



Wednesday, February 9, 2022
Board Meeting Minutes

2A

* BOARD MEETING BY TELEPHONE AND VIDEO CONFERENCE CALL ONLY

Date:

Authorized Signature: *Barbara Boyer*

DIRECTORS:	Present	PARTNERS/GUESTS:	Present	SWCD/NRCS:	Present
Barbara Boyer	<input checked="" type="checkbox"/>	Luke Westphal	<input checked="" type="checkbox"/>	Larry Ojua	<input checked="" type="checkbox"/>
Gordon Cook	<input checked="" type="checkbox"/>	Casey Kulla	<input checked="" type="checkbox"/>	Allison Schwister	<input checked="" type="checkbox"/>
Dave Cruickshank	<input checked="" type="checkbox"/>	Zach Christensen	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Pat FitzGerald	<input checked="" type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Leo Krick	<input checked="" type="checkbox"/>	NRCS:	<input type="checkbox"/>		<input type="checkbox"/>
Ximena Orrego	<input checked="" type="checkbox"/>	Thomas Hoskins	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Sam Sweeney	<input checked="" type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>

1) CALL TO ORDER & LATE AGENDA ITEMS: Barbara Boyer called the meeting to order at 7:31 a.m.

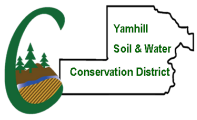
Note: Today’s meeting did not convene in a public setting but was held by telephone and video conference call. Information and access codes were provided in advance; on the district’s website, the local newspaper (News Register) and sent with board packets to the district’s distribution list.

2) BOARD MINUTES: The board reviewed the minutes from the January 2022 board meeting. Dave Cruickshank moved, and Pat FitzGerald seconded a motion to accept the minutes as presented. The motion passed unanimously.

VOTE RECORD: Approve January 2022 Board Minutes as presented.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ximena Orrego	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3) TREASURER’S REPORT: The board reviewed the January 2022 Treasurer’s Report. Ximena Orrego moved, and Pat FitzGerald seconded a motion to accept the Treasurer’s Report as submitted. The motion passed unanimously.

VOTE RECORD: Approve the January 2022 Treasurer’s Report as presented.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ximena Orrego	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



4) REVIEW CORRESPONDENCE: There was no correspondence to discuss. Staff will bring any significant correspondence or information, to the board’s attention, as appropriate.

5) OLD BUSINESS:

a. WWMP Updates: Dupee Valley & Cherryhill Ranch

Larry stated that he anticipates the closing for Dupee Valley to occur in the next month or two. He is working to secure an updated title report for Cherryhill Ranch. BPA has had various staffing changes, but Larry doesn’t anticipate that this will slow the closing process.

b. Local Work Group Meeting

The Local Work Group Meeting will be held after the board meeting at 10 am by video conference call.

c. Native Plant Sale

Larry reported the district received 600 pre orders for the sale, which is a 25% increase over last year. 200 orders were packed the first day and 300 the second. Tablets are being used this year by the cashiers and everything is being setup to hold the in-person sale.

d. LAC Meeting

Sam reported that the meeting was held January 27th. This was a light review year, so the issue regarding Mercury Total Daily Maximum Load (TMDL) did not have to be addressed. There will be a more complete, hard review next year. Yamhill County Public Works made a presentation on county roadways. Sam sent out meeting notes and asked for suggestions and comments on content and issues relating to water quality. Larry commented that this was Keith’s first meeting, and he did a good job of preparing for the meeting and helped facilitate the meeting with Sam. Barbara questioned that some LACs were already addressing Mercury; Sam responded that some LACs were in fact working on Mercury plans. Casey Kulla commented that the county hired a contractor to develop the plan for the Mercury TMDL. Relationships between Public Works and landowners will be important moving forward. Luke reported that the contractor was in the fact-finding phase and anticipated having a draft plan in about a month.

6) DISTRICT MANAGEMENT:

a. Covid Update

Thomas provided an update that staffing levels are at 25% in office and with Covid numbers decreasing, this would likely jump to 50% in a few weeks. With Oregon lifting the mask mandate March 31st, the NRCS will follow whatever guidelines the CDC puts forth. Thomas will continue to provide updates when available.

b. Annual Membership Dues: ACTION*

The board reviewed the annual membership dues. Pat FitzGerald moved, and Sam Sweeney seconded a motion to accept the list as submitted. The motion passed unanimously.

VOTE RECORD: Approve the Annual Membership Dues as presented.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>



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	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ximena Orrego	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

c. Board Assignments

The board reviewed the Board Assignments. The Erosion Control Committee was amended to add Keith Nasman and remove Marie Vicksta. Sam Sweeney moved, and Gordon Cook seconded a motion to accept the assignments as amended. The motion passed unanimously.

VOTE RECORD: Approve the Board Assignments as amended.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ximena Orrego	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

d. City of Newberg Presentation for March 2022

Larry was contacted by Doug Rux who would like to give a presentation on the City of Newberg’s Urban Renewal Plan. Information will be sent to board members in advance of the March board meeting. Doug will present during the meeting.

e. Audit Update

Larry reported that the audit work is now complete. Larry provided information to the auditor regarding fund variances and account activity and prepared the Management Discussion and Analysis report for the auditor. He anticipates the audit to be finalized soon.

f. OWEB Grant

Larry discussed two OWEB grants the district submitted. One was a large restoration project on Muddy Valley Reserve. The project is in conjunction with US Fish and Wildlife Service, who is making a large contribution to convert wetland on the property. Amie and Josh were the primary staff working on the grant, which was well-prepared and should be highly competitive. The second grant was the stakeholder engagement grant Wes had worked on. Due to the timing of the project, it was decided to withdraw the application. It may be resubmitted in the future.

7) EDUCATION AND OUTREACH:

a. Discussion of 2022 Events

Barbara addressed the possibility of planning in-person events for the 2022 calendar year. Ximena commented that live events would be fantastic, and other organizations are moving forward with smaller live events. Depending on the timing and situation with Covid there is always the risk of cancellation. Yamhill Carlton Cares is holding their Gala over the weekend. An event at Abbey Road Farm was recently cancelled and moved to virtual. Barbara mentioned the possibility of hosting the annual meeting outdoors in early Fall, considering an outdoor picnic at Miller Woods, or tour at the Seven-H Reserve. Ximena and Dave agreed that an outdoor event sounded like a great option. Dave said he was agreeable to forego the Woodland Tour with school groups this year, but that Allison should reach out to schools that have participated in the past to keep relationships moving forward for next year. The Earth Day event at Miller Woods will be discussed next month.



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8) TEMPORARY RECESS FOR 2020-2021 ANNUAL MEETING AT 9:00 AM:

a. Review Purpose of Annual Meeting and Annual Report Highlights:

Larry reviewed the purpose of the annual meeting and referred to the 2020-2021 Annual Report which was provided in the board packets. He reviewed and discussed the financial report in Table 1 of the report. There were no questions on the budget summary.

b. Public Comment:

Barbara Boyer asked for questions and public comment. There was no public comment.

c. Adjourn:

The meeting was adjourned at 9:04 am.

d. Barbara Boyer reconvened the regular monthly meeting at 9:05 am.

9) LAND USE:

a. Land Use Table:

Leo questioned docket C-30-21 and the proposed winery. Ximena stated that this docket is for a new micro winery. Sam expressed concern over water use and noxious weeds. Pat was concerned about the location and the potential for soil erosion on the site. Larry stated that a letter was not submitted before the deadline for this application.

10) DISTRICT MANAGED PROPERTIES:

a. Chegwyn Farms:

Larry reported on behalf of Josh that a tree split near the back porch of the Chegwyn home. It was removed by a contractor, along with a second tree located north of the house. During the tree removal, a window was broken, but the contractor followed up and replaced the window. Larry helped Betty find an individual to remove three cows from the property. Betty was appreciative of the assistance. The Chegwyn Farm committee needs to do a walk-through on the property for future planning purposes.

b. Yamhill Oaks - Masonville & Gopher Valley:

i. Masonville:

Larry stated there were no updates on Masonville.

ii. Gopher Valley:

Larry stated there were no updates on the Gopher Valley property. PGE is replacing a power pole at the entrance of the driveway and needed to gain access to the transformer up at the home. Larry worked with the contractor to provide access.

c. Miller Woods:

Larry provided an update on the Miller Woods restroom project. The architect met onsite to discuss building orientation and roof design and finalized the plans for the building. The district can now move forward to obtain permits and pursue estimates for construction. Barbara inquired about the amount of funds being received at the kiosk for daily access and/or donations. She asked if the amount being received was normal. Allison and Larry commented the amount has been consistent. Larry clarified the district has a suggested daily donation, instead of a



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required fee, and those with annual Friends of Miller Woods memberships are not required to pay each time they visit Miller Woods.

d. Mt. Richmond:

Larry reported that Josh has been spot spraying on the property and clearing some trees that had fallen in the road.

e. Muddy Valley Habitat Reserve:

Larry reported that Josh has been out on the property and things are looking good. Josh has also been doing some spot spraying.

d. Yamhela Oak Conservation Overlook (YOCO):

Larry reported Josh is following up on a donation that resulted from a DEQ violation and working on spot spraying.

11) NOXIOUS WEED REPORT:

Luke Westphal reported the December 2021 grant proposals submitted are still pending review. He anticipates award determinations by the end of February.

Luke also reported on Yamhill County Public Works' coordination of right-of-way treatments for infestations of Italian Thistle, including outreach to vineyard operations and other neighboring landowners. Ximena inquired about the possibility of presenting information about this work to the Yamhill - Carlton AVA and the district's Board of Directors. Luke will follow-up with Yamhill County Public Works and coordinate this outreach with Ximena.

12) STAFF REPORTS:

No staff reports discussed.

13) BOARD REPORTS:

No board reports discussed.

14) AGENCY REPORTS:

Thomas talked about funding organic projects, and the availability of \$185,000. There are very few applications in forestry funding pool, which provides assistance for management plans. The NRCS staff are working on allocating USDA Farm Bill funds. Sign up for the EQIP program is due February 11th.

Luke Westphal reported on the results of 2021 Pesticide Water Quality Sampling from Cozine and West Fork Palmer Creeks. Two herbicides, Diuron and AMPA (glyphosate breakdown), were detected in 100% of samples. Multiple chemicals were detected at concentrations that exceed aquatic life benchmarks, including three herbicides (Diuron, Linuron, and Metolachlor), and one insecticide (Imidacloprid). No detections of the insecticide chlorpyrifos were found, which has been a pesticide of concern in prior years. Luke and Keith will be sole presenters at the Oregon Pesticide Symposium. Keith will oversee Italian Thistle outreach to landowners.

Ken Nygren discussed three new tax bills. SB 1501 – Policy, SB 1502 - Harvest tax, and HB 4055 - Tax Credit. For the first time in Oregon legislative history, there will be a set of rules written on private forest accord. There will be a \$10 million fund to address habitat conservation and mitigation, administered through a new division at the Oregon Department of Forestry called the Small Forest Landowner Assistance Office.

15) PUBLIC COMMENT:



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No public comment provided.

16) ADJOURNMENT:

Barbara Boyer adjourned the meeting at 9:24 a.m.