



Date: _____

Authorized Signer: _____

**Board Meeting Minutes
Wednesday, February 10, 2016**

Yamhill Soil and Water Conservation District
Miller Woods – 15580 NW Orchard View Rd., McMinnville, OR 97128

In Attendance:

Directors	Present
Barbara Boyer	<input checked="" type="checkbox"/>
Gordon Cook	<input checked="" type="checkbox"/>
Dave Cruickshank	<input checked="" type="checkbox"/>
Gordon Dromgoole	<input checked="" type="checkbox"/>
Pat FitzGerald	<input checked="" type="checkbox"/>
Leo Krick	<input checked="" type="checkbox"/>
Sam Sweeney	<input checked="" type="checkbox"/>

Other	Present
Ken Nygren	<input checked="" type="checkbox"/>

SWCD/NRCS	Present
Larry Ojua	<input checked="" type="checkbox"/>
Julie Lorenzen	<input checked="" type="checkbox"/>
Josh Togstad	<input type="checkbox"/>
Marie Vicksta	<input checked="" type="checkbox"/>
Mike Crabtree	<input checked="" type="checkbox"/>
James Riedman	<input checked="" type="checkbox"/>
Mary King	<input checked="" type="checkbox"/>
Thomas Hoskins	<input type="checkbox"/>
Amie Loop-Frison	<input checked="" type="checkbox"/>
Sergio Villaseñor	<input type="checkbox"/>

1) **CALL TO ORDER:** Barbara Boyer called the meeting to order at 7:32 am.

Late Agenda Items: NACD Report-Pat FitzGerald; RC&D-Gordon Dromgoole

2) **PREVIOUS MEETING MINUTES APPROVAL:** The board reviewed the minutes from the January 13 board meeting. Sam Sweeney moved and Pat Fitzgerald seconded to accept the minutes as presented. The motion passed unanimously.

<input type="checkbox"/> Vote Record – Approve the January Board Minutes					
		Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	*Gordon Cook	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
*Gordon Cook arrived after the vote.	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3) **TREASURER’S REPORT:** The board reviewed the January Treasurer’s Report as presented. Sam Sweeney moved and Dave Cruickshank seconded to accept the January Treasurer’s Report as submitted. Questions on a few items were answered to the board’s satisfaction. The \$500 payment from Terry Hansen was noted along with Larry’s continuing pursuit of the balance owed. The motion passed unanimously.

<input type="checkbox"/> Vote Record – Approve the November Treasurer’s Report					
		Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	*Gordon Cook	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*Gordon Cook arrived after the vote.	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

4) **CORRESPONDENCE:** Miscellaneous newsletters and industry publications were circulated.

5) **OLD BUSINESS:**

Willamette Wildlife Mitigation Program (WWMP): Larry shared that he has been working with Jana Rofsky from The Nature Conservancy (TNC), the Berthelsdorf Family, and Bonneville Power Administration (BPA) and continues to move forward with the many processes and steps relating to the project. Larry informed the board that he met with the family and TNC on February 9th to review the amended Purchase and Sale Agreement. All parties agreed to the amended agreement, which was signed by Richard Berthelsdorf. Jana and Larry continue to work with BPA on issues relating to the 10-acre parcel owned by the archdiocese. Both Jana and Larry believe that BPA will be able to resolve the uncertainties relating to the legal boundary and ownership by simply excluding this parcel from the area covered by the conservation easement. One of the next steps is to arrange for a Phase 1 environmental review on the property. Jana is working with BPA and the family to schedule this. Larry also informed the board that he has talked with the family about a future donation after the property transaction closes. The family has indicated they are working on plans for the family trust to make a donation.

OWEB Regional Meeting: The meeting was held in McMinnville and was very successful. Larry and Dan Bell from TNC led the group on a tour of the Muddy Valley project and the Gahr property.

James Riedman Resignation - Exit Interview and Farewell Gathering: Larry announced there will be a farewell gathering for James after work tomorrow at The Grain Station. He encouraged all to attend.

2016 Native Plant Sale: The board and staff commented that the Yamhill Valley Heritage Center was a perfect location for the plant sale. It was the consensus of the board to use the facility each year. Dave felt we should support the Yamhill Valley Heritage Center by becoming members. Sam Sweeney moved and Gordon Dromgoole seconded to become members at the Community Builder level which is \$250 annually. Motion Passed unanimously.

<input type="checkbox"/> Vote Record – Approve Joining the Yamhill Valley Heritage Center at the Community Builder level-\$250					
		Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/>	Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Sam Sweeney	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Refrigeration Trailer – Consideration for Use: The board would like to thank the Kreders for the use of the refrigerated trailer for the plant sale. Dave will talk to them to see what they would most appreciate. They will receive a tax donation form from the district.

Update on Temporary Hire of Adam Kotaich: Adam was hired to assist with the Native Plant Sale and to work a few days a week to help with the grow-out. He will work with Sonya, who is also working part-time.

Conservation Implementation Strategy (CIS) Roundtable – Report: Larry and Marie reported on the staff's participation of a roundtable discussion for the CIS. The goal was to provide suggestions to NRCS as they write a new CIS.

Regional Conservation Partnership Program (RCPP): Amie and Thomas are entering applicant rankings into the system, which are due by Friday. They have 24 applicants from Polk and Yamhill counties and hope to have 10 contracts approved from this group.

6) **NEW BUSINESS:**

Committee Assignments: Mike Lee agreed to represent the district with The Greater Yamhill Watershed Council. Gordon Cook will represent the district at the Chehalem Valley Chamber of Commerce. Sam Sweeney was added to the Noxious Weed Committee and the Yamhill County Historical Society was added to the list with Dave Cruickshank as representative.

Dave Cruickshank moved and Leo Krick seconded to approve the list of committee and organization assignments as revised. Motion passed unanimously.

<input type="checkbox"/> Vote Record – Approve committee & organization assignments as revised.					
		Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Budget Calendar: Larry distributed a revised Budget Calendar, different from the one included with the board packets and attached with the February Agenda. He reviewed the calendar and discussion was held concerning the following:

- Thursday, May 19 was proposed for the Budget Committee meeting.
- Mike Green and Mike Knutz terms have expired and will not be renewing their membership.
- Mark Davis, Ken Nygren and Joe Strunk were recommended as possible committee members. Appointments will be made in March.

Pat FitzGerald moved and Leo Krick seconded to approve the revised Budget Calendar. The motion passed unanimously.

<input type="checkbox"/> Vote Record – Approve Revised budget calendar					
		Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Budget Officer: Dave Cruickshank moved and Pat FitzGerald seconded to appoint Larry Ojua as the Budget Officer.

<input type="checkbox"/> Vote Record – Approve Larry Ojua as Budget Officer					
		Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Oregon Ag Institute-Sponsorship Opportunities: The board would like to sponsor a teacher this year. Sam Sweeney moved and Pat FitzGerald seconded to provide up to \$500 to sponsor a teacher for this event.

<input type="checkbox"/> Vote Record – Approve up to \$500 to sponsor a teacher.					
		Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

7) DISTRICT MANAGEMENT:

SDAO Site Visit report: A site visit was conducted by SDAO with a satisfactory outcome. SDAO provided a list of recommendations but overall were pleased with the district's efforts to provide a safe environment.

8) EDUCATION AND OUTREACH:

Riparian Plant Propagation Workshop: Marie reported 68 people attended the joint workshop at the Rickreall Grange and it was very well received. More joint workshops are being planned.

2016 Movie Series – Next Ground Operations March 8: This will be the last in the series.

Local Work Group Meeting: The meeting will be held at the McMinnville Community Center from 10AM – Noon on February 24. The district is providing outreach for the event with Thomas, NRCS, taking the lead to facilitate the agenda.

9) **LAND USE: Land Use Table:** There were no recommendations regarding land use applications.

10) MILLER WOODS & CHEGWYN FARMS (UPDATES):

Miller Woods: Sonya Wilkerson is renting the Miller Woods House effective February 1st.

Plans for Temporary and Contract Work: In the short-term, Sonya and Adam Kotaich will work part time to help fill the Miller Woods upcoming vacant position, with James Riedman resignation. A long term solution will be forthcoming later in the year. The district will use volunteers and contract workers as needed for the grow-out planting.

Future Grow-Out Opportunities: Larry and Mike visited the Columbia SWCD to discuss opportunities for future grow-out contracts and services to provide native plants. Columbia SWCD has some large projects planned and is very interested in purchasing native plants from the district in the future. Larry talked about his goal to establish 4-5 long-term relationship with conservation partners, which could provide a foundation and base budget for the nursery. The district could grow out plants at the Miller Woods nursery and also function as a partner/broker for the sale of bare root or other types of plants not grown at Miller Woods.

11) **NOXIOUS WEED REPORT:** Mike announced he will be taking the test to become a licensed weed applicator. James held the license previously. Mike is investigating the IMAV Invasive Weed program, an online mapping resource for noxious weeds. He will investigate further and will make a recommendation to the board next month.

Sam announced an English Ivy meeting scheduled for March 29 at the Salem Forestry Center. Julie will get more information and send out an email to the board. Ken Nygren requested to be included in this email.

12) **STAFF REPORTS:** Mary's staff report was distributed.

13) BOARD MEMBER REPORTS:

Gordon Dromgoole will attend the RC & D meeting which will include the rails to trails project. He also attended a grower's meeting and shared the information with the board.

Pat discussed and circulated NACD policy proposals for board members information and/or interest.

14) AGENCY REPORTS:

15) PUBLIC COMMENT:

16) **ADJOURNMENT:** Barbara adjourned the meeting at 9:52 am.