



APPROVED

DIRECTORS:	Present	OTHER/GUESTS:	Present	SWCD:	Present
Barbara Boyer	<input checked="" type="checkbox"/>	Stan Primozich	<input checked="" type="checkbox"/>	Larry Ojua	<input checked="" type="checkbox"/>
Gordon Cook	<input type="checkbox"/>			Julie Lorenzen	<input type="checkbox"/>
Dave Cruickshank	<input checked="" type="checkbox"/>			Josh Togstad	<input checked="" type="checkbox"/>
Gordon Dromgoole	<input checked="" type="checkbox"/>			Marie Vicksta	<input checked="" type="checkbox"/>
Pat FitzGerald	<input checked="" type="checkbox"/>	NRCS:	<input type="checkbox"/>	Mike Crabtree	<input checked="" type="checkbox"/>
Leo Krick	<input checked="" type="checkbox"/>	Thomas Hoskins	<input checked="" type="checkbox"/>	Amie Loop-Frison	<input checked="" type="checkbox"/>
Sam Sweeney	<input checked="" type="checkbox"/>	Sergio Villaseñor	<input checked="" type="checkbox"/>	Mary King	<input checked="" type="checkbox"/>
				Justin Cooley	<input checked="" type="checkbox"/>

- 1) CALL TO ORDER & LATE AGENDA ITEMS:** Barbara called the meeting to order at 7:35 am. The OSU Diamond Pioneer Award to Sam Sweeney and discussion of the purchase of an additional truck were added to New Business. Larry announced Julie’s absence due to the audit scheduled for today.
- 2) BOARD MINUTES: ACTION** The board reviewed the minutes from the August 15, 2018 board meeting. Pat FitzGerald moved and Dave Cruickshank seconded to accept the minutes as submitted. The motion passed unanimously.

VOTE RECORD: Approve the August 15, 2018 Board Minutes.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- 3) TREASURER’S REPORT:** The board reviewed the August Treasurer’s Report. Dave Cruickshank moved and Leo Krick seconded to accept the Treasurer’s Report as submitted. The motion passed unanimously.

VOTE RECORD: Approve August 2018 Treasurer’s Report					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- 4) REVIEW CORRESPONDENCE:** Miscellaneous industry newsletters, publications and minutes were circulated.
- 5) OLD BUSINESS:**
 - a. Oregon Association of Conservation Districts (OACD) Teleconference:** Pat FitzGerald provided highlights of the OACD teleconference. He shared that Shilah Olson, District Manager for Wasco County SWCD joined the



teleconference and provided a report on the devastating fire damage to land in Wasco County. Pat reminded the board of the OACD Workshop being held at the Best Western Agate Beach in Newport on November 14 – 15. Larry reported on the discussion regarding the legislative concept relating to protected lands. This bill is intended to clarify the status of lands owned by conservation districts and land trusts relating to tax liability on acquired land. He suggested the district continue to track this bill.

- b. Oregon Agricultural Heritage Program (OAHP) -Review of Proposed Rules & Development of Comments:** Barbara announced the deadline for comments is October 5. She asked for two board members to review the document with her. Sam Sweeney and Leo Krick volunteered to meet with Barbara. Gordon Dromgoole stated he would like to be an alternate. The main pages of interest to districts are pages 4 and 21. Larry will resend the document to the board in an email.
- c. Annual Meeting Advertising:** Mary shared the annual event planning is proceeding according to schedule and the ad (included in the board packet) will be published in the Friday, September 21, Roots to Roof publication. Larry noted the public announcement will run October 1 and October 19 in the News Register.
- d. Conservation Awards Committee:** Barbara reported she, Dave and Leo will be meeting at 10:00 am on September 24 at the district office to discuss awards for 2018. Larry and Julie will attend this meeting.

6) NEW BUSINESS:

- a. Sam Sweeney Receiving Diamond Pioneer Award:** Larry announced Sam Sweeney is receiving the very prestigious Oregon State University (OSU) Diamond Pioneer Award at a luncheon on October 3. The award honors people whose lifetime contributions to agriculture, natural resources and the people of Oregon and/or OSU have been significant. Barbara and Larry will be attending the luncheon at the Alumni Center at OSU in Corvallis and invited the board members to join them. A sign-up sheet was circulated.
- b. New Truck Possibility:** Mike reported stresses on the office vehicle due to high demand and the need for an additional trucks. Marie, Justin and Mike all require trucks for daily projects and Amie and Josh need vehicles for site visits. Mike found a V-6 2004 Ford Ranger, 4-wheel drive at State Surplus for \$3500. That is \$2000 under blue book. It has 98,000 miles and includes a tow hitch. It needs new tires. Photos were circulated. State Surplus allows you to return the truck within 30 days if needed. Mike will have a mechanic inspect it. Leo Krick moved and Pat FitzGerald seconded to purchase the truck for \$3500 and provide up to \$1500 for tires and miscellaneous parts and service. The motion passed unanimously.

Leo suggested the possibility of adding signage to our vehicles and suggested asking the insurance company if it would lower our premiums. Larry noted his question and will follow-up with the district insurance agent.

VOTE RECORD: Authorize the purchase of 2004 For Ranger at \$3500 and allow \$1500 new tires and miscellaneous parts and service.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- c. Thomas Hoskins - Presentation on 1619 Agreement:** Thomas made a presentation on the 1619 Agreement, Mutual Agreement, Cooperative Work Agreement, Operational Agreement and Civil Rights. A handout was



supplied to each person in attendance.

A discussion ensued by the district board on methods of archiving information and pertinent documents from the board meetings. Larry explained the minutes and any pertinent documents are permanently saved in hard copy format and digitally on the district network drive, which is backed up regularly to an offsite location. New policies can be added to the current archival procedures should the board deem it warranted.

- d. Review Documents Related to Proposed Land Transfer:** Larry Ojua updated the board on the proposed transfer of conservation property currently owned by The Nature Conservancy (TNC). The property is referred to as the Yamhill Oaks complex and consists of approximately 628 acres. The property includes the Gahr Farm (approximately 310 acres), and the Pugh/Nielson properties (approximately 318 acres). Larry presented the proposed Transfer Agreement, reviewed it with the board, and discussed the district’s work with TNC and the district’s legal counsel to review and edit documents in preparation of closing in late October. Following discussion of the Transfer Agreement and other related documents, the board took official action as follows:

Pat FitzGerald moved, and Dave Cruickshank seconded a motion to:

Approve the Transfer Agreement, subject to final negotiation and district approval of contributions for repairs and clean up.

1. Approve the grant agreement outlining the provisions for a \$1,000,000 grant from TNC for use as a stewardship endowment.
2. Authorize use of the documents prepared for the transaction and closing, including the Notice of Federal Participation, the First Amendment to Agreement, and OWEB Conveyance Agreement, and other related documents, as reviewed and edited by the district and its legal counsel.
3. Direct Barbara Boyer and Larry Ojua to represent the district in reviewing final closing documents in consultation with district legal counsel, and to authorize Barbara Boyer to sign all closing documents as the district’s representative. Motion passed unanimously.

VOTE RECORD: Approve Transfer Agreement, subject to final negotiation and district approval of contributions for repairs and clean up. See above					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7) DISTRICT MANAGEMENT:

- a. Elections Filing:** Barbara referred the board to the Statement of Candidates for the November 2018 ballot included in the board packets.
- b. Oregon Watershed Enhancement Board (OWEB):** Larry shared that OWEB is required to “sign off” on the proposed transfer of land from TNC to the district. OWEB submitted questions they would like answered prior to approving the transfer, which included several questions not applicable to a Soil & Water Conservation District. It was suggested Larry attend the next OWEB meeting on September 17 and provide a short public comment presentation prior to the vote. Larry provided a brief description of OWEB and the OWEB Board’s role with the Oregon Agricultural Heritage Program.



8) EDUCATION & OUTREACH:

- a. **Septic & Well Management Classes-October 23:** Marie announced a free Septic & Well Management Class hosted by the district, OSU Extension Services and the Greater Yamhill Watershed Council. There will be two classes on October 23 at different locations. A copy of the flyer was included in the board packets.
- b. **Permaculture Tour-Oct 1:** Marie shared a Permaculture Farm Tour at Tabula Rasa Farms in Carlton. Zach Weiss, Elemental Ecosystems, will point out the ways to use permaculture design in order to slow down water flow and encourage infiltration. A flyer and registration information is on the district website.

9) Land Use:

a. **Land Use Table:**

- i. Docket C-09-18/SDR-13-18: This docket requests approval to install a solar facility at 13395 NE Rowland Road, Carlton. Approval of this application would allow placing a solar facility on high value farmland. Sam Sweeney moved and Dave Cruickshank seconded to have Larry prepare and send a letter opposing this application. Motion passed unanimously.

VOTE RECORD: Send a letter opposing a Solar Installation at 13395 NE Rowland Rd. Carlton.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

10) Protected Properties:

- a. **Yamhela Oak Conservation Overlook (YOCO):** Mike reported mowing the fields this year was hampered by fire concern due to the extreme heat. Also, Gordon Cook, who has conducted much of the mowing in the past, experienced some health issues and equipment problems. Mike will be preparing for the prescribed burn by creating a 30 foot fire line and installing some culverts. The timber harvest should occur next year. The district is now at the top of the list.
- b. **Mt. Richmond:** Gordon Cook will be mowing here Saturday or Monday. Upshot Services will then come in and finish mowing utilizing his compact track loader. They will move to YOCO once completed on this property.
- c. **Muddy Valley Habitat Reserve:** Mike will perform the routine tasks on this property using special care around the turtle habitat.
- d. **Chegwyn Farms:** Mike reported a large Oak tree came down on this property. Tom Brewster would like the rounds to make bird boxes and Mike was able to use the grapple on the compact track loader to move the logs. The extra wood will be used for firewood in the future. Mike also conducted some brush mowing and is addressing the thistle problem.



e. Miller Woods:

- i. Mike reported a sink hole has opened up on an adjacent land due to an extreme logging project on an uphill property being developed for housing. The massive amounts of water now running onto the neighboring property has caused their pond to overflow and excess water is entering a section of Miller Woods wetlands. This has resulted in the bridge failing and rebuilding has involved many hours of modification to stabilize the ground. Mike reported the culvert under the road will also need to be fortified. Oregon Department of Agriculture (ODA) is visiting the neighbor’s property to assist with a management plan. Larry suggested the board compose a letter to the county, bringing them up to speed on the issues discussed. This input might guide future developments to re-route the water and encourage the current developer to address the excess water issue during the early stages.

Gordon Dromgoole moved and Leo Krick seconded to send a letter to the county asking them to take a look at the status of the development on NW Orchard View Road in McMinnville to see if the requirements they have in place for erosion control and other natural resource protection will address the excess water issue. Motion passed unanimously.

VOTE RECORD: Send a letter to the county asking them to look into the requirements for erosion control and natural resource protection for the new development on NW Orchard View Road in McMinnville.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- ii. Mike stated there has been no further reports of cougars on the property.
- iii. Mike reported volunteers added 2500 feet of new trail which goes through the center of the back 40 acres. It showcases the three control plots of the recent thinning. One was thinned more heavily, one was thinned less, and one not at all. Visitors are able to see how the forest responds to variable thinning.
- iv. The Miller Woods Trail race is October 13. Forty one people have already signed up, which is ahead of last year.

- f. **Tour of Yamhill Oaks Complex:** Larry invited the board to tour the new property. The board decided they would like to see it after the board meeting on October 10. Larry will arrange the tour, weather permitting.

11) NOXIOUS WEED REPORT: Justin updated the group on areas he sprayed for knotweed. The data collection was wrapped up and the group made a presentation to the Roadside Management Technical Advisory Committee (RMTAC) at Yamhill County Public Works. The RMTAC will continue to meet in subcommittees to discuss ways to best utilize the information, while encouraging the planting of native plants along roadsides. Sam complimented the interns for doing an exceptional job on identifying the erosion spots. A public awareness campaign is planned to inform the public on erosion concerns and weed problems and what it is costing the tax payers to remedy them. This group also submitted an application to Bureau of Land Management (BLM) for a noxious weed control grant.



Wednesday, September 12, 2018
Board Meeting Minutes

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12) STAFF REPORTS: Larry announced Marie will be very busy with the Free Straw Mulching Program. The grant allowed funds to be utilized for additional staffing. The district hired Luke Westphal to work up to 100 hours to assist Marie with straw mulching. Josh will also be helping as time permits. Marie reviewed the contract with the board to their satisfaction. Marie reported Carlton Plants donated Poco Barley seed to plant as a cover crop for erosion control. It is being stored at Miller Woods.

13) BOARD MEMBER REPORTS:

- a. Pat announced the National Association of Conservation Districts (NACD) will have their Pacific Regional meeting September 17 – 19 in Kennewick, Washington. OACD will have representation there.
- b. Sam complimented Barbara on hosting a picnic for 1000 Friends of Oregon at her home.
- c. Barbara announced her appointment to the Department of Energy Rulemaking Advisory Committee.

14) AGENCY REPORTS:

- a. **Natural Resources Conservation Service (NRCS):** Thomas asked the board to host the Local Work Group Meeting following the December 12 Board Meeting. The board gave their consensus.
- b. **Greater Yamhill Watershed Council:** There was not a report this month.

15) PUBLIC COMMENT: There were no public comments.

16) ADJOURNMENT: Barbara Boyer adjourned the meeting at 10:09 am.