



Providing Natural Resource Leadership

2A

Approved:

Date: July 13, 2016

Authorized Signer: _____

Board Meeting Minutes

Wednesday, June 8, 2016

Yamhill Soil and Water Conservation District

Miller Woods – 15580 NW Orchard View Rd., McMinnville, OR 97128

In Attendance:

Directors	Present
Barbara Boyer	<input type="checkbox"/>
Gordon Cook	<input checked="" type="checkbox"/>
Dave Cruickshank	<input checked="" type="checkbox"/>
Gordon Dromgoole	<input checked="" type="checkbox"/>
Pat FitzGerald	<input checked="" type="checkbox"/>
Leo Krick	<input checked="" type="checkbox"/>
Sam Sweeney	<input checked="" type="checkbox"/>

Other	Present
Commissioner Primozich	<input checked="" type="checkbox"/>
Ken Nygren	<input checked="" type="checkbox"/>
Ken Moore	<input checked="" type="checkbox"/>

SWCD/NRCS	Present
Larry Ojua	<input checked="" type="checkbox"/>
Julie Lorenzen	<input checked="" type="checkbox"/>
Josh Togstad	<input checked="" type="checkbox"/>
Marie Vicksta	<input checked="" type="checkbox"/>
Mike Crabtree	<input checked="" type="checkbox"/>
Sonya Wilkerson	<input type="checkbox"/>
Mary King	<input checked="" type="checkbox"/>
Thomas Hoskins	<input type="checkbox"/>
Amie Loop-Frison	<input checked="" type="checkbox"/>
Sergio Villaseñor	<input type="checkbox"/>

1) CALL TO ORDER:

Dave Cruickshank called the meeting to order at 7:30 am.

Late Agenda Items: Dave noted there were some late agenda items and he will introduce the topics as they come up.

- 2) **PREVIOUS MEETING MINUTES APPROVAL:** The board reviewed the minutes from the May 18, 2016 board meeting. Sam Sweeney moved and Pat FitzGerald seconded to accept the minutes as presented with corrections to the Supplemental Budget Resolutions vote; Indicate Leo Krick as present with a “yes” vote. The motion passed unanimously.

Vote Record – Approve the May 18, 2016 Board Minutes with correction as noted					
		Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Accepted as Amended <input type="checkbox"/> Tabled	Barbara Boyer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

- 3) **TREASURER'S REPORT:** The board reviewed the May Treasurer's Report. Pat FitzGerald moved and Sam Sweeney seconded to accept the May 18, 2016 Treasurer's Report as submitted. The motion passed unanimously.

Vote Record – Approve the May 18, 2016 Treasurer's Report					
<input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Accepted as Amended <input type="checkbox"/> Tabled		Yes/Aye	No/Nay	Motion	Seconded
	Barbara Boyer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

- 4) **CORRESPONDENCE:** Handwritten thank you letters (Woodland Tour) from Yamhill/Carlton students and a newsletter from the Yamhill County Historical Society were circulated.

5) **OLD BUSINESS:**

Enhanced CREP Grant Proposal: Marie noted that the district should be receiving news this week concerning the recent proposal.

Budget Committee Meeting Minutes: Pat FitzGerald made a motion and Leo Krick seconded to approve the 2016/17 Budget Committee Meeting minutes as presented. The motion passed unanimously.

Vote Record – Approve the 2016/17 Budget Committee Minutes					
<input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Accepted as Amended <input type="checkbox"/> Tabled		Yes/Aye	No/Nay	Motion	Seconded
	Barbara Boyer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Larry discussed the 2016/17 proposed budget detail sheets. He noted that the Muddy Valley fund, presented at the budget committee meeting, had an incorrect math formula. The incorrect formula miscalculated Capital Outlay in the amount of \$20,000. To correct the error, the Unappropriated Ending Fund Balance was reduced by \$20,000 to compensate for this math error. Larry noted the error to the board and the clarified that the correction did not change the total fund amount of \$914,500. The board concurred with fixing the math error.

Food Safety: Larry distributed a fact sheet from ODA regarding New Federal Food Safety Rules. It includes requirements for irrigation water and food crops.

RCP Update: Amie reported she has completed the last RCP contract and the 2016 funds are now committed. A group from the NRCS office in Washington DC requested a tour of oak restoration projects in Yamhill and Polk counties. Amie has organized the tour for June 13, which includes other state partners and staff from Polk SWCD.

NRCS Updates: Thomas was not in attendance. His topic will be discussed at the next board meeting.

Landowner Flooding Concerns: Commissioner Primozych asked for assistance on behalf of a landowner in Newberg experiencing flooding from an upstream slide. The district will contact John Phelan to arrange a site visit. Mike, Gordon Cook and Larry, if available, will accompany John. A progress report will be provided to Commissioner Primozych to keep him abreast of the situation on behalf of the landowner.

OACD Monthly Teleconference Report: Larry and Pat reported 26 districts were represented in the 3rd monthly teleconference. The upcoming OACD fall conference, to be held at the Monarch Hotel in Portland, was discussed as well as OACD board changes.

As a result of concerns, during the recent legislative session, Governor Brown has instructed OWEB to set up a Working Lands group. However, it was noted that ODA and a conservation component are not included in this group. Larry, Barbara and other interested parties will be advocating for representation.

Marie shared that ODA is sending out information regarding water restriction projections for Yamhill County. The mailing states that water measurements are the lowest in 21 years and that by August 1st restrictions will most likely be enforced. Commissioner Primozich announced the hiring of an assistant water master to communicate personally with county farmers regarding restrictions.

8:30 am Temporary Recess for Budget Hearing

Dave Cruickshank temporarily recessed the regular board meeting and opened the Budget Hearing for public comment on the proposed 2016-2017 budget approved by the budget committee. Larry provided a brief overview of the proposed budget and commented again on the math correction in the Muddy Valley fund. With no public comment offered, and no other concerns or discussion, Dave Cruickshank closed the public hearing.

8:35 am: THE REGULAR SESSION OF THE BOARD MEETING WAS CALLED BACK TO ORDER.

6) NEW BUSINESS:

Budget Adjustments: There were no recommended budget adjustments.

Adopt Final Budget Resolution: Sam Sweeney made a motion and Gordon Dromgoole seconded to approve the 2016/17 budget as presented (*including the corrected math error in the Muddy Valley Fund as noted above*), and to approve Resolution 060816. The motion passed unanimously.

Vote Record - Adopt the Final 2016/17 Budget and Resolution 060816					
		Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

7) DISTRICT MANAGEMENT:

Larry's Summer Schedule: The board approved Larry's leave from July 11 – August 8.

Audit Scheduled – August 11: Julie announced this date has been confirmed.

8) EDUCATION AND OUTREACH:

Yamhill Oak Field Day – June 29: Julie shared there are approximately 30 bus reservations with room for about 10 more guests. Amie noted Marion District is attending and bringing a van.

9) LAND USE:

Land Use Letters: Larry reported two letters were sent to the Planning Department outlining the district's concern for the proposed solar facilities. Copies of the letters were included in the board packet.

Land Use Table: The board reviewed the request to allow a marijuana dispensary outside the city limits. Commissioner Primozich shared his concerns and asked the board to support keeping them within the city limits.

Schedule Meeting With Planning Department: Barbara contacted Ken Friday. He recommended the district contact the Water Resources Department regarding a comprehensive plan on water. Commissioner Primozich will reach out to Commissioner Starrett, liaison to the Yamhill County Water Task Force, and provide a summary to the board.

10) PROTECTED PROPERTIES

Willamette Wildlife Mitigation Program (WWMP):

Yamhela Oak Conservation Overlook (YOCO) - This property closed March 31, 2016. Larry, district staff and partners attended a thank you event hosted by the Cooke's on June 3.

Mike announced the mower will be moved to this property from Mt. Richmond for property maintenance. Mike reported the mower and grapping tool are working well and have exceeded his expectations.

Muddy Valley – Larry is working with The Nature Conservancy to move this project forward.

Chegwyn Farms – Larry reported on the fire in the lower hay field, which was a result of a reignited burn pile. Jack Bernards, renter of the fields, lost hay and is working with Charlie to determine how to address the loss. Larry notified the district's insurance company should they receive any calls.

Miller Woods Update: Sonya organized projects and group leaders' for the Duniway Middle School students who have been volunteering this week. The NW Natural Resources Group held a successful Forest Ecology 101 workshop on Saturday, June 4. Mike attended the event and conducted a tour for the class.

Mt. Richmond Update: Larry has been in communication with Norvella regarding the 50 acres of hay on the property. Norvella is agreeable to the district taking the lead on securing an operator to cut the hay. Larry has contacted several operators, inviting them to submit proposals for cutting the hay this year. The revenue from the hay will be deposited to the Mt. Richmond stewardship fund to offset the costs of planting the hay field and managing the property.

James Riedman 30-Day Appointment Expiration: Larry noted that the 30-day contract with James is expiring soon and requested an additional appointment. Gordon Cook made a motion and Sam Sweeney seconded to offer a reappointment for another 30-day contract with the same conditions. The motion passed unanimously.

Vote Record - Approve to increase additional 30-Day contract with James					
		Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Truck Purchase: Mike located a Ford F550 diesel truck with 100,000 miles through Oregon State Surplus. The district is in second position to purchase the truck. If the first bidder does not purchase the truck, our district will be next in line. Mike recommends the district purchase the truck if it becomes available. This is the truck size ideal to haul district equipment. Pat FitzGerald made a motion and Gordon Dromgoole seconded to approve the purchase of the Ford F550 truck for \$15,000 with an additional \$5,500 for the purchase of a goose neck trailer with hitch. The motion passed unanimously. It was noted the district can return the truck within 30 days for a full refund, if necessary.

Vote Record - Approve the purchase of a Ford F550 truck for \$15,000 and \$5,500 to purchase a flat-bed with hitch					
		Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

11) NOXIOUS WEED REPORT:

Weed Watch Sponsor Reports: There are no interested sponsors at this time. Julie updated the board on the advertising schedule for the second year of the Weed Watch campaign.

Annual Weed Committee: The committee will meet at 10:00 am following the board meeting.

12) STAFF REPORTS: Sam Sweeney expressed his appreciation for the details submitted in the staff reports. There was a question regarding the recent purchase of a 4-wheeler, two pruners and a compressor. Mike explained the purchases to the board's satisfaction and expounded regarding volunteer use of these and other equipment. Mike noted that although volunteers are not covered under worker's compensation insurance at Miller Woods, they are covered by the district's liability insurance. He further shared that volunteers must demonstrate their proficiency prior to using equipment and power tools.

13) BOARD MEMBER REPORTS: Sam noted that he, Thomas, and Marie recently attended an Orchard Cover Crop Forum. He shared highlights and suggested the district consider the purchase of a seed drill, making it available as rental equipment to landowners. More research will be conducted on this possibility and presented at a subsequent board meeting.

Pat provided an NACD Legislative update. Pat and Ken Moore attended the 2016 Ag Pac Educational Tour which included four farm visits. They shared relevant information and noted the tour provided agricultural landowners an opportunity to share issues of concern with prospective political candidates.

14) AGENCY REPORTS: There were no agency reports.

15) PUBLIC COMMENT: There were no public comments.

16) ADJOURNMENT: Dave adjourned the meeting at 9:39 am.