

**Wednesday, April 11, 2018**  
**Board Meeting Minutes**

**2A**

MILLER WOODS | 15580 NW ORCHARD VIEW ROAD | MCMINNVILLE, OR 97128

Date: \_\_\_\_\_ Authorized Signature: \_\_\_\_\_

**Approved**

DIRECTORS:	Present	OTHER/GUESTS:	Present	SWCD/NRCS:	Present
Barbara Boyer	<input checked="" type="checkbox"/>	Stan Primozych	<input checked="" type="checkbox"/>	Larry Ojua	<input checked="" type="checkbox"/>
Gordon Cook	<input checked="" type="checkbox"/>	Casey Kulla	<input checked="" type="checkbox"/>	Julie Lorenzen	<input checked="" type="checkbox"/>
Dave Cruickshank	<input checked="" type="checkbox"/>	Luke Westphal	<input checked="" type="checkbox"/>	Josh Togstad	<input checked="" type="checkbox"/>
Gordon Dromgoole	<input checked="" type="checkbox"/>	Clay Wesson	<input checked="" type="checkbox"/>	Marie Vicksta	<input checked="" type="checkbox"/>
Pat FitzGerald	<input checked="" type="checkbox"/>	Ximena Orrego	<input checked="" type="checkbox"/>	Mike Crabtree	<input checked="" type="checkbox"/>
Leo Krick	<input checked="" type="checkbox"/>		<input type="checkbox"/>	Mary King	<input checked="" type="checkbox"/>
Sam Sweeney	<input type="checkbox"/>		<input type="checkbox"/>	Thomas Hoskins	<input type="checkbox"/>
			<input type="checkbox"/>	Amie Loop-Frison	<input type="checkbox"/>
			<input type="checkbox"/>	Sergio Villaseñor	<input type="checkbox"/>

- 1) CALL TO ORDER & LATE AGENDA ITEMS:** Barbara called the meeting to order at 7:32 am.
- 2) BOARD MINUTES: ACTION** The board reviewed the minutes from the March 14, 2018 board meeting. Dave Cruickshank moved and Pat FitzGerald seconded to accept the minutes as submitted. The motion passed unanimously.

VOTE RECORD: Approve the March 14, 2018 Board Minutes.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*Leo Krick arrived after the vote.	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	*Leo Krick	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

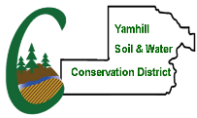
- 3) TREASURER’S REPORT:** The board reviewed the March Treasurer’s Report. Pat FitzGerald moved and Dave Cruickshank seconded to accept the Treasurer’s Report as submitted. The motion passed unanimously.

VOTE RECORD: Approve March 2018 Treasurer’s Report					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- 4) REVIEW CORRESPONDENCE:** Various organizational minutes, newsletters, fliers, invitations, a News Register Viewpoints article referencing the district and the NACD Annual Report were circulated.

**5) OLD BUSINESS:**

- a. Oregon Association of Conservation Districts (OACD) Teleconference:** Barbara participated in the conference call and reported brief updates from ODA and NRCS. She noted that the upcoming CONNECT



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Conference was the main theme of conversation topics. Barbara apprised the participants of updates regarding the Soil & Water Conservation Commission.

- b. **County Planning Commission Solar Hearing** - Testimony: Barbara attended the hearing on behalf of the district.

**6) NEW BUSINESS:**

- a. **Summer Ag Institute:** Barbara received the Summer Ag Institute information and encouraged the board to offer a scholarship, once again, to a Yamhill County teacher. The board concurred and Dave Cruickshank moved and Pat FitzGerald seconded to allocate \$600 for registration to send a Yamhill County teacher to the Summer Ag Institute in 2018. The motion passed unanimously.

<b>VOTE RECORD: Approve to provide a \$600 scholarship for Summer Ag Institute.</b>					
	<b>DIRECTOR</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Motion</b>	<b>Seconded</b>
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- b. **Annual Meeting Date:** The board discussed dates for the 2018 annual meeting. Leo Krick moved and Gordon Dromgoole seconded to have the Annual Meeting on November 7, 2018 under Resolution 41118. The resolution passed unanimously.

<b>VOTE RECORD: Approve Resolution 41118 November 7, 2018</b>					
	<b>DIRECTOR</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Motion</b>	<b>Seconded</b>
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- c. **Casey Kulla Presentation:** Casey Kulla attended the meeting and shared his concerns about the installation & use of drain tiles throughout the county. Board members also shared the pros of using drain tiles in the right conditions. Casey is a candidate for Yamhill County Commissioner.

**7) DISTRICT MANAGEMENT:**

- a. **Weed Position Recruitment (Update):** Larry shared the recruitment application will be posted on the website tomorrow and in local newspapers as well as other circulation opportunities. Applications will be accepted through 4 pm, April 26. The announcement, position description and application forms were circulated to the board members. Interviews are planned for May 2 – 4 and the position should begin the middle of May. Leo suggested we emphasize safety practices for liability purposes.
- b. **CONNECT – Office Coverage:** Julie informed the board that most of the staff will be leaving for CONNECT on Tuesday, April 17 and returning to the office the afternoon of April 19. Mike will only be attending Wednesday and Mary will be covering the office on Wednesday and Thursday.
- c. **LGIP Rate Increase from 1.85 to 2.10:** Larry reported an LGIP rate increase from 1.85 to 2.10. He contacted Mike Green, Yamhill County Treasurer, regarding other investment options the board agreed to keep the



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money where it is for now. Larry will continue to check in regularly with Mike Green to keep current of any changes. Mike informed Larry that five-year bonds are available that return 2.3% - 2.4%.

- d. Palmer Creek Fruit Company (Kreder Family):** The Kreder family asked for a letter of support for an application they are making to Water Resources for a grant to make efficiency upgrades on their pump and reduce water usage. Pat FitzGerald moved and Gordon Cook seconded to write a letter of support for the Palmer Creek Fruit Company. The motion passed unanimously.

<b>VOTE RECORD: Approve a Letter of Support for Palmer Creek Fruit Company Grant App.</b>					
	<b>DIRECTOR</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Motion</b>	<b>Seconded</b>
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- e. ODA Letter:** The district received notice from the Department of Agriculture regarding upcoming elections. Three director positions will be on the ballot: Zone 1-Gordon Dromgoole; At Large 1: Dave Cruickshank; at Large 2: Pat FitzGerald. Julie will email the information to the board once she receives it and will post the required notice in the paper. Packets will be available on the district website and at the front desk.

**8) EDUCATION & OUTREACH:**

- a. Earth Day, April 21:** Mary shared Earth Day plans are coming together well. Dave Cruickshank volunteered to perform the official welcome on behalf of the district board.
- b. Farm Fest Review:** Dave reported 1,135 people attended and 19 teams showed up to compete in the plowing contest. Leo worked with Mary at the district booth and shared information about the district and what we offer.
- c. Woodland Tour, May 16 & 17:** Julie announced both days and all sessions are filled this year and the instructors are ready to go! Mary asked for volunteers from the board and Barbara, Leo and Pat volunteered to lead groups. Dave has been busy pruning and clearing and making room for more parking this year.

**9) Land Use:**

- a. Land Use Table:** There were no recommendations on new Land Use Applications.
- b. Public Hearing (Solar):** Barbara announced a second public hearing on the solar issue is scheduled for April 26 at 10:00 am. Pat FitzGerald moved and Dave Cruickshank seconded to appoint Barbara to represent the district and provide both oral and written testimony at the hearing, utilizing the district’s previous letter written to the Yamhill Planning Department. The motion passed unanimously. The letter will be revised and sent to the Yamhill County Commissioners.

<b>VOTE RECORD: Appoint Barbara to provide written and oral testimony at the April 26 hearing.</b>					
	<b>DIRECTOR</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Motion</b>	<b>Seconded</b>
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- c. Land Use Letters:** Larry directed the board’s attention to the letters included in board packets, 9-a2. These letters were written at the request of the board.



**10) Protected Properties:**

- a. Yamhela Oak Conservation Overlook (YOCO):** Mike is endeavoring to obtain assistance from US Fish & Wildlife Service (USFWS) to help manage this property. He met with the USFWS Burn Boss to look at areas requiring their burning expertise. He was eager to use their expertise to manage burning in certain areas of the property. USFWS will begin working on management plans for both YOCO and Mt. Richmond. The plans will include a multi-year burning schedule and the district will manage in between those scheduled burns.
- b. Mt. Richmond:** In addition to including this property into the long-term burning plans with USFWS, Mike is working on the last phase of the RCCP contract and has 3000 plants ready to be planted in the northern part of the property. He will be spraying particular areas for brush control.
- c. Muddy Valley Habitat Reserve:** Mike will be meeting with Victor and Theresa this week to discuss management ideas for the upcoming months.

**d. Chegwyn Farms:**

- i. **Removal of Small Orchard:** Larry shared that Charlie wants to take out the small orchard next to the farmstead. Neighbor Roy, and Jack Bernards offered to assist with removal and clean-up for Charlie. Jack Bernards is willing to the farm that area. Larry circulated some ideas to the Chegwyn Committee regarding the possibility of the district stepping up to provide more management assistance.
- ii. **Walnut Lease Update:** Larry is working with a farmer interested in leasing the walnut orchard. Larry responded with a 5-year lease option. Larry hopes to have an agreement in place soon.

**e. Miller Woods:**

- i. **Grant Application Update:** Mike provided an update on the grant application being prepared by volunteer Rick Thomas. The grant is through the Oregon State Parks and will focus on the Education Loop and include additions like wheel chair access. The funds would also be used to refurbish bridges and walkways that are deteriorating. Miller Woods will provide the labor and the grant would provide hard costs.
- ii. **Rest Rooms Permitting:** Mike reviewed the permitting process with the Planning Department. The permit will be a more expensive, so they suggested the district think of the overall needs in the future and include those plans under the umbrella of the one permit.
- iii. **Miller Woods Committee Report:** The committee met with Mike, Sonya and Larry. Everyone agreed that Miller Woods is getting a lot of use and a discussion ensued on strategies to employ access control once capacity is reached. This will be part of the updated strategic plan. Mike is compiling a list of all the things Miller Woods does and offers and will send that out to the group for review. They will meet again to make an informed decision on the type of future strategic plan to write. It was suggested the district use a counter on the road to get an accurate number of cars coming and going and at what times. Leo shared the fences may need reinforcement to control access.
- iv. **2<sup>nd</sup> Annual Give a Little Trail Run:** The Give a Little Foundation would like to have another race at Miller Woods this fall. Mike will find out more information on the dates.

**11) NOXIOUS WEEDS:** Mike reported a weed expert from East Multnomah SWCD came to Yamhill County and was helpful in scouting and collaborating on treatment of Garlic Mustard. They were able to spray a few areas. Mike will be picking a date and time for the annual Weed Meeting.



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**12) STAFF REPORTS:** Barbara stated she appreciates reading the staff reports and Larry explained the reasoning for the change in the format that was approved a year ago.

**13) BOARD MEMBER REPORTS:** Pat thanked the staff for his get well card! He appreciated it. He shared that SDAO is offering a \$6000 grant to help build capacity at OACD in the area of communications. It is to be used to enhance the website. Clackamas SWCD is going to help them with the match. They have an intern selected from OSU and she will start May 1, 2018 and continue through the summer. Pat also participated in a tele-conference with OWEB and NRCS revealing preliminary plans for 1 million dollar capacity building grant being offered by NRCS. The funds will be channeled through OWEB and are to be spread among councils, districts and tribal entities. The purpose of the funds is to address the backlog of unfulfilled work from NRCS. This round of money, in addition to EQIP, is also addressing specific staffing for engineers. This should help to alleviate some of the NRCS backlog. National level NRCS wants to have the funds committed by May 1, 2018 and available at the local level October of 2018.

**14) AGENCY REPORTS:**

- a. Greater Yamhill Watershed Council:** Luke updated the board on two months of progress on the continuing Cozine Creek projects focusing on English ivy removal and planting native trees and shrubs. Dave commented on the visible change in those targeted areas and congratulated Luke on his success and hard work. Luke also shared the multiple grants he has applied for and his intended use for each grant received.

**15) PUBLIC COMMENT:** Commissioner Primozich shared information regarding a recent trip to Washington DC. The trip focused on taking a hard look into how to integrate veterans and their service related skills into the agricultural community through ancillary jobs. He will be hosting a visit by a Washington DC representative and they will be stopping at all the main cities in Yamhill County.

Ximena Orrego, co-owner of Atticus Vineyards in Yamhill, was introduced. She joined the board meeting to familiarize herself with the Yamhill SWCD and the board of directors.

**ADJOURNMENT:** Barbara Boyer adjourned the meeting at 9:36 am. The board went into Executive Session following the meeting to discuss real estate transactions, per Oregon Revised Statute 192.610(2) (e).