



**Wednesday, May 9, 2018**  
**Board Meeting Minutes**

**2A**

MILLER WOODS | 15580 NW ORCHARD VIEW ROAD | MCMINNVILLE, OR 97128

Date: June 13, 2018

Authorized Signature: \_\_\_\_\_

**APPROVED**

DIRECTORS:	Present	OTHER/GUESTS:	Present	SWCD/NRCS:	Present
Barbara Boyer	<input checked="" type="checkbox"/>	Stan Primozech	<input checked="" type="checkbox"/>	Larry Ojua	<input checked="" type="checkbox"/>
Gordon Cook	<input checked="" type="checkbox"/>	Ken Nygren	<input checked="" type="checkbox"/>	Julie Lorenzen	<input checked="" type="checkbox"/>
Dave Cruickshank	<input checked="" type="checkbox"/>	Brenda Sanchez	<input checked="" type="checkbox"/>	Josh Togstad	<input checked="" type="checkbox"/>
Gordon Dromgoole	<input checked="" type="checkbox"/>	Vern Holm	<input checked="" type="checkbox"/>	Marie Vicksta	<input checked="" type="checkbox"/>
Pat FitzGerald	<input type="checkbox"/>		<input type="checkbox"/>	Mike Crabtree	<input checked="" type="checkbox"/>
Leo Krick	<input checked="" type="checkbox"/>		<input type="checkbox"/>	Mary King	<input checked="" type="checkbox"/>
Sam Sweeney	<input type="checkbox"/>		<input type="checkbox"/>	Thomas Hoskins	<input checked="" type="checkbox"/>
			<input type="checkbox"/>	Amie Loop-Frison	<input type="checkbox"/>
			<input type="checkbox"/>	Sergio Villaseñor	<input type="checkbox"/>

- 1) CALL TO ORDER & LATE AGENDA ITEMS:** Barbara called the meeting to order at 7:31 am.
- 2) BOARD MINUTES: ACTION** The board reviewed the minutes from the April 11, 2018 board meeting. Leo Krick moved and Dave Cruickshank seconded to accept the minutes as submitted. The motion passed unanimously.

VOTE RECORD: Approve the April 11, 2018 Board Minutes.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- 3) TREASURER'S REPORT:** The board reviewed the April Treasurer's Report. Leo Krick moved and Dave Cruickshank seconded to accept the Treasurer's Report as submitted. The motion passed unanimously.

VOTE RECORD: Approve April 2018 Treasurer's Report					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- 4) REVIEW CORRESPONDENCE:** Various newsletters, announcements and the event schedule from CONNECT were circulated.



**5) OLD BUSINESS:**

- a. **Oregon Association of Conservation Districts (OACD) Teleconference:** The teleconference was cancelled this month due to CONNECT.

**6) NEW BUSINESS:**

- a. **NRCS Award:** Thomas announced the district’s recognition for assisting NRCS with the backlog of cultural resources determinations, supporting a national NRCD field tour and successfully implementing one of the first RCPP projects in Oregon.
- b. **Annual Meeting Speaker Suggestions – 11/7/2018:** The board discussed various speaker options. Aaron Wolf, OSU Professor, will be asked to speak at the next annual meeting. He specializes in water resources policy and conflict resolution. Mike will reach out to Aaron regarding his availability on November 7 and will report his answer at the June board meeting.

Julie and Mike suggested the district provide a stipend to cover gas or lodging for the speaker. Dave Cruickshank moved and Gordon Cook seconded to offer a \$100 stipend to annual meeting speakers. The motion passed unanimously.

VOTE RECORD: Offer \$100 Stipend to Annual Meeting Speakers					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- c. **Conservation Awards & Planning:** Dave, Barbara, and Leo agreed to continue serving on the Conservation Awards committee. Julie reported the committee’s decision to create a new application which does not specify the award categories. The committee will select an award category based on the nominations. Leo suggested reading the nominations at the annual meeting prior to announcing the winner. Barbara recommended more information be published to solicit nominations. Julie will run an ad in the next News Register “Roots to Roof” publication and run the same ad in the New Register. Mary will send out a PR piece and it will be publicized on the website and through various mediums. The committee will meet again in July or August.
- d. **ODA Water Quality Program Update - Brenda Sanchez:** Brenda shared the outcome of the Biennial Review Area Plan held in December 2017 and the group reviewed the revisions of the 2018 plan. The major changes were in chapter three. A work plan format with goals, objectives and activities was developed. The information will be used to create a matrix to measure progress. DEQ is now putting together a status review for water quality. The Water Quality and Trend Report from DEQ are available on the ODA website. The report revealed a very small amount of water quality data for Yamhill County. Brenda plans to work with Luke and Marie to structure a monitoring plan and create a strategy for Yamhill water testing. This data could lay the groundwork for future funding. She briefly reviewed the compliance cases in Yamhill County from June 2016 to January 2018.
  - a. **Upcoming District Director Elections:** Julie will forward the ODA Candidate Packets, for Director Elections, to the three directors whose terms are expiring: 1) Dave Cruickshank 2) Pat FitzGerald & 3) Gordon Dromgoole.



7) DISTRICT MANAGEMENT:

- a. **Weed Position Recruitment (Update):** Mike shared three candidate interviews were conducted yesterday. Larry announced an offer will be made to the top candidate. Mike reported an unexpected insurance requirement from OWEB was disclosed after the position and salary had been defined. OWEB is requiring an expensive insurance coverage for entities using OWEB funds for invasive species control. Most conservation districts are ineligible to purchase this type of rider through their carrier, Special District's Insurance Services. Eligible districts are encountering this same challenge with this grant. Options are being considered and hopefully a reasonable and cost-effective solution will be determined.
- b. **Budget (Update) & Committee Meeting Reminder (Wednesday 5/23):** Larry shared a reminder that the Budget Committee will meet on **Wednesday, May 23 at 6:30 PM** at the district office conference room. A light dinner will be provided. Leo asked the date be moved next year to avoid conflicting with the Annual Small Woodlands Association Dinner. Notice has been published in the newspaper. A draft of the budget will be available on Tuesday, May 22 by 4:00 pm. Julie will e-mail a copy to each board member.
- c. **Dodge Repairs - Quotes:** Larry secured quotes to repair the dents in the district's Dodge truck. The district will pay a \$500 deductible and insurance will pay the balance. The board authorized Larry to move forward with these repairs.
- d. **OACD Information (4/27/18):** Larry announced that OACD is currently searching for a Vice President. Information regarding the position is included in the board packet and anyone interested may contact Pat FitzGerald.

8) Education and Outreach:

- a. **Earth Day, April 21 (Report):** Mary shared 400 people attended the event and all stations stayed busy. The kids and their families had a great day and many people purchased T-Shirts and plants. Dave Cruickshank remarked on the health and organization of the nursery and orderly appearance of the barn. Dave recognized and commented noted what a great job Sonya is doing and everyone present concurred.
- b. **Hazelnut Erosion Prevention Field Day:** Marie reported 45 people turned out for the field day. The information presented by OSU Extension staff was well received and Marie shared the Mulching and No-Till Drill Programs. A discussion by the board ensued regarding out-of-county no-till drill usage. Marie will capture the pros and cons of the discussion and will present a policy proposal at the next board meeting. Her draft will include potential *out-of-county* customers. Further Discussion will be held and the proposed policy will be reviewed at that time.
- c. **CONNECT:** Larry reported 300 people attended the event in Seaside. He was impressed with the variety of classes offered and thought the entire venue was the best one yet. Marie and Josh commented on how much they learned from the facilitated riparian training they attended.
- d. **Woodland Tour, 5/16 & 17:** Julie shared both sessions are full and close to 600 fifth grade students are expected to attend over the two-day period. Dave is preparing the trails and Mike will be working with him to get the signs up and stations ready for the instructors. Barbara, Pat and Leo volunteered to lead the students to each station.
- e. **Farmer's Market:** The board discussed the benefits of hosting a booth at the Annual McMinnville Farmer's Market. The consensus was to consider an alternate event. The staffing hour requirements may be better used at an event that focuses on the district's target population and message. Mary will research other events in Newberg and/or the Sheridan-Willamina area. She will report back to the board with recommendations.



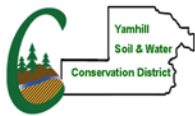
- f. **Summer Ag Institute:** Barbara suggested we submit a press release announcing the Summer Ag Institute Scholarship.

**9) Land Use:**

- a. **Land Use Table:** The board discussed the zone change request on #722 of the land use table. According to documentation, it would not change the rules of the subdivision. The board chose not to comment.
- b. **Public Hearing (Solar) – April 26 Report:** Barbara reported testifying, on behalf of the district, before the Yamhill County Commissioners at a public hearing, April 26<sup>th</sup> on solar. She shared the details of her testimony and now has an opportunity to attend the LCDC board meeting May 24 to provide further testimony on the solar issue. She will be representing the district and will share the most appropriate details of the approved district solar letters. The board approved her request.

**10) Protected Properties:**

- a. **Yamaha Oak Conservation Overlook (YOCO):** Mike reported Miller Timber is available for logging services in August. He will obtain their bid along with two more and present them at the board meeting.
- b. **Mt. Richmond:** Mike will be overseeing site prep and planting plugs according to the RCPP Management Plan.
- c. **Muddy Valley Habitat Reserve:** Mike plans on addressing the Scotch broom problem on the top of the hill and will be mowing and addressing the deterioration of the basking structures for the turtles.
- d. **Chegwyn Farms:**
  - i. **Walnut Lease Update:** Larry reported an agreement has been reached regarding the five-year lease for the 15 acre walnut orchard and is ready to be signed. Charlie will be receiving the entire rent from this lease.
  - ii. **Three Acre Orchard:** Larry informed the board that the district needs to work with Charlie, and Jack Bernards to develop a plan to remove the trees from the old orchard. Charlie would like to see the trees removed as this orchard is no longer good enough to lease. This project doesn't have to be complete soon – it can be accomplished over a period of time. Larry will explore options and report back. He will also check on the availability of a county work crew that might be able to help cut up the trees for fire wood.
- e. **Miller Woods:**
  - i. **Oregon State Parks Grant Update:** Volunteer Rick Thomas is close to submitting the grant application. The funds will focus on the Education Loop and will include additions like wheel chair accessibility.
  - ii. **Committee Report:** Mike will be compiling a list of possible long-term strategies for Miller Woods and submitting them to the committee. Leo suggested a site tour would be helpful for the committee, allowing them to see first-hand the fence lines, nursery, and all aspects of Miller Woods. A traffic counter was suggested. Mike will speak to the county regarding borrowing one. Leo reiterated the need to consider restrictions to access and the committee will be looking into possible fee increases and other options.
  - iii. **Miller Woods Race:** Mike proposed a date of **October 13, 2018** for the next **Annual Miller Woods Race to Give A Little**. The Give a Little Foundation organizes the race and the district prepares the trails and grounds. The district/Miller Woods receives half of the raised funds. Gordon Cook moved



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and Leo Krick seconded to approve October 13, 2018 for the 2<sup>nd</sup> Annual *Miller Woods Race to Give a Little*. The motion passed unanimously.

VOTE RECORD: Approve October 13, 2018 for next Miller Woods/Give a Little Foundation Race					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Sam Sweeney	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Mike noted that Sonya and volunteers are collecting fir tips from Miller Woods for the Grain Station to make for a Miller Woods beer. The sale of the beer would be used to raise funds for the Miller Woods restroom.

**11) NOXIOUS WEEDS:** Vern Holm, Coordinator for the Western Invasives Network (WIN), presented the benefits of supporting the Oregon iMapInvasives Program. The data is updated every two months and is provided in real-time. Gordon Cook moved and Leo Krick seconded to donate \$150 to the IMapInvasives Program. The motion passed unanimously. A brief thank you for his service, and retirement celebration honoring Vern, followed the vote. He is retiring June 29, 2018.

VOTE RECORD: Approve a \$250 Donation to the IMapInvasives Program.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Sam Sweeney	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Barbara will make a recommendation to ODA to switch from Weed Mapper to the iMapInvasives Program. Mike will establish a date and send notifications for the 2018 Annual Weed Meeting.

**12) STAFF REPORTS:** There were no comments on staff reports.

**13) BOARD MEMBER REPORTS:**

Ken Nygren invited the board and staff to a tour he is leading next Friday. The tour will be conducted on a recently logged property and will include costing out smaller stands and impacts to these properties.

**14) AGENCY REPORTS: Natural Resources Conservation Service (NRCS):** Thomas announced that Sergio is in Leavenworth, Washington receiving an award for being one of the first in the nation to receive the Nationwide Certified Planner certification. Thomas shared he experienced a large influx of EQIP applications after he attended the Palmer Creek Irrigation District meeting. They should be able to utilize all their funding this year.

**15) PUBLIC COMMENT:** Commissioner Primozich stated he was unaware of the insurance requirement for the new weed position. He will reach out to the county to see if they could assist with an umbrella policy. He reported the new Public Works building is moving along despite a few unforeseen changes. The move-in date of September may need to be moved back, but they expect to be in soon after that.

- a. **ADJOURNMENT:** Barbara Boyer adjourned the meeting 9:54 am.
- b. After a short break, the Board held an Executive Session per ORS 192.610 (2) (e).