



**Wednesday, November 10, 2021**  
**Board Meeting Minutes**

\*BOARD MEETING BY TELEPHONE AND VIDEO CONFERENCE CALL ONLY

Date: December 8, 2021

Authorized Signature:

DIRECTORS:	Present	PARTNERS/GUESTS:	Present	SWCD/NRCS:	Present
Barbara Boyer*	<input type="checkbox"/>	Luke Westphal	<input checked="" type="checkbox"/>	Larry Ojua	<input checked="" type="checkbox"/>
Gordon Cook	<input checked="" type="checkbox"/>	Zach Christiansen	<input type="checkbox"/>	Allison Schwister	<input checked="" type="checkbox"/>
Dave Cruickshank	<input checked="" type="checkbox"/>		<input type="checkbox"/>	Josh Togstad	<input checked="" type="checkbox"/>
Pat FitzGerald	<input checked="" type="checkbox"/>		<input type="checkbox"/>	Keith Nasman	<input checked="" type="checkbox"/>
Leo Krick	<input checked="" type="checkbox"/>	NRCS:	<input type="checkbox"/>	Amie Loop-Frison	<input checked="" type="checkbox"/>
Ximena Orrego	<input checked="" type="checkbox"/>	Thomas Hoskins	<input checked="" type="checkbox"/>	Wesley Paul	<input checked="" type="checkbox"/>
Sam Sweeney (late arrival)	<input checked="" type="checkbox"/>	Sergio Villaseñor	<input checked="" type="checkbox"/>		<input type="checkbox"/>

\*Not Present

**1) CALL TO ORDER & LATE AGENDA ITEMS:** Dave Cruickshank called the meeting to order at 7:30 a.m.

*Note:* Today's meeting did not convene in a public setting but was held by telephone and video conference call. Information and access codes were provided in advance; on the district's website, the local newspaper (News Register) and sent with board packets to the district's distribution list.

**2) BOARD MINUTES:** The board reviewed the minutes from the October 2021 board meeting. Ximena Orrego moved, and Sam Sweeney seconded a motion to accept the minutes with Resolution attached. The motion passed unanimously.

VOTE RECORD: Approve the October 2021 Board Minutes with Resolution attached.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ximena Orrego	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**3) TREASURER'S REPORT:** The board reviewed the September 2021 Treasurer's Report. Pat FitzGerald moved, and Ximena Orrego seconded a motion to accept the Treasurer's Report as submitted. The motion passed unanimously.

VOTE RECORD: Approve the September 2021 Treasurer's Report as presented.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ximena Orrego	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**4) TREASURER'S REPORT:** The board reviewed the October 2021 Treasurer's Report. Sam Sweeney moved, and Pat Fitzgerald seconded a motion to accept the Treasurer's Report as submitted. The motion passed unanimously.

VOTE RECORD: Approve the October 2021 Treasurer's Report as presented.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



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<input type="checkbox"/> Accepted as Amended <input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ximena Orrego	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**5) REVIEW CORRESPONDENCE:** There was no correspondence to discuss. Staff will bring any significant correspondence or information, to the board’s attention, as appropriate.

**6) OLD BUSINESS:**

**a. WWMP Updates: Seven H, Dupee Valley & Cherryhill Ranch**

Larry reported progress of the two projects and tentative schedule to close escrow on Seven H and Dupee Valley by mid-December. The north boundary survey of Seven H is completed and recorded. The road dedication for a section of Peavine Road has been sent to the County Board of Commissioners and will hopefully be approved at an upcoming board session. Larry stated work on Cherryhill Ranch is on a hold awaiting the closing of the Seven H and Dupee Valley projects.

**7) NEW BUSINESS:**

**a. Possible Land Donation**

Amie reported an offer from Stafford Land Development of a 25-acre parcel donation. The parcel runs along Baker Creek and a neighborhood of approximately 500 new homes. The area is in a floodplain and undevelopable. City parks is developing an adjacent parcel with trails for public use. Sam expressed concern for community support and neighbor complaints. Ximena added concern for additional responsibility and stretching the team thin. Gordon stated this being outside our range of work and the difficulty of monitoring the public. Amie expressed the cons of many issues, and the pros of district recognition, a wildlife refuge and benefit to Baker Creek watershed. Larry questioned the need of dedicated stewardship funds to care for the property . Dave summarized the board not being in favor at this time and asked Amie to relay this information to Stafford. Amie also mentioned multiple farmers being interested in purchasing the land.

**8) DISTRICT MANAGEMENT:**

**a. Computer Purchase/IT Update**

Wes reported that he has been working with Amanda on IT updates. Email has been setup for Keith and Allison. The new printer is on site and to be operating shortly.

**b. Covid Update**

Wes had no new information on Covid. Thomas stated a phased-in return to the office. They are now at 50% and back in full by March.

**c. Recruitment Update**

Wes reported that recruitment for Resource Conservationist position did not result in finding a qualified candidate. The decision was made to hold off until Spring for further recruitment. Allison Schwister was hired for the position of Office Administrator. Keith Nasman was hired on a one-year limited duration as Conservation Technician, full time as of November 1, 2021.

**9) EDUCATION & OUTREACH:**

**a. Wildfire Prevention Workshop**



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Wes stated that a meeting with Thomas, Keith and Allison occurred on November 9<sup>th</sup> to discuss work on the upcoming Wildfire Prevention Workshop. They discussed reserving workshop sites, dates, presenters, and articles. Potential dates are April 16, April 30, and May 7, 2021.

### 10) LAND USE:

#### a. Land Use Table:

Wes reported that three permits came up: two for hardship dwellings and one home, behind the vineyard between Dundee and Lafayette. No letters needed to be sent in response to these applications.

### 11) DISTRICT MANAGED PROPERTIES:

#### a. Chegwyn Farms:

Larry shared he is working with Betty on the life estate agreement, rental income direction, and issues relating to property tax payments. Betty will pay for the tax portion that includes the house (approximately .4 acres). The district will receive the rental income to cover property upkeep and maintenance. The district will cover the remainder of the property tax, insurance and care of the farm. Josh noted has been working with the sheriff's office on removing a homeless encampment and trash. Keith noted that a trail cam was installed on the barn and burn piles on the slope have been burned.

#### b. Yamhill Oaks - Masonville & Gopher Valley:

##### i. Masonville:

Larry stated that USFWS did not have time to conduct a prescribed burn at Masonville this year.

##### ii. Gopher Valley:

Larry reported the status of ongoing renovations on the house and shed. He has met with the electrical contractor and is waiting on bids from other contractors. Larry would like to discuss some aspects of the renovation with the Gopher Valley committee.

#### c. Miller Woods:

Sonya reported the nursery in good shape with improved drainage. The dock is complete and has been put in place on the pond. It required 400 volunteer hours to complete. A brass plaque has been put in place to commemorate Charlie. There is a beaver issue in the pond blocking outlets and causing potential overflow. The oak tree where Freida's and KT's ashes were buried in Freida's Park came down. Sonya asked if something could be built with the oak remnants as a memorial. Sonya reported that there is some work needing to be done to the driveway to divert drainage. Leo asked if there was a second spillway on the pond. Sonya described both mechanisms for draining the pond and that the beaver has figured a way to dam around both.

The plant sale and trail race were great events and well attended. The race raised approximately \$2,000 and the plant sale raised \$7,000 with \$8,000 in inventory leftover for the February/March sale. Larry brought up the annual native plant sale. Josh had not reached out to the Heritage Center and noted that customers have asked if the district could have the sale earlier. It was noted that in the past, plants had not been available. Josh was working with nursery suppliers to determine availability. Larry had a question for Dave Cruickshank about events being held at the Heritage Center

Ximena shared the need for social media development to grow the district's presence with younger members of the public. Sonya agreed and emphasized the benefit of Facebook and Instagram posting to public outreach.

Dave requested an update on restrooms. Larry stated he was waiting to hear back from Marcia Mikesch.



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### **d. Mt Richmond:**

Josh reported that spraying was done in October in the field by the yurt and the bison pasture was mowed.

### **e. Muddy Valley Habitat Reserve:**

Josh reported that Amie worked on an OWEB grant application for converting 90 acres of hayfields to wetlands.

### **f. Yamhela Oak Conservation Overlook (YOCO):**

Josh shared that slash work was completed along the gravel road and all priority areas. Burning of slash piles is 75% complete.

## **12) NOXIOUS WEED REPORT:**

Luke discussed grants from 2020 ended October 31, 2021. Yamhill County Public Works is stepping up in weed control. Weed control work is focused on Garden Yellow Loose Strife, Mouse Eared Hawk Weed, and Garlic Mustard. Knotweed treatment will be a focus of the county in 2022.

## **13) BOARD REPORTS:**

Leo shared his positive thoughts on the pesticide disposal event.

## **14) STAFF REPORTS:**

No staff reports discussed.

## **15) AGENCY REPORTS:**

Thomas presented the Partnership for Water Quality CIS 2022-2026. Partners are ODA, USDA/NRCS, and Yamhill SWCD. EQIP application deadline is November 19, 2021. Funds request minimum is \$185,000 per year and is eligible for farmers or other agricultural producers.

Sergio presented the Forestry CIS, forest resiliency in face of climate change. Areas of focus are Amity Hills and the NRCS provides 50% financial assistance.

## **16) PUBLIC COMMENT:**

Zach Christiansen expressed his intent to attend more board meetings going forward.

**17) ADJOURNMENT:** Dave Cruickshank adjourned the meeting at 9:16 a.m.