



Wednesday, June 13, 2018
Board Meeting Minutes

2A

MILLER WOODS | 15580 NW ORCHARD VIEW ROAD | MCMINNVILLE, OR 97128

APPROVED

DIRECTORS:	Present	OTHER/GUESTS:	Present	SWCD:	Present
Barbara Boyer	<input checked="" type="checkbox"/>	Stan Primozych	<input checked="" type="checkbox"/>	Larry Ojua	<input checked="" type="checkbox"/>
Gordon Cook-late	<input checked="" type="checkbox"/>	Luke Westphal	<input checked="" type="checkbox"/>	Julie Lorenzen	<input checked="" type="checkbox"/>
Dave Cruickshank	<input checked="" type="checkbox"/>		<input type="checkbox"/>	Josh Togstad	<input checked="" type="checkbox"/>
Gordon Dromgoole	<input checked="" type="checkbox"/>		<input type="checkbox"/>	Marie Vicksta	<input checked="" type="checkbox"/>
Pat FitzGerald	<input type="checkbox"/>	NRCS:	<input type="checkbox"/>	Mike Crabtree	<input checked="" type="checkbox"/>
Leo Krick	<input checked="" type="checkbox"/>	Thomas Hoskins	<input checked="" type="checkbox"/>	Amie Loop-Frison	<input checked="" type="checkbox"/>
Sam Sweeney	<input checked="" type="checkbox"/>	Sergio Villaseñor	<input checked="" type="checkbox"/>	Mary King	<input checked="" type="checkbox"/>
			<input type="checkbox"/>	Justin Cooley	<input checked="" type="checkbox"/>

1) CALL

TO

ORDER & LATE AGENDA ITEMS: Barbara called the meeting to order at 7:31 am.

2) BOARD MINUTES: ACTION The board reviewed the minutes from the May 9, 2018 board meeting. Dave Cruickshank moved and Gordon Dromgoole seconded to accept the minutes as submitted. The motion passed unanimously.

VOTE RECORD: Approve the May 9, 2018 Board Minutes.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	* Gordon Cook	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
*Gordon Cook arrived after the vote.	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Pat FitzGerald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3) TREASURER'S REPORT: The board reviewed the May Treasurer's Report. Leo Krick moved and Dave Cruickshank seconded to accept the Treasurer's Report as submitted. The motion passed unanimously.

VOTE RECORD: Approve May 2018 Treasurer's Report					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	*Gordon Cook	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
*Gordon Cook arrived after the vote.	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4) REVIEW CORRESPONDENCE: Other district's newsletters, annual meeting invitations, and misc. publications were circulated.

5) OLD BUSINESS:

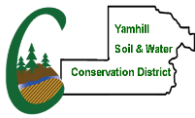


- a. **Oregon Association of Conservation Districts (OACD) Teleconference:** Barbara reported, noting that Pat had hip surgery on June 12. Barbara noted the discussion focused on the upcoming business meeting which will be held in November. There will be a survey circulated prior to the meeting, intended to capture action items.
- b. **Annual Meeting Speaker – 11/7/18:** Julie reported the speaker Mike contacted is unable to accept the district’s invitation. A discussion ensued and Marie will contact the head of the Climate Research Initiative at OSU. She specializes in climate change in the Pacific Northwest and is very engaging. If she is unable to accept, Marie will contact a friend who works for the United State Geological Survey (USGS) monitoring and researching Pacific Northwest volcanoes. She is confident she will be able to accept the speaking engagement.
- c. **Conservation Awards –Updates and Advertising:** Julie announced an ad will be featured in Roots to Roofs and a follow up ad in the news register, soliciting conservation award nominations. Mary sent out a press release to the News Register and will send one to the Newberg Graphic. She will also send to special interest groups.
- d. **Summer Ag Institute – Outreach Efforts:** Julie shared the various outreach methods used, but to no avail. Leo suggested we target students graduating from Yamhill County colleges or a Yamhill County student attending college outside the county. They have more flexible schedules and are anxious to build their resumes. The board concurred to target this group next year.
- e. **Solar Applications: Chair authorized to submit comments:** Barbara shared with the board the frequency of the solar applications coming in. The deadlines to comment are often in-between board meetings. She requested authorization to respond on behalf of the district with pre-approved letters. Dave Cruickshank moved and Sam Sweeney seconded to authorize Barbara to respond to solar requests on prime farmland with letters previously approved by the board. Motion passed unanimously.

VOTE RECORD: Approve Barbara to respond to solar requests on prime farmland with pre-approved letter.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

6) NEW BUSINESS:

- a. **Transfer Agreement for Conservation Properties:** This action is deferred until the next meeting.
- b. **Tri-State Conservation Commission Miller Woods Tour-August 8: (Board Meeting date conflict)** Barbara shared a conflict with the date of the next Board Meeting. The Tri-State Conservation Commission meets on that day and they will be at Miller Woods. Sam Sweeney moved and Dave Cruickshank seconded to move the board meeting to August 15, 2018. The motion passed unanimously.



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VOTE RECORD: Approve moving the board meeting to August 15, 2018.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

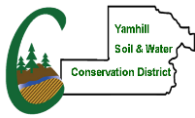
- c. **Tri-State Conservation Commission Meeting:** Barbara requested the district sponsor lunch for attendees on August 8. The meeting encompasses representatives from Idaho, Washington and Oregon. Leo Krick moved and Sam Sweeney seconded to fund the lunches for the Tri- State Conservation Commission on August 8. The motion passed unanimously.

VOTE RECORD: Approve funding lunches for the Tri-State Conservation Commission Aug 8					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

- d. **Dinner for Tri-State Conservation Commission:** Barbara announced the dinner for the Tri-State Conservation Commission will be catered by Nick’s Italian Café at Remy Wines Tasting Room. ODA has requested the district advance the cost of dinner and pay Nick’s with one check, then collect from each attendee or participating organization. Gordon Cook moved and Leo Krick seconded to have the district manage the catering costs for the Tri-State Conservation Commission dinner August 7. The district will cover the cost of the dinner by paying Nick’s direct, and receive reimbursement from all participants. The motion passed unanimously.

VOTE RECORD: Approve Advancing the catering costs for the Tri-State Commission dinner August 7.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- e. **No-Till Drill:** Marie reviewed the No-Till Drill policy included in the board packets. The policy states the No-Till drill will stay within county boundaries to serve the residents of Yamhill County. The district will have the discretion to rent the drill outside the county to residents that own land in both Yamhill County and an adjacent county. Special consideration will be given to partners such as USFWS, OSU Extension, etc., to use the equipment. A modification was requested to add verbiage clearly stating the \$150 deposit is required and will be refunded only if the drill is returned clean and undamaged as determined by district staff. Sam Sweeney moved and Dave Cruickshank seconded to approve the No-Till Drill policy with modifications concerning the \$150 refundable deposit. The motion passed unanimously.



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VOTE RECORD: Approve No-Till Drill policy with modifications.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

f. Oregon Department of Agriculture (ODA) Strategic Implementation Area (SIA) Application:

ODA is offering a grant of \$25,000 for four years to improve watersheds. Marie met with Larry and Barbara and discussed consideration of funding for the Palmer Creek Watershed for Yamhill County. There will be state-wide competition for this grant. The board provided consensus for the district to move forward with this grant application.

7) DISTRICT MANAGEMENT:

- a. Justin Cooley, Introduction:** Mike introduced Justin Cooley, new Invasive Species Program Coordinator. Mike shared Justin’s vast background with noxious weed control and spraying methods and techniques. Mike encouraged board members to reach out to Justin and get acquainted with him. The group provided introductions and welcomed him to the staff.
- b. Employee Reviews - Schedule:** Larry presented review process options; as implemented last year, one-on-one with he and staff, and what has been done previously with the Employee Review Committee (ERC). Larry asked for their input. They agreed to proceed with last year’s process. Larry will meet with employees and follow up with the committee at which point will meet briefly with each employee on Friday June 29 between 10:00 am and Noon.
- c. Dodge Repairs-Update:** Larry announced the insurance company approved the repairs on the Dodge truck and it will be going in for bodywork repairs.
- d. Audit Contract & 2018 Engagement Letter:** Larry reported the auditor’s engagement letter proposes a contract of \$8000 for the next three years. This fee is up from \$7200 last year. The district staff and the board have been pleased with this company. Dave Cruickshank moved and Gordon Dromgoole seconded to approve a three-year agreement for \$8000 a year. The motion passed unanimously.

VOTE RECORD: Approve new three year agreement with auditors for \$8000 a year.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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	Pat FitzGerald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- e. Budget Committee Minutes:** Dave Cruickshank moved and Gordon Cook seconded to accept the May 23, 2018 Budget Committee minutes. The motion passed unanimously

VOTE RECORD: Approve May 23, 2018 Budget Committee Minutes.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded



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<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Pat FitzGerald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Following the vote Leo voiced concern about *potential* for the public’s misperception of listing our revenues and requirements at \$5,409,000. Larry noted that revenue sources are explained in several places throughout the budget message. Sam suggested adding additional explanation to next year’s budget. Larry suggested verbiage be prepared ahead of time and presented to the Budget Committee at the 2019 Budget Meeting.

- f. Current Budget and Projections for Year End Balances in Special Revenue Funds:** Larry briefed the board about the current budget and the projections for the year-end balance in the Special Projects Fund. The Special Projects Fund is used to manage revenues and expenditures for grant awards, including CREP, RCPP, and others. The district often covers the cost of projects, and then makes requests for reimbursement to grantors. Larry explained that the district currently has a reimbursement request pending with USDA for approximately \$84,000 for the RCPP grant. In addition to the RCPP, there are also revenues pending for CREP and others. Unless USDA revenues and other sources are received by June 30, 2018, the Special Projects Fund could end the year with a negative balance.

Larry consulted with the auditor about this possibility and was advised to present to the board a suggested “advance of funds” from the General Fund to the Special Projects Fund for their approval. Larry suggested the following motion for the board’s approval:

Per the auditor’s recommendation, Gordon Cook moved and Dave Cruickshank seconded to approve an advance of funds from the General Fund of up to \$90,000, to the Special Projects Funds, if needed, to ensure a positive balance in the Special Projects Funds at the close of the fiscal year, June 30, 2018. The motion passed unanimously.

VOTE RECORD: Approve advancing funds from the General Funds to the Special Projects Funds, if needed, to ensure a positive balance at the close of the 17-18 fiscal year.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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	Pat FitzGerald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Temporary Recess for Budget Hearing

Barbara announced a temporary recess of the board meeting, and convened the budget hearing at 9:03 am. Discussion: There was no public discussion. Barbara adjourned the budget hearing at 9:05 am.

Reconvene Board Meeting

Barbara reopened the board meeting at 9:05 am.



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Budget Adjustments, Adopt Final Budget & Resolution: Gordon Cook moved and Gordon Dromgoole seconded to approve Resolution 061318 and the final budget. Motion passed unanimously.

VOTE RECORD: Approve Resolution 061318 and the 2018-2019 FY Budget as Presented.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Pat FitzGerald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8) EDUCATION & OUTREACH:

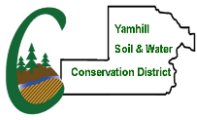
- a. **Marion County Field Tour:** Marie and Dave shared details about the field tour they took in Marion County. They were able to see new ways farmers are incorporating erosion techniques by planting permanent turf between hazelnut rows. Dave would like to see the district encourage farmers to plant these turf rows their first year to help with erosion.
- b. **Woodland Tour:** Julie and Mary shared the success of this year’s Woodland Tour. Approximately 600 students came out over two days and the program ran smoothly. Dave commented on the need to control individual cars coming to the event. This will be addressed prior to next year. A thank you was extended to Barbara and Leo for volunteering to lead the kids to each station and a special thank you went to Dave and Doris Cruickshank for preparing the trails and opening up their woods year after year.

9) Land Use:

- a. **Land Use Table:**
 - i. Larry directed the board’s attention to #727 on the Land Use Table. He circulated a letter submitted on behalf of the district. The verbiage is consistent with other letters submitted. Sam would like to see solar companies be required to plant shrubs outside the perimeter of the fencing for wildlife and more pleasing esthetics. Mary will send out the recent applications to the board members for their review. The board will review the conditions of approval and make notes of additional conditions they would like to see required.
 - ii. Larry reviewed #728 on the Land Use Table a site design review approval of a 400 SF recreational marijuana processing facility. The county is extending the comment period through the end of the day. Sam requested the district send a letter voicing concern that the agricultural water quality conditions required for approval be strictly enforced. Larry will compose a letter and Sam and Barbara will review it.

10) Protected Properties:

- a. **Yamhela Oak Conservation Overlook (YOCO):** Mike hired James Riedman and his crew to spray. The fields will be mowed after the ground bird nesting season (July 15) has passed. He continues to negotiate with Miller Timber Services for logging services.
- b. **Mt. Richmond:** James will be spraying this property also and mowing after ground bird nesting season.
- c. **Muddy Valley Habitat Reserve:** Mike announced Habitat Restoration LLC starts tomorrow to broadcast spray the Scotch broom on the top of the property along with other spot spraying.



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d. Chegwyn Farms:

- i. **Walnut Lease Update:** Larry reported the walnut lease has been signed.
- ii. **Maintenance:** Mike shared that Roy, the neighbor that helps Charlie, is moving and will not be able to mow during that time. Mike and Sonya will be scheduling more time for mowing and maintenance at Chegwyn Farms. They will be focusing on mowing around the house and barn during Joe's absence.

e. Miller Woods:

- i. **Nursery Improvements:** Mike briefed the board on the irrigation upgrades for the nursery.
- ii. **House Plumbing:** Mike shared that the house has been re-plumbed. A line was installed inside the kitchen area of the conference room where Joe plans to install a sink. Eventually the shower, in that area, will be decommissioned.
- iii. **Grain Station Brew Works Fundraiser:** The Grain Station's Brew Master created a beer using tips from the Douglas fir trees at Miller Woods. He was able to brew 11 kegs of "Doug" beer and it is now on tap at the restaurant. They are donating 25 cents per pint to Miller Woods. They are donating a keg to the district and a special fund raiser will be held on June 28th from 4:00 pm – 6:00 pm outdoors at the restaurant. The board gave consensus to proceed with this event.

11) NOXIOUS WEEDS:

- a. Mike announced the annual weed meeting will follow the board meeting today. The mouse-eared hawkweed on the TNC property in Gopher Valley is being heavily targeted. This is one of two known locations of this weed in the state and because of that, ODA has offered verbally to support our efforts as long as needed. USFWS is also assisting.
- b. Barbara added the Board of Ag is asking for another \$500,000 to strengthen the state noxious weed program. Controlling aquatic weeds will be the main focus. They are also seeking to coordinate efforts by forming a team approach statewide to address noxious weeds.
- c. Gordon Cook reported spotting large patches of Italian thistle on several properties.

12) STAFF REPORTS: There were no comments on staff reports.

13) BOARD MEMBER REPORTS:

- a. Leo shared that he and Mary (Krick) hiked around Miller Woods for the first time. They were impressed with how large the property appeared and the health of the plants and timber. He also noted the impracticality of fencing the area.
- b. Sam conveyed his appreciation to the board and staff for the cards and support, during this difficult time. He also thanked the district for their generous donation in recognition and to honor Nancy.
- c. Barbara received a call from the Oregon Department of Energy inviting her to join the Rules Advisory Committee to assess energy facility sightings. She will accept the invitation. She also circulated a State Board of Agriculture resolution asking LCDC for a moratorium on solar application approvals while the rules are being reviewed.

14) AGENCY REPORTS:



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- a. **Natural Resources Conservation Service (NRCS):** Thomas reported the funding for the Three Mile Lane Bridge has been approved and work will begin next summer. He and Sergio are busy working to complete EQIP contracts. He announced Cheyenne Rico, an intern, will be starting soon and will work through the summer.
- b. **Greater Yamhill Watershed Council:** Luke updated the board on projects he has completed. The GYWC has been approved for a \$46,000, 4-year grant award for weed control.

15) PUBLIC COMMENT: Commissioner Primozich provided an update on the Rules Committee meeting. He was asked to represent the Association of Oregon Counties Public Lands Committee at the NW Renewables office concerning placement and sizes of renewable energy facilities in Oregon. His goal was to be ensure the rules continue to be made at the local level and not the state. He was the only attendee not representing a renewable energy company. He reconfirmed the message that we are for renewable energy, just not on prime farmlands.

Stan also updated the group on John Phelan's condition after his recent motorcycle accident.

16) ADJOURNMENT: Barbara Boyer adjourned the meeting at 10:04 am.