



Wednesday, October 11, 2017
Board Meeting Minutes

2A

MILLER WOODS | 15580 NW ORCHARD VIEW ROAD | MCMINNVILLE, OR 97128

Date: _____ Authorized Signature: _____

DRAFT

| DIRECTORS: | Present | OTHER/GUESTS: | Present | SWCD/NRCS: | Present |
|------------------|-------------------------------------|---------------|-------------------------------------|-------------------|-------------------------------------|
| Barbara Boyer | <input checked="" type="checkbox"/> | Ken Nygren | <input checked="" type="checkbox"/> | Larry Ojua | <input checked="" type="checkbox"/> |
| Gordon Cook | <input checked="" type="checkbox"/> | | <input type="checkbox"/> | Julie Lorenzen | <input checked="" type="checkbox"/> |
| Dave Cruickshank | <input type="checkbox"/> | | <input type="checkbox"/> | Josh Togstad | <input checked="" type="checkbox"/> |
| Gordon Dromgoole | <input checked="" type="checkbox"/> | | <input type="checkbox"/> | Marie Vicksta | <input checked="" type="checkbox"/> |
| Pat FitzGerald | <input checked="" type="checkbox"/> | | <input type="checkbox"/> | Mike Crabtree | <input checked="" type="checkbox"/> |
| Leo Krick | <input checked="" type="checkbox"/> | | <input type="checkbox"/> | Mary King | <input checked="" type="checkbox"/> |
| Sam Sweeney | <input checked="" type="checkbox"/> | | <input type="checkbox"/> | Thomas Hoskins | <input checked="" type="checkbox"/> |
| | | | <input type="checkbox"/> | Amie Loop-Frison | <input checked="" type="checkbox"/> |
| | | | <input type="checkbox"/> | Sergio Villaseñor | <input type="checkbox"/> |

- 1) CALL TO ORDER & LATE AGENDA ITEMS:** The meeting was called to order at 7:34 am. Late agenda items were added to the appropriate sections.
- 2) BOARD MINUTES: ACTION** The board reviewed the minutes from the September 13, 2017 board meeting. Sam Sweeney moved and Pat FitzGerald seconded to accept the minutes as submitted. The motion passed unanimously.

| VOTE RECORD: Approve the September 13, 2017 Board Minutes. | | | | | |
|--|------------------|-------------------------------------|--------------------------|-------------------------------------|-------------------------------------|
| | DIRECTOR | Yes/Aye | No/Nay | Motion | Seconded |
| <input checked="" type="checkbox"/> Accepted | Barbara Boyer | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Accepted as Amended | Gordon Cook | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Tabled | Dave Cruickshank | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Gordon Dromgoole | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Pat FitzGerald | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| | Leo Krick | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Sam Sweeney | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

- 3) TREASURER’S REPORT:** The board reviewed the September Treasurer’s Report. Pat FitzGerald moved and Sam Sweeney seconded to accept the Treasurer’s Report as submitted. The motion passed unanimously.

| VOTE RECORD: Approve September 2017 Treasurer’s Report | | | | | |
|--|------------------|-------------------------------------|--------------------------|-------------------------------------|-------------------------------------|
| | DIRECTOR | Yes/Aye | No/Nay | Motion | Seconded |
| <input checked="" type="checkbox"/> Accepted | Barbara Boyer | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Accepted as Amended | Gordon Cook | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Tabled | Dave Cruickshank | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Gordon Dromgoole | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Pat FitzGerald | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| | Leo Krick | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Sam Sweeney | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

- 4) REVIEW CORRESPONDENCE:** Industry newsletters and other correspondence were circulated. Julie reviewed an email from the National Association of Conservation Districts (NACD) requesting email addresses of board members and staff choosing to receive e-newsletters and access to the Members Only Section of their website.



5) OLD BUSINESS:

- a. **Oregon Association of Conservation Districts (OACD) Teleconference:** Pat and Barbara participated in the teleconference call. Pat shared the district opportunity to participate in a \$10 million dollar grant to be offered by the NRCS through NACD. He is seeking input from the board on how Oregon could best utilize these funds. The program is in the early stages at this time.
- b. **District Highway Signs (Polk Collaboration) Follow-Up:** Josh reported Polk district will display their advertising on the back of our existing signs while both districts are considering the possibility of using the existing frames. Other suggestions include scheduling a specific time each year to inspect the signs and implementing a maintenance agreement with Polk.
- c. **Straw Mulching Program Update:** Marie reported that straw mulching tests were done at Dave Cruickshank’s farm. This and other tests are helping to determine the accuracy of straw placement and coverage. Mike reported that he used it at Muddy Valley to mulch the top of the newly repaired dam. Thomas noted the possibility to incorporate this program into their EQIP contracts next year.
- d. **Turner Creek Update:** Larry continues to meet with the Turner Creek landowners. Larry shared information with the landowners he received from Owen Wozniak from the Trust for Public Land. They continue to show interest with a future donation.

6) NEW BUSINESS:

- a. **The Oregon Agricultural Heritage Commission:** The Oregon Agricultural Heritage Commission is seeking candidates for a ten member board. The information was included in the board packet and Larry asked the board members to contact him if any have interest in serving on their board. He will write a letter of recommendation. The application deadline is October 25, 2017.
- b. **Yamhill County Long Term Water Availability Task Force:** Larry announced Commissioner Starrett is soliciting members to join the Long Term Water Availability Task Force. Gordon Dromgoole and Sam Sweeney expressed interest. Pat FitzGerald moved and Gordon Cook seconded to have Gordon Dromgoole and Sam Sweeney represent the district in the Yamhill County Long Term Water Availability Task Force. The motion passed unanimously. Larry will respond to Commissioner Starrett.

| VOTE RECORD: Approve Gordon Dromgoole and Sam Sweeney to represent the district on Yamhill Co. Long Term Water Availability Task Force. | | | | | |
|--|------------------|-------------------------------------|--------------------------|-------------------------------------|-------------------------------------|
| | DIRECTOR | Yes/Aye | No/Nay | Motion | Seconded |
| <input checked="" type="checkbox"/> Accepted | Barbara Boyer | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Accepted as Amended | Gordon Cook | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
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| | Leo Krick | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Sam Sweeney | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

7) DISTRICT MANAGEMENT:

- a. **Establish Registered Agent (Resolution):** Larry presented Resolution 101117 to designate a registered agent for the district with the Secretary of State Office. Sam Sweeney moved and Leo Krick seconded to designate Larry Ojua as the registered agent for the district. The motion passed unanimously.



| VOTE RECORD: Approve Resolution 101117 which Designates Larry Ojua as the Registered Agent for the District. | | | | | |
|---|------------------|-------------------------------------|--------------------------|-------------------------------------|-------------------------------------|
| | DIRECTOR | Yes/Aye | No/Nay | Motion | Seconded |
| <input checked="" type="checkbox"/> Accepted | Barbara Boyer | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Accepted as Amended | Gordon Cook | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Tabled | Dave Cruickshank | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Gordon Dromgoole | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Pat FitzGerald | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Leo Krick | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| | Sam Sweeney | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

- b. Clean Water Services & Tualatin SWCD:** There were no new updates at this time.
- c. Audit Update:** Larry reported the auditors have the necessary documentation and hope to have the final audit completed by mid-October.
- d. Board Attendance Discussion:** Pat requested a discussion regarding board meeting attendance. Larry shared the statute states that if a director misses three meetings in a row, a conservation district board may pass a motion requesting the Oregon Department of Agriculture vacate the board member’s position. It is not mandatory and in the case of Pat’s service on OACD, his absence is due to OACD business and the board supports his service. The board directed Larry to create a policy regarding exempt absences. In the case of board absence, it was suggested that the minutes should reflect the reason.
- e. Road Improvements on Hill Road, Baker Creek and Orchard View:** Larry advised of road improvements and closure possibilities of Hill Road, Baker Creek and Orchard View which could affect travel to the next November Board Meeting.

8) EDUCATION & OUTREACH:

- a. Farmer’s Market – September Report:** Mary reported the market was well attended and the “Dirt” shirts were a big hit.
- b. Annual Meeting (October 18) – Auction, Registration, etc. Updates:** Julie reported the collection of auction items was going well. Mary shared that registration is down from last year. A brief discussion ensued regarding possibilities for the lower numbers. Those attending last year will be personally reminded of the event.
- c. Fall Pasture Grazing Workshop (September 19) Cancelled:** The workshop was cancelled due to insufficient registrations.
- d. Ken Nygren Proposal of a Forestry Thinning Workshop:** Ken is planning on presenting a workshop and asked if the Yamhill District would like to be included. The workshop will compare pre-commercial thinning with commercial thinning. The workshop is aimed at Forestry and NRCS specialists. Ken will keep the board informed as it moves forward and will send out invitations. The board communicated its interest in supporting the workshop.
- e. New Director of Natural Resources Division:** Larry announced Stephanie Page has been appointed as the new director of the Natural Resources Division for ODA. She will assume the position in January 2018.



9) LAND USE:

a. **Solar Panel Applications:**

- i. Larry discussed a solar article from Jim Johnson which was inserted in the packet.
- ii. Barbara attended a Commodity Commission Round-Up Specialty Crop Block Grant. The Governor attended and Barbara had the opportunity to raise the concern of placing solar panels on high value farmland.
- iii. Sam attended a 1000 Friends of Oregon meeting. The meeting featured a panel discussing solar installations on high value farmland and Sam provided the highlights of the panel.

b. **Land Use Table:** There were no recommendations.

10) PROTECTED PROPERTIES:

a. **Yamhela Oak Conservation Overlook (YOCO):** Mike reported this property looks great. The board will take a tour after the November 8 Board Meeting. Gordon Cook expressed his appreciation for the opportunity to work on this property. He felt positive about the end result. He recommends the forested trees be thinned to promote healthier growth. Mike will meet with Miller Timber Service to discuss options for a possible thinning operation.

b. **Mt. Richmond:** Mike shared the mowing has been completed and spraying was finished this summer. This fulfilled obligations for RCPP. Larry suggested the board tour Mt. Richmond too, time permitting.

c. **Muddy Valley Habitat Reserve:** The dam projected has been completed and a “Beaver Deceiver” has been installed.

d. **Chegwyn Farms:**

- i. Per his contract, Gordon Cook mowed some areas at Chegwyn Farms, including the point of diversion area for the irrigation project.
- ii. Larry reported the outcome of a meeting he and Barbara recently had with Kamal and Adam Kotaich, Charlie Chegwyn and Jack Bernards. They agreed to include the district in any future discussions relating to infrastructure changes or land improvements. Larry will meet with Adam in the fall to discuss a new walnut lease agreement. Sam shared a concern regarding a small monument dedicated to Del Smith’s oldest son on the property. Sam told the board he had spoken with Mark Smith in the past and offered to plant daffodils around it which Mark appreciated. Sam expressed concern of losing information and local history of long-time residents, their involvement with the land and community, and the general loss of acknowledging previous generations.

e. **Miller Woods** Larry noted the entrance to Miller Woods was recently surfaced by the county road crew. He commented on the good cooperation and support offered by John Phelan of the Public Works Department. Mike reported US Fish & Wildlife has been picking up their plants for this year’s grow-out and they hope to have all the plants picked up by November. The race is coming up on October 28 with 67 individuals pre-registered. The trails have been groomed and are in great shape. The nursery structure is officially completed.

11) **NOXIOUS WEED REPORT:** Mike announced he continues to spray knotweed areas. The same plant comes back but control efforts help keep it from spreading. Eradicating knotweed is not very feasible, however biological controls are still being sought, which could help with long-term eradication.



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12) STAFF REPORTS: There were no questions or comments on staff reports.

13) BOARD MEMBER REPORTS:

- a. Barbara shared a presentation she attended involving high school students receiving a specialty crop block grant. The grant assignment was “Enhancing Oregon Broccoli and Cauliflower Competitiveness by Improving Harvest Efficiencies.” The students built a robot in their shop, “Broccoli Bot” and presented a demonstration. She reported the project was amazing and an Oregon company will now make a proto-type for them.
- b. Barbara reported REAL (Resource Education and Agricultural Leadership) Oregon is a new initiative aimed at building leadership in natural resources for Oregon. It is a five week course. She is hoping to build a partnership with the county commissioners to co-sponsor a person to attend in the future.

14) AGENCY REPORTS:

- a. **Natural Resources Conservation Service (NRCS):** Thomas asked the district to fund roadside conservation signage to promote conservation programs such as EQIP. He asked for 50 signs which will cost \$490. Roadside signs are an effort to draw land owners to the district website where they can find program information. Thomas requested that the district website have a link to NRCS program information to promote the Conservation Implementation Strategy Area. Sam Sweeney moved and Leo Krick seconded to provide funding for signage up to \$500 and to support promoting the information on the district website. The motion passed unanimously.

| VOTE RECORD: Fund Signage for Up to \$500 and Support NRCS information on the district website. / | | | | | |
|--|------------------|-------------------------------------|--------------------------|-------------------------------------|-------------------------------------|
| | DIRECTOR | Yes/Aye | No/Nay | Motion | Seconded |
| <input checked="" type="checkbox"/> Accepted | Barbara Boyer | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Accepted as Amended | Gordon Cook | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
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| | Leo Krick | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| | Sam Sweeney | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

15) PUBLIC COMMENT: There were no public comments.

16) ADJOURNMENT: Barbara Boyer adjourned the meeting at 10:10 am.