krick seconded a motion to appoint Dan Rinke as Budget Committee Member. The motion passed unanimously.

VOTE RECORD: Appoint Dan Rinke as Budget Committee Member					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Ximena Orrego	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Leo Krick moved, and Ximena Orrego seconded a motion to appoint Ken Nygren Budget Committee Member. The motion passed unanimously.

VOTE RECORD: Appoint Ken Nygren as Budget Committee Member					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Pat FitzGerald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Ximena Orrego	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

b. McMinnville Salon Fundraiser

Allison reported that St. Rue Salon in McMinnville raised \$455 during the month of April to support Miller Woods. The salon owner expressed interest in future fundraising for Miller Woods. Allison will be sending a thank you to the salon for their efforts.

c. Miller Woods Restroom Contract and Update

Larry reported that a contract was signed with O’Neill Construction for the Miller Woods restroom project. McMullen Electric provided a bid of \$11,000 for electrical work including running conduit. A donation of \$10,000 for the restroom project is anticipated in July 2023.



6) NEW BUSINESS:

a. Contract for IT Services and Website Assistance

Larry will be meeting with Amanda Greene to discuss a new contract for website work and a new IT person for the district to consider contracting with. The proposal will be included in the June board meeting packet for review.

7) DISTRICT MANAGEMENT:

a. District Staffing Update

Larry reported that the district is still recruiting for the District Manager position. The duties at Miller Woods are being analyzed and tasks prioritized. The approach for nursery work and the workload is under evaluation; reusing cones for USFWS grow-out was discussed. There is no active recruitment for the position at this time, but Barbara comments of people who had expressed interest.

b. Strategic Planning Work Session Update

Barbara reported that the board had convened for a Strategic Planning Meeting to discuss the district's long-range plan and future district priorities. Planning was completed on May 6th with goals for the next five years being discussed. Dividing the planning into two work sessions was helpful.

8) EDUCATION/OUTREACH:

a. Wildfire Prevention Workshops- Update and Final Report

Keith provided a summary of the Wildfire Prevention Workshops. All events were a success. Attendance was Dundee (6), Grand Ronde (5), and Carlton (22). Inclement weather and the Easter holiday were possible deterrents for attendees. It was discussed that in the future, the events might be held at a different time of year, at an indoor venue, or coinciding with another larger event.

9) LAND USE:

Larry submitted letters to the Yamhill County Planning Department as discussed with Barbara and Sam. Allison will continue to update the land use table and email applications to the board as they are received throughout the month.

10) DISTRICT MANAGED PROPERTIES:

a. Chegwyn Farms:

Josh has been monitoring trail cams for new vandalism. Dave commented that the graffiti needs to be covered up as soon as possible. Roy has been cleaning up scrap metal and items have been moved to the Heritage Center. A bid of \$25,000 came in for removal of 3 acres of orchard. All agreed this bid would not be considered. An updated property appraisal is in the works. Mike Peterson (contractor) will be contacted regarding removal of the walnut trees near the home.



b. Yamhill Oaks - Masonville & Gopher Valley:

i. Masonville:

Josh stated that the USFWS is done spraying for broadleaf.

ii. Gopher Valley:

Josh reported that he has been spraying for weeds around the house. He also sprayed for weeds in a 3-acre and a 5-acre pollinator project area for Institute of Applied Ecology.

c. Miller Woods:

Josh and Keith have been working with volunteers during the transition at Miller Woods. Allison is coordinating with Emily Chaffin on collecting and recording donations and procuring snacks and supplies for volunteers. Larry provide information on the possible rental of the Miller Woods home to Luke Westphal. Larry developed a rental agreement which was provided to the board for review. Dave Cruickshank moved, and Gordon Cook seconded a motion to rent the Miller Woods house to Luke Westphal per the lease agreement. The motion passed unanimously.

VOTE RECORD: Approve the lease agreement with Luke Westphal for Miller Woods house					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ximena Orrego	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

d. Mt. Richmond:

Josh reported that he has been spot spraying for scotch broom.

e. Muddy Valley Habitat Reserve:

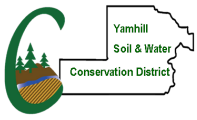
ODFW turtle surveys are happening this week. The OWEB wetland grant for \$231,000 was approved. Work will be starting in July or August. Josh and Amie are working on ideas for monthly board tours of the properties to begin this summer. A tree was cleared from the road and a contractor will be spraying the upper field in June. An 80-acre parcel between Muddy Valley and Dupee Valley recently sold. Installing “conservation property” signs on the property line was discussed.

f. Yamhela Oak Conservation Overlook (YOCO):

Josh reported that tree work was being done on 3 acres, and replanting would happen next year.

g. Seven H:

Josh treated the gravel roads for grasses. Larry is working on an agreement to document access for the Hay family to access the property for quiet enjoyment and other purposes.



11) NOXIOUS WEED REPORT:

WEEDS UPDATE:

County roadside vegetation management tac meeting:

- review of three roadside projects: one where the district assisted in the planting of a contoured roadside and two others where sensitive species were successfully maintained through the roadside work
- the county has a new roadside sprayer that is highly calibrated and produces near zero drift
- review of their guiding document
- Mark Lago hinted that the future mercury TMDLS would require vegetation in all roadside ditches

County grant:

- Luke did the Cozine garlic mustard survey
- Andrea with county public works is sending her Italian thistle acreage in as it is done
- Jordan Anderson surveying the gm on Baker creek and Kramian Road
- Mouse ear hawkweed survey and treatment will start later this month

State grant:

- land use still in process with Polk
- Keith working on the outreach piece
- Keith working on Willamette riverkeeper contract
- survey and treatment late July, early August with specific dates still to be set

GYWC:

- PSP grant is being put on hold; we have billed out all Keith's contracted time, no more water sampling

11) STAFF REPORTS:

Keith will email the soil school webinars to the board. Ximena added that the webinars should also be added to the district website.

12) BOARD REPORTS:

Ximena attended a symposium on diversity in the wine industry. The importance of providing information to non-English speaking members of the community was discussed. Barbara participated in OWEB's climate resolution meetings. Three were held virtually and the Department of Agriculture meeting was the first held in-person in the state. Jordan Anderson presented a thesis on pasture management.

13) AGENCY REPORTS:

Thomas gave an update that 90% of EQIP is obligated. The CIC is a newer hybrid program with 2 approved contracts, and 6 likely to be funded totaling \$600,000. The CIC program combines funding for materials and management practices. Thomas is working on RCPP contracts with Amie. In June he will present an updated report on the farm bill. In July, the annual work agreement will be reviewed. Civil Rights will be discussed in August.

Luke gave an update on GYWC. The Camas festival was a successful event held at Linfield, coordinated with the tribe. The PSP partnership that contracted work with Keith is now on pause.



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14) PUBLIC COMMENT:

Commissioner Kulla will report on the Farmers Against Foster Farms proposals.

Andy Bleckinger attended the meeting virtually from San Juan, New Mexico. He thanked the district and was excited to hear about the good work being done.

15) ADJOURNMENT:

Barbara Boyer adjourned the meeting at 9:41 a.m.