



Wednesday, October 9, 2019
Board Meeting Minutes

2A

MILLER WOODS | 15580 NW ORCHARD VIEW ROAD | MCMINNVILLE, OR 97128

Date: _____ Authorized Signature: _____

APPROVED

DIRECTORS:	Present	PARTNERS/GUESTS:	Present	SWCD/NRCS:	Present
Barbara Boyer	<input checked="" type="checkbox"/>	Jordan Anderson	<input checked="" type="checkbox"/>	Larry Ojua	<input checked="" type="checkbox"/>
Gordon Cook	<input checked="" type="checkbox"/>	Casey Kulla	<input checked="" type="checkbox"/>	Julie Lorenzen	<input checked="" type="checkbox"/>
Dave Cruickshank	<input checked="" type="checkbox"/>	Luke Westphal	<input checked="" type="checkbox"/>	Josh Togstad	<input type="checkbox"/>
Pat FitzGerald	<input type="checkbox"/>		<input type="checkbox"/>	Marie Vicksta	<input checked="" type="checkbox"/>
Leo Krick	<input checked="" type="checkbox"/>	NRCS:	<input type="checkbox"/>	Amie Loop-Frison	<input checked="" type="checkbox"/>
Ximena Orrego	<input checked="" type="checkbox"/>	Thomas Hoskins	<input checked="" type="checkbox"/>	Jessica LaRue	<input checked="" type="checkbox"/>
Sam Sweeney	<input checked="" type="checkbox"/>	Sergio Villaseñor	<input type="checkbox"/>	Joel Donnelly	<input checked="" type="checkbox"/>

- 1) CALL TO ORDER & LATE AGENDA ITEMS:** Barbara called the meeting to order at 7:32 am.
- 2) BOARD MINUTES: ACTION** The board reviewed the minutes from the September 11, 2019 board meeting. Sam Sweeney moved, and Dave Cruickshank seconded to accept the minutes as submitted. The motion passed unanimously.

VOTE RECORD: Approve the September 11, 2019 Board Minutes.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Pat FitzGerald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ximena Orrego	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

- 1) TREASURER’S REPORT:** The board reviewed the September Treasurer’s Report. Ximena Orrego moved, and Leo Krick seconded to accept the Treasurer’s Report as submitted. The motion passed unanimously.

Barbara inquired regarding the deposit made September 18 in the amount \$43,599.75, noting the details were not specified. Julie will provide the information via email when she gets back to the office.

Ximena asked about check #16216, made out to Hagan Hamilton, for “special environmental pollution insurance policy” and why the district has this coverage. Julie explained that Oregon State Weed Board (OSWB) grants require pollution insurance coverage for spraying herbicide. Pollution coverage is not included in the district’s Special District Insurance Services liability policy, therefore purchased separately. Larry explained the pollution policy should be considered as cost of doing business regardless of the OSWB Grant requirement.

VOTE RECORD: Approve September 2019 Treasurer’s Report					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Ximena Orrego	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



2) **REVIEW CORRESPONDENCE:** Larry circulated misc. correspondence, mostly newsletters and partner publications and highlighted district flyers and invitations for the annual meeting to take and distribute.

3) **OLD BUSINESS:**

- a. **OACD Teleconference:** There was no discussion or comment.
- b. **Annual Conservation Awards – Awards Confirmed:** Amie confirmed that the winners have all confirmed their attendance at the annual meeting. She also noted **Steve and Mary Walker**, winners of the landowner award, have requested to use their personal names for the award rather than their business name. Amie also noted that the **Oak Accord Program** video will be presented /shown as the showcase of their award. Amie will meet with Larry to define the presentation for the landowner award for the Walkers.

Julie reiterated two award winners, as discussed, the Oak Accord program and the 2019 landowner award the district would post signs on the fence and notify people for the Walkers; plus, special recognition for the Miller Woods volunteers.

- c. **Tree Removal on 3-acre parcel adjacent to Chegwyn Farm Park – Update:** Larry shared that the orchard removal will begin next week, tentatively Tuesday, October 15 or Wednesday, October 16. He noted it is most likely they will move in Tuesday evening and begin on Wednesday. Larry stated on the email list of the tentative start date.
Neighbor, Mike Burr noted he is concerned, as are other neighbors for the potential of displaced animals that will be fleeing the orchard, once removal begins, driving them to their homes and yards. Due to this potential, he requested they be notified in order to plan accordingly. Larry responded to the request and stated the district would notify neighbors of the start date. However, the district hasn't seen the types of impacts Mike described and therefore would not be commenting or advising neighbors about potential impacts Mike anticipates.
- d. **Erosion Control Committee – Update:** Marie shared there was nothing to report; they haven't held a meeting since last month and do not have a meeting scheduled.
- e. **TNC Surplus Vehicle:** Larry spoke with Joe from the TNC about the possibility of the district acquiring their surplus vehicle. They discussed the possibility of TNC donating the vehicle or the district purchasing it for a nominal cost. Larry will provide an update at the next meeting.
- f. **Tunnel Sprayer – Update:** Larry spoke with Stephanie Page from the Oregon Department of Agriculture (ODA) concerning the potential sale of the tunnel sprayer. The district requested a meeting with ODA to explore sale options in more detail and reach a mutual agreement.
- g. **Presentation, DEQ regarding Water Control Districts – Priscilla Wolverton:** Priscilla arrived and presented at approximately 9:30 am. Introductions were made around the room and she began her presentation as the last order of business for the day. Priscilla distributed a handout and discussed the Willamette Basin Mercury Total Maximum Daily Load (TMDL).

4) **NEW BUSINESS:**

- a. **OACD Bylaw Changes:** Barbara presented and reviewed the OACD Bylaws, with all suggested changes, and asked for board input. She explained OACD will be voting during their meeting on November 6, which conflicts with the district's annual meeting. Since we will not have representation, our only opportunity to extend a vote will be during today's board meeting. Following lengthy discussion and review of the bylaw



changes Gordon Cook made a motion, and Leo Krick seconded to support the OACD Bylaw Changes as presented. The motion passed unanimously.

VOTE RECORD: Approve to Support OACD Bylaw Changes as Presented					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Ximena Orrego	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5) DISTRICT MANAGEMENT:

- a. **RCPG Renewal Grant Update:** Amie reported that the renewal has been approved by the NRCS State Conservationist and forwarded to the Chief (NRCS) for approval.
- b. **CIG Carbon Farming Training (CA) Update:** Marie shared about her recent trip to visit California locations with farming and agriculture industries, and the Carbon Cycle Institute. The goal for her trip was to gain a better understanding and knowledge of carbon sequestration practices. The district was selected for an NRCS Conservation Implementation Grant (CIG) to support implementation and to work with leaders in Oregon regarding these reduction practices. The CIG grant is pending approval for funding.

The trip details took her to three specific locations of Sonoma, Napa and Gold Ridge Districts with the opportunity to learn about practices such as heavy (food waste) compost application on rangeland with stark outcomes for increased organic matter; test plots indicating vegetative increases of measurable outcomes, recued soil temperatures; and more. The amount of information couldn't be reduced to these minutes but should be seen with Marie's staff report for October. Further information and developments will ensue as the grant award is received.

Marie shared, although approved nationwide, there are 700 incomplete fulfilled grant (CIG) applications which have been approved and are pending signatures; 100 in the state of Oregon, including our districts. NRCS explained the contract completion for grants is out of their hands; the obligation for contract responsibility is now managed by the Eco Trust. NRCS staff is understanding and sympathetic to the frustration and encouraging staff to fulfill whatever is necessary to work with Ecotrust to fulfill their requirement or requests of paperwork for completion.

6) EDUCATION & OUTREACH:

- a. **Annual Meeting Planning, Procurement & Registration:** Julie encouraged the board to help with the annual meeting planning and participation by confirming theirs and their guests' attendances, posting flyers in their communities, and notify her of their intended donations for the silent auction. Julie encouraged this to be as soon as possible as the event is quickly approaching.

Barbara mentioned the district will be covering the cost for upwards of 25 dinners and asked board members their feeling whether they should be comped or pay for their dinners. After a brief discussion, the board agreed by consensus, to continue paying for their annual meeting tickets.



7) Land Use:

- a. **Land Use Table:** The board asked Larry to submit a letter concerning docket C-19-19 concerning a fishing and camping location on land marked EFU. From this and like applications on non-ag related practices on EFU and FU land, the board agreed they should be notified with letters of concern.
- b. **Land Use Letters to County Planning (2):** Larry submitted letters, on the district's behalf, highlighting dockets C-17-19 and C-15-19/SDR-25-19 with copies provided for review. Further discussion ensued about whether the district should submit a letter with every application, noting the potential for breakdown; district correspondence could lose integrity if a response letter is sent on every docket. The process will become habit more than insight to a potential problem. The board voiced concern that if the same template is used for every application, when an important issue is addressed there is greater potential that it may be overlooked.

During this discussion a suggestion was made to address regulations at the county planning level by way of a possible attachment with each land use application. This could provide awareness of potential issues, such as weed and erosion issues which states landowner responsibilities and practices. The effectiveness at this level will make district correspondence geared more directly to a potential issue and be of more influence for the letters sent. Commissioner Kulla offered to start a discussion with Ken Friday of the Yamhill County Planning Department about this potential or suggested practice. Larry will follow-up on the issue.

8) District Managed Properties:

- a. **Chegwyn Farms:** Larry shared that he or Josh periodically monitors the safety fence and signs around the orchard adjacent to Chegwyn Farm Park. The district will have the entire perimeter fenced for safety and to restrict access.
- b. **Yamhill Oaks: Masonville & Gopher Valley:** Larry and Josh conducted a site visit with Chris Seal from US Fish and Wildlife Service to discuss future management plans for the Masonville property. Josh sprayed and mowed at the Gopher Valley Property. Larry and Josh have been monitoring the house. Larry shared that he visited the house last week and discovered the power had been disconnected from the main power line located along Gopher Valley Road. He contacted Portland General Electric and they reconnected power the following day. The lines had come loose due to wind or other factors.
- c. **Miller Woods – Trail Race, October 12:** Larry shared that work has started for construction of the new nursery pads. With his and Josh's help they have installed water lines and drainage, and received fill to build the new pads. They will shape and compact the fill, install a rock layer over geotextile fabric, compact it, and place a final layer of fabric over the final grade to form the nursery pad surface. They anticipate completion within the week.

Larry also shared that the Miller Woods Annual Trail Race will take place on Saturday, October 12. To date, 78 participants are registered. Several volunteers will be assisting Sonya with race coordination. In prior years the district split proceeds and shared planning with the See Ya Later Foundation, but this year the district has sole responsibility and will receive all proceeds of the fundraising effort.

- d. **Mt. Richmond:** Larry reported that Josh spent three days spot spraying the RCPP area. Amie shared that the Plant Materials Center (PMC) reseeded the 11-acre parcel that was drilled and planted last year without success of any growth. PMC provided all equipment and material for the project. Originally, they had offered to donate \$10,000 worth of seed, but spreading heavy during the project, Amie thought it ended up being closer to \$20,000 seed value. Together with PMC staff, Amie plans a site visit in approximately 1-month to measure and ensure the success of the recent seeding project.



Wednesday, October 9, 2019
Board Meeting Minutes

2A

- e. **Muddy Valley Habitat Reserve:** Josh spent four days spot spraying the property.
- f. **Yamhela Oak Conservation Overlook:** Larry shared that he worked with Josh and Riedman Land Stewardship to replace three culverts on the property.

9) NOXIOUS WEEDS: Joel reported that he spent most of September focusing on the treatment of knotweed. He monitored several areas previously treated by Justin and found the treatment to be successful. Joel shared about a call he received from a landowner on Gopher Valley concerning mouse ear hawkweed and potential for well water contamination if treated/sprayed. The call was in response to his letter to work with the landowner to treat the invasive species. Joel asked for input about how to address this situation. The board and district staff suggested Joel provide information about different products, their labeled uses, and other information that might be available relating to application techniques and water protection.

10) STAFF REPORTS: There was no comment or discussion.

11) BOARD MEMBER REPORTS:

- a. Dave reviewed an email he received from Susan Watkins. Susan's husband, Arnie, is a member of Oregon Community Foundation and said they have funds available for youth forestry programs. Susan suggested these might be worth investigating for the Woodland Tour. Julie agreed to reach out to Susan for more details.
- b. Sam shared that he will be attending the community meetings concerning the Governor's 100-Year Water Vision. He will share any new information with the board at the next board meeting. Barbara reviewed the latest draft of the 100-Year Water Vision and noted that agriculture is not mentioned in this draft. She will distribute the new draft to the board for review.
- c. Barbara shared that the Pesticide Stewardship Partnership (PSP) has received permanent funding. A strategic plan will now be written for the program. She also shared that she met with Jeff Knapp from Visit McMinnville to discuss concerns surrounding agritourism. Barbara reported that the Board of Agriculture is drafting a climate change policy but touts the downside of a 100-Year Water Vision vs. 25-year as they are recommending.
- d. Ximena shared information regarding a biochar workshop being hosted by Tualatin SWCD.

12) AGENCY REPORTS:

- a. **Natural Resource Conservation Service (NRCS):** Thomas shared that the NRCS is currently accepting applications for the Environmental Quality Incentive Program (EQIP). He also reported that the NRCS is accepting applications for a new Grassland Conservation Initiative (GCI) program.
- b. **Greater Yamhill Watershed Council (GYWC):** Luke circulated the GYWC October newsletter. He highlighted several upcoming volunteer opportunities and presentations. Luke shared that he is working with an Oregon State University (OSU) intern as well as two Linfield interns. He also provided updates regarding the GYWC new grant agreement with the Pesticide Stewardship Program (PSP).

13) PUBLIC COMMENT: Jordan Anderson shared that he will be presenting the roadside inventory project at the Native Plant Society meeting on October 24th at 7 pm at the McMinnville Public Library. There was discussion about the possibility of the county public works department hiring a full-time roadside employee.

14) ADJOURNMENT: Barbara Boyer adjourned the meeting at 10:30 am.