



Approved

Board Meeting Minutes

Wednesday, November 9, 2016

Yamhill Soil and Water Conservation District

Miller Woods – 15580 NW Orchard View Rd., McMinnville, OR 97128

In Attendance:

Directors	Present
Barbara Boyer	<input checked="" type="checkbox"/>
Gordon Cook	<input checked="" type="checkbox"/>
Dave Cruickshank	<input checked="" type="checkbox"/>
Gordon Dromgoole	<input checked="" type="checkbox"/>
Pat FitzGerald	<input checked="" type="checkbox"/>
Leo Krick	<input checked="" type="checkbox"/>
Sam Sweeney	<input checked="" type="checkbox"/>

Other	Present
Commissioner Primozych	<input checked="" type="checkbox"/>
Megan George	<input checked="" type="checkbox"/>
Chad Olsen	<input checked="" type="checkbox"/>
Amy Berg Pickett	<input checked="" type="checkbox"/>

SWCD/NRCS	Present
Larry Ojua	<input checked="" type="checkbox"/>
Julie Lorenzen	<input checked="" type="checkbox"/>
Josh Togstad	<input type="checkbox"/>
Marie Vicksta	<input checked="" type="checkbox"/>
Mike Crabtree	<input checked="" type="checkbox"/>
Sonya Wilkerson	<input type="checkbox"/>
Mary King	<input checked="" type="checkbox"/>
Thomas Hoskins	<input checked="" type="checkbox"/>
Amie Loop-Frison	<input checked="" type="checkbox"/>
Sergio Villaseñor	<input type="checkbox"/>

- 1) **CALL TO ORDER:** Barbara Boyer called the meeting to order at 7:32 am.

Late Agenda Items: Items were added to the corresponding sections.

- 2) **PREVIOUS MEETING MINUTES APPROVAL:** The board reviewed the minutes from the October 12, 2016 board meeting. Dave Cruickshank moved and Pat FitzGerald seconded to approve the minutes as presented. It was noted by Sam that pages 3 and 5 of the minutes were missing from the board packet. Pat withdrew the motion. The missing pages will be sent out to the board via email and approved at the next board meeting.
- 3) **TREASURER'S REPORT:** The board reviewed the October Treasurer's Report. Dave Cruickshank moved and Sam Sweeney seconded to accept the October 2016 Treasurer's Report as submitted. The motion passed unanimously.

Vote Record – Approve the October 2016 Treasurer's Report					
		Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

- 4) **CORRESPONDENCE REVIEW:** Miscellaneous handouts were circulated.

- 5) **OLD BUSINESS:**

Annual Meeting Update: Mary reported 120 guests have signed up so far and Julie shared she is still collecting auction items. Barbara announced the Pedretti family from Carlton is the recipient of the Urban Conservation Award. The award will be given in memory of Jacalyn Pedretti.

Turner Creek Property – Report and Board Direction: The board toured the property after the October board meeting. Sam Sweeney moved and Pat FitzGerald seconded to have the district move forward with the potential donation of this property. The motion passed unanimously.

Vote Record – Approve moving forward with the potential donation of the Turner Creek property					
<input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Accepted as Amended <input type="checkbox"/> Tabled		Yes/Aye	No/Nay	Motion	Seconded
	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

OACD Monthly Teleconference Report: Larry and Barbara joined the monthly teleconference. Larry reported OACD passed the new bylaws and supported the district’s resolution regarding stored water in the Willamette system. Larry and Sam will meet to determine the next steps. Pat reviewed items discussed at the OACD meeting including updates on the Memorandum of Understanding, which now includes the Coalition of Land Trust. He also announced the 2017 CONNECT will be held in May in Pendleton.

ODOT Project and Potential Sponsor Letter: Thomas did not have updated information to report at this time.

6) NEW BUSINESS:

Megan George & Chad Olsen - City of Carlton: Megan George presented information regarding a Water Resource Grant submitted by the City of Carlton. They have requested a letter of support from the district. Sam Sweeney moved and Dave Cruickshank seconded to send a letter of support to the Water Resource Department for the City of Carlton’s grant request. The motion passed unanimously.

Vote Record – Approve sending a letter of support for the City of Carlton’s Water Resource Grant request					
<input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Accepted as Amended <input type="checkbox"/> Tabled <i>Gordon Dromgoole was unavailable for this vote.</i>		Yes/Aye	No/Nay	Motion	Seconded
	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Gordon Dromgoole	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

SDIS Training and Insurance Discounts: Julie, Larry and Barbara will discuss how to best accomplish this training and will relay information to the board via email.

7) DISTRICT MANAGEMENT:

Recommendations for 2016 - 2017 Health Insurance: The Employee Relations Committee (ERC) met on November 2 to review the annual health care policy and to select a health care plan for 2017. Providence and Kaiser Insurance plans were quoted but the ERC has selected to keep Providence Insurance. Larry described the plan coverage that is closest to the current one, and noted it will have an increase of \$200 monthly per employee over the current plan’s premiums. In an effort to maintain a sufficient level of coverage, the ERC recommends a cap of \$600 per month on district paid premiums which will provide comparable coverage.

The ERC additionally recommends offering employees an option to pay the difference to upgrade to the higher priced plan. The recommended plan is compliant with the Affordable Care Act. Dave Cruickshank moved and Pat FitzGerald seconded to approve the \$600 cap per employee per month with the upgrade option. The motion passed unanimously.

Vote Record – Approve the \$600 cap per employee per month for Providence Insurance with an upgrade option; the difference to be paid by employee.					
<input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Accepted as Amended <input type="checkbox"/> Tabled		Yes/Aye	No/Nay	Motion	Seconded
	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Policy Review: All board members received a copy of the District Operations Manual and Barbara recommended the board meet for a full day to review policy and discuss other issues relating to district operations. February 6 or 7 are proposed dates. Board members were asked to check their calendars and come to the December board meeting ready to set a firm date. The work session will be held at Miller Woods.

Cultural Resource Contract: Larry reported the Cultural Resource Contract has been completed and contractors have been paid in full by the district. NRCS has approved all contracted work and the district will bill NRCS for reimbursement. Costs of contract services came in under budget.

Audit Update: The audit went well and Larry and Julie distributed printed copies of the audit to each board member.

Miller Woods - Board Input on Proposed Nursery Shelter: The board discussed the district’s proposal to build a nursery shelter. More room is needed for grow-out demand and volunteers need a covered work area. Larry noted funds are available in the budget. Gordon Dromgoole moved and Leo Krick seconded to move forward with the nursery shelter project and to obtain bids not to exceed \$10,000. The motion passed unanimously. Pat abstained from voting, stating a conflict of interest, as he is considering submitting a bid for the project.

Vote Record – Approve to move forward with the nursery shelter project and obtain bids not to exceed \$10,000.					
<input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Accepted as Amended <input type="checkbox"/> Tabled		Yes/Aye	No/Nay	Motion	Seconded
	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	abstained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8) EDUCATION AND OUTREACH:

Land Stewardship Series - Report: Marie received positive feedback on all the workshops. She and Heather Stoven, OSU Extension Office, will meet soon to discuss next year’s options.

Pesticide Collection Event - November 19: Marie announced the pesticide event is scheduled for November 19 at Wilco Agronomy Center.

Small Woodlands Meeting - Report: Amie, Mike, Josh and Thomas served on a panel at the Small Woodlands Meeting. The event was well attended and all four were complimented on their contribution.

9) LAND USE:

Land Use Table: There were no comments or recommendations.

Report on Hearing on Baker Rock Flood Plain Permit: Sam submitted the district's letter at the hearing. The meeting was well attended and Sam expects the issue will go to LUBA.

NRCS Listening Session: Thomas presented a short listening session to solicit input from the board and district staff on how to capture more participants for NRCS outreach programs. The board and staff offered information and suggestions.

10) PROTECTED PROPERTIES

Yamhela Oak Conservation Overlook (YOCO): Mike reported that he was able to successfully spray and seed this summer. He removed hanging limbs from a portion of the road to eliminate branches scratching vehicles. Mike noted that roadwork is planned to lessen the grade on steeper sections of the road. He is working on an MOU with ODFW to share equipment for these projects in the future. Amie reported she is making good progress on the management plan which is due next September.

Mt. Richmond Update: Amie shared this property was chosen by the WWMP monitoring team for a pilot study on monitoring parameters on easements. She was on site and reported ODFW and BPA wildlife biologists conducted a test survey and she received excellent feedback from the team on the district's conservation contribution on this property.

Muddy Valley Habitat Reserve: Mike reported the previously planted trees did not make it through the drought and Scotch Broom has come back heavily in that area. He will spray one more time next year and will replant the area with new trees in early 2018. Larry continues to be in communication with the Berthelsdorf family regarding their potential donation. He also met with the neighbors to the west who are interested in long-term land protection. Larry is setting up a meeting with the new tax assessor to discuss special assessments for YOCO, Miller Woods and Muddy Valley Habitat Reserve.

Chegwyn Farms Update: There is nothing to report this month.

Miller Woods Update: Mike shared the volunteers created space in the barn for power tool storage and Sonya kept 120 Duniway students busy clearing brush and working in the nursery. Staff circulated a report from Jim Culbert recapping the success of Tangleboxing at Miller Woods.

11) NOXIOUS WEED REPORT: Mike reported spraying knotweed around the county and believes the next step of containment will happen via private landowners and bio-controls. He was contacted by Clackamas SWCD regarding a recently logged parcel of land in Yamhill County overrun with garlic mustard. The area had been logged by a local contractor which means the equipment could be spreading the seeds to other locations. Mike will be working with the contractor to retrace sites and conduct outreach to the associated landowners.

12) STAFF REPORTS: There were no comments on staff reports.

13) BOARD MEMBER REPORTS: Gordon Cook and Marie provided a short update on the no-till drill progress and Dave provided photos of his field which was seeded with the no-till drill. He also shared information from a recent magazine article that soil erosion on US cropland has decreased by 44% between 1982 and 2012.

14) AGENCY REPORTS:

Yamhill County Commissioners: Commissioner Primozych thanked the district for their contribution to the Abbey/Kuehne Road partnership and encouraged more roadside vegetation collaborations. He updated the board on Palmer Creek and the Rails to Trails project in which he reiterated that the commission is within the confines of their legal authority regarding this project and that they will, to the best of their ability, mitigate any concerns the landowners might have. He asked for copies of the district's letter to ODA regarding solar installations on prime farmland for his file.

15) PUBLIC COMMENT: Amy Berg Pickett of Cypress Creek Renewables made a presentation about the solar company and their objective in placing solar farms on acreage in Yamhill County.

16) ADJOURNMENT: Barbara adjourned the meeting at 10:36 am.