


\*BOARD MEETING BY TELEPHONE AND VIDEO CONFERENCE CALL

Date: September 8th 2021

Authorized Signature: 

DIRECTORS:	Present	PARTNERS/GUESTS:	Present	DISTRICT:	Present
Barbara Boyer	<input checked="" type="checkbox"/>	Luke Westphal, GYWC	<input checked="" type="checkbox"/>	*Larry Ojua	<input type="checkbox"/>
Gordon Cook	<input checked="" type="checkbox"/>		<input type="checkbox"/>	Julie Lorenzen	<input checked="" type="checkbox"/>
Dave Cruickshank	<input checked="" type="checkbox"/>	<b>NRCS:</b>		Josh Togstad	<input checked="" type="checkbox"/>
Pat FitzGerald	<input checked="" type="checkbox"/>	Thomas Hoskins	<input checked="" type="checkbox"/>	Marie Vicksta	<input checked="" type="checkbox"/>
Leo Krick	<input checked="" type="checkbox"/>	Sergio Villaseñor	<input checked="" type="checkbox"/>	Amie Loop-Frison	<input checked="" type="checkbox"/>
*Ximena Orrego	<input type="checkbox"/>			Jessica LaRue	<input checked="" type="checkbox"/>
Sam Sweeney	<input checked="" type="checkbox"/>			Wes Paul	<input checked="" type="checkbox"/>

\*Absent

**1) CALL TO ORDER & LATE AGENDA ITEMS:** Barbara Boyer called the meeting to order at 7:31 a.m.

*Note:* Today's meeting did not convene in a public setting but was held by telephone and video conference call. Information and access codes were provided in advance; on the district's website, the local newspaper (News Register), and sent with board packets to the district's distribution list.

**2) BOARD MINUTES:** The board reviewed the minutes from the July 14, 2021, board meeting. Sam Sweeney moved, and Pat FitzGerald seconded a motion to accept the July 14 minutes as presented. The motion passed unanimously.

<b>VOTE RECORD: Approve the July 14, 2021, Board Minutes as presented.</b>					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ximena Orrego	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**3) TREASURER'S REPORT:** The board reviewed the July 14, 2021, Treasurer's Report.

**Discussion:** There was discussion concerning the following topics.

- Gopher Valley stipend paid to Amity High School trades program students.
- A check written to Oregon Climate Ag Network for carbon farming.
- The state transit tax payment.
- Rock purchased for Gopher Valley.
- Deposit made on 7/14/21 in the amount of \$4,600.

Sam Sweeney moved, and Gordon Cook seconded a motion to accept the June Treasurer's Report as submitted. The motion passed unanimously.

<b>VOTE RECORD: Approve the July 2021 Treasurer's Report as presented.</b>					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ximena Orrego	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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4) **REVIEW CORRESPONDENCE:** Jessica shared that the district received an invitation from the Yamhill County Historical Society to attend Harvest Fest. There was discussion concerning the district’s participation in events.

5) **OLD BUSINESS:**

a. **WWMP Updates – Seven H, Dupee Valley & Cherryhill Ranch:** Amie reported that the district is still waiting on the survey for 7H. The Dupee valley survey has been completed and delivered. Bonneville Power Association (BPA) expressed that they would like to close on both properties in January 2022.

Amie also shared that Larry submitted paperwork for Cherryhill Ranch to extinguish mineral rights on the property. There is a large fee associated with extinguishing the mineral rights that will be covered by BPA. Eliminating the mineral rights is a requirement set forth by BPA.

b. **Budget Hearing & Special Board Meeting Minutes – ACTION:** Wes shared that approval of the minutes is the last step in preparing the budget packet. Pat FitzGerald moved, and Sam Sweeney seconded a motion to approve the Budget Hearing and Special Board Meeting minutes as presented. The motion passed unanimously.

VOTE RECORD: Approve the 2020-2021 Special Board Meeting & Budget Hearing Minutes as presented.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ximena Orrego	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

c. **2021 Annual Meeting Update:** Jessica shared information regarding venue options for the Annual Meeting. There was discussion on whether the district should move forward with an in-person meeting this fall. Barbara requested that the committee meet to discuss the best course of action. Jessica will email the committee members to schedule a meeting.

6) **NEW BUSINESS:**

a. **Personal Protective Equipment (PPE) Policy:** Wes reached out to the Special Districts Association of Oregon (SDAO) and other districts regarding policy on PPE while spraying, particularly the requirement of using a respirator. Wes recommended that the district continue to follow manufacturers guidelines and encourage, but not require, the use of a respirator. Wes will work with Josh to produce a quick reference guide of chemicals commonly used by the district.

b. **Growing Farms Scholarship Requestion – ACTION:** Marie shared that the district received a request from Heather Stoven at Oregon State University Extension office for a donation in the amount of \$200. This donation will provide two students with a scholarship for attendance at the extension’s Growing Farms program. Sam Sweeney moved, and Leo Krick seconded a motion to approve the donation of \$200 for the Growing Farms scholarship program. The motion passed unanimously.

VOTE RECORD: Approve the donation of \$200 for the Oregon State University Extension Growing Farms scholarship program.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Ximena Orrego	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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- c. **Miller Woods Conference Room Meetings:** Jessica shared that the district has received increased interest in rental of the Miller Woods Conference room. Sonya expressed that she is okay with renting the conference room if use of the restroom within the house is not permitted. There was discussion concerning increased use of the porta potties and associated costs. Leo recommended that the Miller Woods committee meet to discuss rental of the conference room and current rental fees.
- d. **USFW Hebo District Request for Partnership – ACTION:** Sam Sweeney moved, and Dave Cruickshank seconded a motion to approve the partnership with United States Fish & Wildlife Hebo district

VOTE RECORD:					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ximena Orrego	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

7) DISTRICT MANAGEMENT:

- a. **Computer Purchase/IT Update:** Wes is working with Amanda to schedule training for all staff on the new Microsoft cloud system. No further equipment has been purchased to date. The district will need to explore options for a printer that can meet the needs of staff.
- b. **COVID Update & District Policy:** Thomas reported that masks are now required for everyone, regardless of vaccination status, while in the office.
- c. **Transitioning Staff’s Return to the Office:** Wes shared that staffing levels remain at 50% capacity.
- d. **Future Board Meeting Locations:** Wes reported that Julie and Jessica researched several possible venues for in-person board meetings. Wes recommended the Heritage Center as it meets all the district’s needs. There was discussion concerning changing COVID-19 restrictions. The vote was tabled until the September board meeting.

8) EDUCATION & OUTREACH:

- a. **Wildfire Prevention Update:** Thomas shared that funding for the workshop has been approved. Jessica reported on the planning details that have been accomplished to date. The workshop committee will meet on Tuesday, August 17<sup>th</sup> to determine dates for the workshop and other details.

9) LAND USE:

- a. **Land Use Table:** Sam expressed concern over application 951. He noted that water shortages are already present in the area. Wes will work with Sam to draft a letter in response to application 951. Sam also requested that the district provide the standard letter in response to application 952.

10) DISTRICT MANAGED PROPERTIES:

- a. **Chegwyn Farms:** Josh shared that Jack Bernards completed tilling two of the hay fields. Jack will plant them to clover later this year. Josh also reported that Jessica received a call about trespassing that has happened in the 3-acre orchard. Jessica reported the incident to the sheriff’s office.
- b. **Yamhill Oaks - Masonville & Gopher Valley:**
  - i. **Masonville:** Josh mowed around the wetland areas. Josh commented that two of the three wetlands have a thriving plant community. The third wetland experience early draining and USFWS is working to remove drain tile from the area.

**Board Meeting Minutes – CONT.****Wednesday, July 14, 2021**

Josh also shared that Tim Gahr mowed the roads and cleaned several downed limbs. Josh made sure to thank him.

- ii. **Gopher Valley:** Josh reported that a contractor is working to complete the siding on the house.

Josh also shared that the well pump and tank were repaired.

- c. **Miller Woods:** Marie worked with the county to install a car counter at Miller Woods. The data from the count was shared in the board packet. There was discussion concerning the car count and whether the current restroom facilities are adequate.
- d. **Mt Richmond:** Josh shared that Norvella is still recovering from surgery.
- e. **Muddy Valley Habitat Reserve:** Josh shared several updates, including:
  - i. Keith and Josh worked to clear the debris from the upper road caused by the winter ice storm.
  - ii. Josh met with Victor Berthelsdorf and the United States Fish & Wildlife Service (UFSWS).
  - iii. Josh also met with a track hoe operator for an estimate on cleaning the overflow at the second pond.
  - iv. Amie reported that the second turtle tracking session was successful with 282 turtles tagged.
- f. **Yamhela Oak Conservation Overlook (YOCO):** Josh reported that the district is working with a contractor to clear cherry and hawthorn trees.

**11) NOXIOUS WEED REPORT:** Marie shared several updates, including:

- a. Surveying for Garden Yellow Loosestrife has been completed.
- b. The required reporting for the grant is underway.
- c. Treatment of Knotweed will begin soon.

**12) BOARD REPORTS:** Barbara shared that the State of Oregon has redesigned the salmon license plate. Benefits from the sale of the salmon plates will support state parks and Oregon Watershed Enhancement Board (OWEB). The first 20 salmon plates were auctioned off as a fundraiser.

**13) STAFF REPORTS:** Wes congratulated Marie on her new position as Wildlife Biologist for the Confederate Tribes of Grand Ronde. Marie's last day with the district will be September 3rd. Barbara and Sergio also thanked Marie for her contributions to the district and partners.

**14) AGENCY REPORTS:**

- a. **Commissioner Kulla:** Commissioner Casey Kulla shared that the Yamhill County Water Task Force will be hosting a meeting on August 23rd from 10 am to 12 pm. Commissioner Kulla also shared information regarding funding for programs from the American Rescue Plan Act.
- b. **Greater Yamhill Watershed Council (GYWC):** Luke shared that the Roadside Vegetation interns have completed work for the season. The interns ended the summer with a presentation of the data collected.
- c. **Natural Resources Conservation Service (NRCS):** Thomas reported that all EQIP contracting has been completed with 18 applications obligated.

**15) PUBLIC COMMENT:** There was no comment or discussion.

**16) ADJOURNMENT:** Barbara Boyer adjourned the meeting at 9:15 am.