



**Wednesday, April 8, 2020**  
**Board Meeting Minutes**

**2A**

MILLER WOODS | 15580 NW ORCHARD VIEW ROAD | MCMINNVILLE, OR 97128

Date: Approved 5/13/20

Authorized Signature: 

DIRECTORS:	Present	PARTNERS/GUESTS:	Present	SWCD/NRCS:	Present
Barbara Boyer	<input checked="" type="checkbox"/>	Brenda Sanchez, ODA	<input checked="" type="checkbox"/>	Larry Ojua	<input checked="" type="checkbox"/>
Gordon Cook	<input checked="" type="checkbox"/>	Sandi Hiatt, ODA	<input checked="" type="checkbox"/>	Julie Lorenzen	<input checked="" type="checkbox"/>
Dave Cruickshank	<input checked="" type="checkbox"/>	Ken Nygren	<input checked="" type="checkbox"/>	Josh Togstad	<input type="checkbox"/>
Pat FitzGerald	<input checked="" type="checkbox"/>	Luke Westphal	<input checked="" type="checkbox"/>	Marie Vicksta	<input checked="" type="checkbox"/>
Leo Krick	<input checked="" type="checkbox"/>	NRCS:		Amie Loop-Frison	<input checked="" type="checkbox"/>
Ximena Orrego	<input checked="" type="checkbox"/>	Thomas Hoskins	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Sam Sweeney	<input checked="" type="checkbox"/>	Sergio Villaseñor	<input checked="" type="checkbox"/>		<input type="checkbox"/>

- 1) CALL TO ORDER & LATE AGENDA ITEMS:** Barbara Boyer called the meeting to order at 7:32 a.m. Barbara, district directors, and others participated by telephone for this meeting. Larry Ojua, Executive Director, facilitated the physical meeting from the Miller Woods Conference Room, where a speaker phone was provided so those attending the meeting in person could hear all conversations and deliberation of district business. A conference call line was used for directors, staff, conservation partners and guests to call in. Information and access codes were posted on the district’s website and provided to those on the district’s mailing list in advance. Barbara announced she would adjust the flow of the agenda to cover action items first. Therefore, the flow of the meeting minutes doesn’t reflect the flow of the original agenda.
- 2) BOARD MINUTES:** The board reviewed the minutes from the February 12, 2020 board meeting. Dave Cruickshank moved, and Ximena Orrego seconded a motion to accept the minutes as amended. Ximena noted on page 4, her reference under **Board Member Reports** states “Yamhill Carlton Growers **Society**” and it should read “Yamhill Carlton Growers **Organization**”. The motion passed unanimously.

VOTE RECORD: Approve the February 12, 2020 Board Minutes as amended.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ximena Orrego	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

There were no minutes from March 11, as the meeting was cancelled due to COVID-19 Pandemic and public health concerns.

- 3) TREASURER’S REPORT:** The board reviewed the February 2020 Treasurer’s Report. Pat FitzGerald moved, and Sam Sweeney seconded a motion to accept the Treasurer’s Report, as submitted. There was no further discussion. The motion passed unanimously.

VOTE RECORD: Approve the February 2020 Treasurer’s Report					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ximena Orrego	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>



The board reviewed the **March 2020** Treasurer’s Report. Pat FitzGerald moved, and Dave Cruickshank seconded a motion to accept the March Treasurer’s Report, as submitted. Dave asked about the expenses for more driveway rock at the Muddy Valley property. Larry explained that more rock was needed on the upper part of the driveway. He also commented the district received a donation, from the tenants, to cover most of the rock expense. The motion passed unanimously.

<b>VOTE RECORD: Approve the March 2020 Treasurer’s Report</b>					
	<b>DIRECTOR</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Motion</b>	<b>Seconded</b>
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ximena Orrego	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**4) REVIEW CORRESPONDENCE:** Correspondence included newsletter and miscellaneous magazines. The information will be circulated at a future meeting.

**5) NEW BUSINESS AND OTHER ACTION ITEMS ADDRESSED EARLY IN THE MEETING:**

**a. Appoint Budget Officer:** Barbara asked Larry for his comments and suggestion on this appointment. Larry recommend his appointment as the 2020-2021 Budget Officer, as the board has done in previous years. Pat FitzGerald moved, and Ximena Orrego seconded a motion to make this appointment. The motion passed unanimously.

<b>VOTE RECORD: Appoint Larry Ojua as the 2020-2021 Budget Officer</b>					
	<b>DIRECTOR</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Motion</b>	<b>Seconded</b>
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ximena Orrego	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**b. Approve Budget Calendar:** Larry Ojua presented two options for budget calendars (item 6A in the Board Packet). Option #1 is similar to previous years, with the budget committee meeting held in late May, followed by the Budget Hearing in June on the regular board meeting date. Option #2 outlines an alternative for a mid-June Budget Committee meeting, with the final Budget Hearing and Special Board Meeting to be held on Monday, June 29, just before the June 30, 2020 deadline. Under Option #2, the district will need to advertise and hold the Special Board Meeting to provide the legal venue to enact budget resolutions, adopt the final budget, and make appropriations.

Oregon Governor Kate Brown’s Executive Order is currently restricting travel and group meetings. This creates challenges for special districts and other governmental bodies to hold budget meetings, ensure adequate attendance, and quorum requirements. Given these limitations, Larry recommends Option #2 to allow for more time, with the hope that restrictions relating to group gatherings will be lifted by June.

Sam Sweeney moved, and Pat FitzGerald seconded a motion to adopt Option #2 for the 2020-2021 Budget Calendar. Motion passed unanimously.



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<b>VOTE RECORD: Adopt 2020-2021 Budget Calendar (Option #2)</b>					
	<b>DIRECTOR</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Motion</b>	<b>Seconded</b>
<input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Accepted as Amended <input type="checkbox"/> Tabled	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ximena Orrego	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Leo Krick asked Larry about plans to have a video conferencing option for the budget committee meeting (i.e. Zoom). Larry said the district will explore the use of a video conferencing option, if needed. The hope is that meeting restrictions will be lifted by June, and the budget committee meeting can convene live, as in the past.

- c. Appoint Budget Committee Members:** Larry briefed the board on the two current vacancies on the Budget Committee. The 3-year terms for Greg Wildhaber and Duncan Reid expired on December 31, 2019. Duncan Reid is no longer in the area. Larry contacted Greg about his interest in serving another 3-year term. He is interested and willing to be appointed. Larry recommended appointing Greg Wildhaber to a 3-year term, expiring December 31, 2022. He also recommended waiting to fill the second vacancy, until May, allowing time to seek potential candidates. Sam Sweeney moved, and Dave Cruickshank seconded a motion to appoint Greg Wildhaber to the Budget Committee for a 3-year term, expiring on December 31, 2022. This motion passed unanimously.

<b>VOTE RECORD: Appoint Greg Wildhaber to Budget Committee for a 3-year term expiring 12/31/2022</b>					
	<b>DIRECTOR</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Motion</b>	<b>Seconded</b>
<input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Accepted as Amended <input type="checkbox"/> Tabled	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ximena Orrego	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Larry asked directors to provide suggestions for an additional budget committee member, and to email him the suggestions prior to the May 13 board meeting.

- d. Clarification Regarding Miller Woods Closure:** Larry briefed the board on the decision to close Miller Woods. The district is following the recommendations and guidance from the Governor’s Executive Order. The consensus of the board is to keep Miller Woods closed until state restrictions are lifted. Larry asked if the board wanted to affirm this decision by board vote.

Pat FitzGerald moved, and Dave Cruickshank seconded a motion to keep Miller Woods closed until the restrictions outlined in the Governor’s Executive Order are lifted. This motion passed unanimously.

<b>VOTE RECORD: To keep Miller Woods Closed until restrictions outlined in the Governor's Executive Order are lifted.</b>					
	<b>DIRECTOR</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Motion</b>	<b>Seconded</b>
<input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Accepted as Amended <input type="checkbox"/> Tabled	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ximena Orrego	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



- e. District Operations Position:** Larry reported the board completed a final review, in late February, of the District Operations Position. The review included; the position duties, responsibilities, qualifications, and other related information. Larry asked, for the board’s approval, to begin a recruitment for the position.

Pat FitzGerald moved, and Sam Sweeney seconded a motion to authorize staff to conduct a recruitment for a District Operations Manager Position, using the information created and reviewed by the board on February 24, 2020. The motion passed unanimously.

<b>VOTE RECORD: Authorize district staff to conduct recruitment for a District Operations Manager position.</b>					
	<b>DIRECTOR</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Motion</b>	<b>Seconded</b>
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ximena Orrego	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Barbara commented that she, Ximena, and Pat met with staff to review information about the proposed position and answer their questions; it was a good meeting and exchange of information. Gordon Cook asked how people will learn about the position and the application process. Larry said the recruitment will contain the position description, announcement, and all information needed for an applicant to apply. When complete, the information will be available on the web and in the district office.

- f. Cruickshank Woodland Tour:** Larry suggested the district may not be able to offer the Woodland Tour because of school closures and potential extension of closures. Dave commented that it is likely the closures will be extended, and he recommended the woodland tour be cancelled. Pat concurred and commented that schools probably wouldn’t attend even if schools reconvened, as there are higher priorities for the school districts. Dave Cruickshank moved, and Pat FitzGerald seconded a motion to cancel the Woodland Tour for 2020. The motion passed unanimously.

<b>VOTE RECORD: To cancel the Cruickshank Woodland Tour for 2020.</b>					
	<b>DIRECTOR</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Motion</b>	<b>Seconded</b>
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ximena Orrego	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**6) CONTINUATION OF NEW BUSINESS AND AGENDA ITEMS:**

- a. Native Plant Sale Debriefing:** Larry referred to the email message and summary he sent to the board on March 20. Main summary points are:

- Over 1100 “clicks” on the counter for people attending, about 200 more than last year.
- Gross sales were around \$55,000, up slightly from last year.
- About 37 no-shows – less than 1% of the 468 orders place in advance (pre-orders).
- Left over plants: There were less than 100 plants remaining on Saturday afternoon, plus one bag of 250 fir trees.
- Staff contacted no-shows over the following week. Most remaining orders were picked up.
- Left over plants will be planted at the Miller Woods nursery or donated for projects.
- Over 100 bird boxes were sold



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- Several volunteers helped with clean up and move-out. It's always a lot of work.
- The Heritage Center was very accommodating and again provided a great venue.
- The district was fortunate to have many volunteers – for set up, packing orders, hauling, sale days, clean up, etc.
- District staff debriefed after the sale to capture notes and suggestions for the future. Sam Sweeney provided suggestions too.

In summary, the sale was a great success. As always, we look for ways to make it even better in the future. Larry praised the hard work of the district employees, board members, and dozens of volunteers who made this a success. He also mentioned the district was very fortunate to hold the sale in advance of the restrictions that limited public gatherings.

Barbara asked why people didn't pick up orders and how the district handles this issue. Julie and Larry commented that people forget, they may be out of town, or they don't pick up for other reasons. The district will continue to look at ways to inform people in advance and minimize "no-shows".

- b. Civil Rights Presentation – Thomas Hoskins, NRCS District Conservationist:** Thomas presented information on Oregon's Civil Right Policy Statement and Oregon Bulletin No. OR230-2020-3. Thomas noted this information was included in the board packets. As part of the NRCS protocol, the District Conservationist (Thomas) is required to provide annual teaching and information, to all staff and partners in NRCS work environments.

Barbara thanked Thomas for the presentation and information.

- c. SIA Selection Update:** Larry commented that Marie had met with ODA staff, NRCS, and others about the process to select potential watershed locations as future Strategic Implementation Areas (SIA). He suggested the district consider postponing the selection of a watershed for the SIA process until later in the year. The existing limitations on travel and meetings will make it difficult to do outreach and conduct meetings on this topic. Larry also suggested it might be advantageous to wait and select an SIA in 2021; when NRCS selects a new focus area for its Conservation Implementation and associated funding.

Brenda Sanchez from the Oregon Department of Agriculture (ODA) commented that delaying the SIA process for a year is an option ODA would consider. She plans to check with OWEB about timelines for funding agreements and funding availability. Brenda indicated we could select a watershed area now or postpone and review alternatives prior to September. Barbara asked Brenda if the discussion and selection could be postponed for a few months. Brenda confirmed we could. Based on this information, Barbara tabled discussion on the topic until later in the summer.

Sam asked if water testing in Palmer Creek would continue in 2020. Luke Westphal responded and said pesticide testing in Palmer Creek will continue this year, usually ending in early October. Sam encouraged this continuation of testing and data collection. Thomas also commented the testing is important to NRCS.

**7) OLD BUSINESS:**

- a. OACD Teleconference:** Pat provided information about the recent teleconference held on March 19; the conference call included information and recommendations relating to COVID-19 and discussion about formation of a working lands committee. OACD also discussed and brainstormed ideas for OACD annual meeting to be held in October. This meeting is a business meeting separate from CONNECT. The date and location are to be determined.
- b. Purchase Sale Agreement – Update:** Larry updated the board on the status of the Purchase and Sale Agreement for the Dupee Valley Property. The district is current on earnest money payments. An amendment clarifying the minimum and maximum purchase price was approved by the seller and district. Larry will continue to work with Dick Duncan, the district's real estate agent, to move the process forward.



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- c. **Willamette Wildlife Mitigation Program:** Amie commented the two applications, for submission, are almost completed. The two applications are for the 7-H and the Dupee Valley properties. The application deadline is April 10. The district has received letters of support, and input and support from local tribes. Amie is meeting with ODFW representatives this week, at the two sites, to show the properties and answer questions. Larry commented on the good work that Amie and Marie have done on the applications.

### 8) DISTRICT MANAGEMENT:

- a. **Management During COVID-19 Pandemic – Office Status:** Larry informed the board that all full-time staff have implemented tele-commuting procedures and are working remotely away from the office. The office is technically open and NRCS and district staff are rotating to ensure office coverage.
- b. **OSWB Weed Grant:** Larry reported that the Oregon State Weed Board grant was approved. With Joel Donnelly leaving, Larry is exploring ways to have contractors do some of the inventory, outreach, and control work. He has talked with Yamhill County Public Works about shifting responsibilities for managing the summer interns (roadside inventory) to YCPW.

### 9) EDUCATION & OUTREACH:

Larry reported the cancellation of the following outreach and/or educational events:

- a. **Local Work Group; March 12 in West Valley:** Cancelled. Thomas commented he would like to reschedule this in the future.
- b. **2020 CONNECT – Sunriver:** Cancelled.
- c. **Farm Fest at the Heritage Center, April 4:** Cancelled
- d. **Earth Day at Miller Woods, April 15:** Cancelled
- e. **Woodland Tour, May 20-21:** Cancelled
- f. **The Native Plant Society Annual State Meeting, hosted by Cheahmill Chapter, May 28-31:** Cancelled

**10) LAND USE: Land Use Table:** There were no comments or discussion.

### 11) Added Agenda Item: Update on Local Work Group meeting

Thomas reviewed the results of the Local Work Group meeting and commented on priorities and trends. He said everyone in attendance was provided an opportunity to provide input. Thomas was appreciative of the team effort, and the efforts to make the meeting go smoothly with proper signage, parking, pre-meeting survey work, and other planning.

Ximena commented it was her first meeting and she appreciated the opportunity to provide input. She is interested to see how the input is used for selecting future priorities and conservation projects.

### 12) DISTRICT MANAGED PROPERTIES:

Larry referred the board to Josh Togstad's staff report. Pat asked about Leo's help on the Gopher Valley home site area, and Leo explained how he worked with Josh on several projects. Pat and Dave both offered to help with work on the property if needed. Larry thanked them and said he would let Josh know about their offers to help.

\*See Josh's staff report for details on properties.

**13) NOXIOUS WEEDS:** There were no additional comments or questions

**14) STAFF REPORTS:** There were not questions on staff reports.



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**15) BOARD MEMBER REPORTS:**

- a. Pat commented on, and thanked Clay Wesson and Willamette Valley Vineyards for their donation of 42 used grape totes. These will be very useful at Miller Woods and for the native plant sale. The district has sent Willamette Valley Vineyards a thank you note and receipt for charitable donation. Larry thanked Pat for donating his time and truck/trailer for hauling.
- b. Leo commented on the surveys associated with the Local Work Group meeting, and voiced appreciation for reaching out to various areas. Leo was encouraged with the information and feedback received that seemed to reflect comments and priorities from the West Valley area. Thomas noted that he hopes to reach out to the eastern part of the county and Chehalem Valley as well.

**16) AGENCY REPORTS:**

- a. **Greater Yamhill Watershed Council (GYWC):** Luke announce the watershed council was awarded a small grant from Spirit Mountain Community Foundation. The grant will support staff time and intern work to collect data for Pacific Lamprey. The council is continuing its work on the Cozine riparian project that includes noxious weed and ivy control, and other restoration work along nature trails. Thomas complimented Luke on the council's work.
- b. **Natural Resource Conservation Service (NRCS):** Thomas announce the EQIP sign up deadline is April 17<sup>th</sup>. The sign-ups for CSP will be coming soon; NRCS will be conducting outreach and contacting producers. NRCS hopes to offer a forestry CSP sign-up. Thomas commented that NRCS has received many EQIP applications.

**17) PUBLIC COMMENT:** There was no comment or discussion.

**18) ADJOURNMENT:** Barbara Boyer adjourned the meeting at 8:42 am.