


*BOARD MEETING BY TELEPHONE AND VIDEO CONFERENCE CALL

Date: October 13, 2021

Authorized Signature: 

DIRECTORS:	Present	PARTNERS/GUESTS:	Present	DISTRICT:	Present
Barbara Boyer	<input checked="" type="checkbox"/>	Luke Westphal, GYWC	<input checked="" type="checkbox"/>	Larry Ojua	<input checked="" type="checkbox"/>
Sam Sweeney	<input checked="" type="checkbox"/>	Thomas Hoskins (NRCS)	<input checked="" type="checkbox"/>	Josh Togstad	<input checked="" type="checkbox"/>
Dave Cruickshank	<input checked="" type="checkbox"/>	Sergio Villaseñor (NRCS)	<input checked="" type="checkbox"/>	Wesley Paul	<input checked="" type="checkbox"/>
Pat FitzGerald	<input checked="" type="checkbox"/>			Sonya Wilkerson	<input checked="" type="checkbox"/>
Ximena Orrego	<input checked="" type="checkbox"/>	Mike Burr	<input checked="" type="checkbox"/>	Amie Loop-Frison	<input checked="" type="checkbox"/>
Leo Krick*	<input type="checkbox"/>	Andrea Vallejo	<input checked="" type="checkbox"/>	Julie Lorenzen*	<input type="checkbox"/>
Gordon Cook*	<input type="checkbox"/>			Rihley Friend	<input checked="" type="checkbox"/>

*Absent

1) CALL TO ORDER & LATE AGENDA ITEMS: Barbara Boyer called the meeting to order at 7:30 a.m.

Note: Today's meeting did not convene in a public setting but was held by telephone and video conference call. Information and access codes were provided in advance; on the district's website, the local newspaper (News Register), and sent with board packets to the district's distribution list.

- A review of and vote on a resolution setting the date and time of the district Annual Meeting was added as a late agenda item under "Old Business".

2) BOARD MINUTES: The board reviewed the minutes from the September 8th, 2021, board meeting. Pat FitzGerald moved, and Ximena Orrego seconded a motion to accept the September minutes as presented. The motion passed unanimously.

VOTE RECORD: Approve the September 8th, Board Minutes as presented.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Ximena Orrego	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Cook*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3) TREASURER'S REPORT: The board reviewed the September 8, 2021, Treasurer's Report.

Discussion: There was discussion concerning the following topics.

- Wes stated there was trouble getting the Treasurer's Report into mailed packets.
- Barbara discussed tabling discussion of Treasurer's Report until October to allow for further review.
- Larry: Rental income was received from Schmidt for Chegwyn Farms and from Pfeiffer for Mt. Richmond. The district is working with Jack Bernards regarding rent as there were some details to work out regarding Charlie Chegwyn's estate.
- Larry also highlighted the increase in payroll due to Marie's leaving the district.
- It was decided by the board to carry discussion of the September Treasurer's Report over to next month's board meeting.

4) REVIEW CORRESPONDENCE: No new Correspondence noted for this month.

5) OLD BUSINESS:

- 2021 Annual Meeting Update:** Wes gave an update on the district annual meeting scheduled for February 9th, 2021 and read the resolution setting the date of the annual meeting. Larry did advise the meeting will need to be

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posted in the newspaper twice before the meeting. Dave Cruickshank motioned, and Sam Sweeney seconded to accept the resolution setting annual meeting date. The motion passed unanimously.

VOTE RECORD: Approve Resolution 10132021 Annual Meeting					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ximena Orrego	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Gordon Cook*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- WWMP Updates – Seven H, Dupee Valley & Cherryhill Ranch:** Larry and Amie are still working biweekly with Bonneville Power Administration (BPA) to keep things moving towards closing in December. Larry is working on getting adjustments made to appraisals, so acreages are consistent with survey acreage. Larry will be starting the intake process on Cherryhill in the next couple months and following up on the mineral rights issues with Oregon Department of State Lands.
- Hembree Property:** Larry gave an update on discussions with the district’s legal counsel relating to the selling of the property. He proposed the district restate resolution (item 5b) so we have an updated resolution in the minutes. Larry asked for approval of Resolution 10132021 Hembree Property. Pat FitzGerald motioned, and Dave Cruickshank seconded to approve the Resolution 10132021 Hembree Property. The motion passed unanimously

VOTE RECORD: Approve Resolution 10132021 Hembree Property					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> Tabled	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Ximena Orrego	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Cook*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6) NEW BUSINESS:

- Pesticide Collection Event:** Wes announced that a pesticide collection event will be held October 30th from 9 am-2:30 pm at the Polk County Fairgrounds. They will be collecting commercial and residential pesticides. The event is by appointment only so those wanting to participate will have to register online and reserve a time to drop items off.
- OACD Board Elections:** Wes gave an update on the OACD board election ballot that is due November 29th, before the next board meeting. Barbara suggested completing the ballot and selecting Karin Stutzman from Polk District and Justin Ferrell for the SW region. Pat FitzGerald motioned, and Sam Sweeney seconded to vote in favor of both candidates.

VOTE RECORD: Approve 2021 OACD Board Election Ballot					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Ximena Orrego	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Gordon Cook*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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- **Covid Update:** Wes advised that current staffing and mask requirements remain the same. Thomas discussed an email that he received in regard to NRCS' plans to start the transition from telework back into the office setting starting January 3rd, 2022, and hopefully wrapping up by March 31st, 2022.
- **Computer Purchase/IT:** Wes informed the board he is still looking for a printer solution but will have a proposal to Barbara and Larry by the end of day on October 13th so a decision can be made.
- **Recruitment:** Wes Informed the board that the recruitment for the Resource Conservationist has been placed on hold for the time being. The district had a total of six applicants resulting in two candidates moving to the interview process. Neither candidate was selected for the position. Wes provided an update on the Office Administrator position. As of today, there were 13 applicants. The position recruitment will close Friday, October 15th.

7) EDUCATION & OUTREACH:

- Larry updated the board about the OACD conference that is coming up on November 9 and 10. Registration is still open. He stated that if staff or board members want to attend, please contact Wes or Julie to get signed up. Cost to attend is \$100.

8) LAND USE:

- **Land Use Table:** Wes opened the topic for discussion. Sam proposed looking at #962, Eola hills proposal for a new building and vineyard for wine production. Sam was concerned with the shortage of water that is present up there already and the weed issues they are experiencing. Sam also brought up #961, the property that is proposed to split into three separate parcels of land. Wes stated he would get in touch with Sam to draft and send a letter to the county to address the issues in this application. Barbara stated the board is not receiving the land use applications any longer and would like to start receiving them again.

9) DISTRICT MANAGED PROPERTIES:

- **Chegwyn Farms:**
 - Josh, Keith and Larry boxed up all the pesticides at the farm and Keith delivered them to the hazardous waste collection event held at the Yamhill County Fairgrounds on Saturday, September 25, 2021.
 - Josh is working on a list of items to be done such as removing a few dead or dangerous trees.
 - Betty called Barbara regarding a rope and bleach discovered in her barn. Barbra went out and placed "No Trespassing" signs around the barn.
 - Josh will be going out to set up a wireless trail camera to observe the property and is working to address other reports of trespass down by the river.
- **Yamhill Oaks - Masonville & Gopher Valley: Josh reported the following:**
 - **Masonville:** No new updates currently. Josh will be sending out an email regarding the controlled burn of piles at this property.
 - **Gopher Valley:** Hawkweed has been partially mowed. Josh is hoping it will be completed by Sunday October 17th.
 - **Gopher Valley Home Site:** Larry updated that the house has been painted. He is still looking for a gutter contractor and is hoping the gutters and downspouts can be installed soon. Larry is also looking for estimates on interior work that is needed as well as HVAC issues that need to be addressed and fixed.
- **Miller Woods:** Sonya reported the following
 - The trail race was completed October 9th. Participation was half of previous years.
 - Miller Woods Fall Plant Sale is scheduled for October 16th.
 - Sonya discussed that she is expected to have 90 middle schoolers spread over 3 days to help prepare for the ODFW grow out.
 - Larry mentioned the previous board motion to allocate \$70,000 to new bathrooms on the property. Larry is hoping to have the designs for the restrooms soon.
- **Mt. Richmond:** Josh updated that 30 acres have been mowed so far with the skid steer.
- **Muddy Valley:** Josh reported the following:

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- Warrior Construction completed the clean up on two pond spillways.
- Amie, Chris, and Cameron are working together on November OWEB grant deadline.

10) NOXIOUS WEED REPORT:

- Luke provided some information regarding where we stand on noxious weed control. As of now they are left with one final weed to treat. He also advised that they are down to two weeks left for spending the funds for the two weed grants we received. Luke wanted to send out a reminder that final reports are not due until December.

11) BOARD REPORTS:

- There were no new questions or concerns

12) STAFF REPORTS:

- Barbara commented on how continuously impressed she is by the amount of work district staff accomplish each month. There were no other questions or comments on staff reports.

13) AGENCY REPORTS:

- **Natural Resources Conservation Service (NRCS):**
 - Thomas reported that we have acquired 31 new contracts and \$1,159,875 in new money allocated. The 31 contracts are broken down as follows:
 - 9 RCPP
 - 3 Organic Certified EQIP
 - 3 High Tunnel EQIP
 - 2 EQIP Erosion Control in Orchard
 - 3 EQIP Water Quality Yamhill SD
 - 3 EQIP Structural Diversity BF (Forestry CIS)
 - 3 EQIP Cap
 - 3 EQIP CIC Drought Pasture BF
 - 2 EQIP Water Quality Yamhill BF
 - 2 EQIP Structural Diversity
 - Spending in 20/21 is up from the previous 5 years
 - Application deadline for EQIP is November 18th, 2021
- **Greater Yamhill Watershed Council:**
 - Luke spoke about the benefits of having a Linfield Intern. They were able to give away 15-16 lbs of Camas seed to both commercial and residential locations. Each pound results in 70,000-90,000 seeds. As part of the program, they are asking that in 3-5 years when the seed flowers and produce seeds of their own that participants return some of those seeds back to the program.

14) PUBLIC COMMENT: Pat asked if there was an opportunity to plan a visit as a group to some of the properties to view the ones acquired during covid. Larry mentioned that he would like to discuss this in the January meeting. There may be an opportunity to plan a spring tour of the Yamhill Oak Conservation Outlook for the public and staff. Barbara is hoping to have a tour of Cherryhill Ranch as well this spring.

15) ADJOURNMENT: Barbara Boyer adjourned the meeting at 9:00 am.