



**Wednesday, June 14, 2017**  
**Board Meeting Minutes**

**2A**

MILLER WOODS | 15580 NW ORCHARD VIEW ROAD | MCMINNVILLE, OR 97128

Approved

Date:

Authorized Signature: \_\_\_\_\_

DIRECTORS:	Present	OTHER/GUESTS:	Present	SWCD/NRCS:	Present
Barbara Boyer	<input checked="" type="checkbox"/>	Stan Primozich	<input checked="" type="checkbox"/>	Larry Ojua	<input checked="" type="checkbox"/>
Gordon Cook	<input checked="" type="checkbox"/>	Luke Westphal	<input checked="" type="checkbox"/>	Julie Lorenzen	<input checked="" type="checkbox"/>
Dave Cruickshank	<input checked="" type="checkbox"/>	Ken Nygren	<input type="checkbox"/>	Josh Togstad	<input type="checkbox"/>
Gordon Dromgoole	<input checked="" type="checkbox"/>		<input type="checkbox"/>	Marie Vicksta	<input checked="" type="checkbox"/>
Pat FitzGerald	<input type="checkbox"/>		<input type="checkbox"/>	Mike Crabtree	<input checked="" type="checkbox"/>
Leo Krick	<input type="checkbox"/>		<input type="checkbox"/>	Jessica LaRue	<input checked="" type="checkbox"/>
Sam Sweeney	<input checked="" type="checkbox"/>		<input type="checkbox"/>	Thomas Hoskins	<input checked="" type="checkbox"/>
			<input type="checkbox"/>	Amie Loop-Frison	<input type="checkbox"/>
			<input type="checkbox"/>	Sergio Villaseñor	<input type="checkbox"/>

- 1) CALL TO ORDER & LATE AGENDA ITEMS:** The meeting was called to order at 7:33 am.  
**Late Agenda Items include:** (6-NB) Mt Richmond – Gordon Dromgoole; (7-DM) Land Trust Alliance Membership – Larry Ojua; Budget modification proposal (before vote) – Larry Ojua
- 2) BOARD MINUTES: ACTION** The board reviewed the minutes from the May 10, 2017 board meeting. Gordon Cook asked to correct the comment on page 4 concerning the paving of Orchard View Road. The work is being done by Yamhill County Public Works and not ODOT as stated. Sam Sweeney moved and Dave Cruickshank seconded to accept the minutes with the noted correction. The motion passed unanimously.

VOTE RECORD: Approve the May 10, 2017 Board Minutes.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

- 3) TREASURER’S REPORT:** The board reviewed the May Treasurer’s Report. Dave Cruickshank moved and Sam Sweeney seconded to accept the Treasurer’s Report as submitted. The motion passed unanimously. There were some questions regarding the Cultural Resources contract; the funds received (*Deposit on 5/19*) and how the program works. Larry responded with a brief overview of the program to the board’s satisfaction.

VOTE RECORD: Approve May 2017 Treasurer’s Report					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

- 4) REVIEW CORRESPONDENCE:** Various newsletters and a couple of thank you notes were circulated.



5) OLD BUSINESS:

- a. **OACD Teleconference:** Barbara reported on the latest teleconference. With the recent resignation of Jerry Nicolescu, the focus was almost entirely on the transition phase of OACD and the search and processes for finding a suitable candidate for the director position.
- b. **Lower Willamette Basin (LWB) Meeting:** Barbara, Larry and Pat all attended the latest Lower Willamette Basin Meeting held May 23 in Keizer. Barbara and Larry both reported the following highlights for discussion including:
  - i. OWEB is funding a partnership including OACD, COLT, Network of Watershed Councils and OCEAN
  - ii. Brian Lightcap, former chair for the LWB is now second VP so they will be looking for someone to fill the chair position in October.
  - iii. Larry noted they do rotate the meeting locations so our district will host a meeting in the future.
- c. **Metro Council:** Barbara shared that Leo Krick is not able to attend this morning but wants to give his report from his meeting with Metro. There are notes from his visit included in the board packet but he will also report at the July board meeting. Leo felt this was a great use of his time.
- d. **No-Till Drill Report:** Marie presented the first DRAFT of the no-till drill rental application. She reviewed with the directors and received their input and suggested edits following discussion including:
  - i. Remove “trailer” under “Terms and Conditions” or wherever it is referenced.
  - ii. Larry will contact and speak with Hagan Hamilton concerning “Proof of Insurance” and what (insurance) or type of coverage, if any, is necessary.
  - iii. Concern for driver/operator ability: Marie and Gordon Cook satisfied the concern by noting that Marie prescreens and Gordon determines if customers have ability to operate the drill.
  - iv. Marie will bring back updated application to the next meeting with responses to concerns and/or corrections as noted.
- e. **Department of Land Conservation & Development (DLCD) Solar Response:** This letter was included with the board packet and written in response to ODA’s letter concerning solar projects on high-value farmland. Page 1 had a sticky note covering the first paragraph so Barbara asked Julie to resubmit the letter to the directors (email) for their review. *At the time of this writing the letter has been emailed.*

It was also noted the 45-acre solar application of concern with Yamhill County Planning Department has been withdrawn. Larry spoke with Lance at the planning department and noted the solar company is in discussion with the City of Sheridan for an alternate location.
- f. **PSP Meetings: Palmer & Cozine Creeks Reports:** Larry, Sam and Luke each spoke about the PSP Meetings for Palmer and Cozine Creeks. They noted meetings were well attended with a mix of urban residents, farmers and county commissioners. They all mentioned, however, that much of the information was highly technical and could be shared in a more understandable context.

Sam attended the Palmer Creek Meeting while Larry attended the Cozine Creek Meeting. Luke facilitated each meeting, with presentations by various people, including Sharon of NW Alternatives & Kevin Masterson of DEQ. Luke noted that Nicole of the News Register wrote an article highlighting Palmer Creek information noting “trace chemicals found...”, and now (Nicole) wants to write an article on the Cozine. Marie is also working on information for the website, all in an effort to generate interest.



- g. Summer Ag Institute – Update:** The district was not able to find a scholarship candidate for the 2017 Summer Ag Institute (SAI). As noted previously, this is most likely due to the fact that the school year ends just before the west SAI begins, without a break in between. We will offer a sponsorship again in 2018.

**6) NEW BUSINESS:**

- a. Review MOU and 1619:** Thomas distributed packets of information which supported his presentation. He began with the relationships which exist between the district and NRCS as well as the various types of agreements; Mutual, Operational, Cooperative Working and Operational Agreements. His review included the Acknowledgment of Section 1619 Compliance.

The second part of his review included a presentation of Civil Rights and Districts. Thomas distributed a power point prepared by the Oregon USDA Civil Rights Advisory Committee. He highlighted its importance in the work environment as part of the district’s Operational Agreement with NRCS.

- b. ODA Scope of Work – 2017/19 Biennium: ACTION** Marie presented information prepared for the 2017-2019 Biennium for the ODA Scope of Work (SOW). *(A copy was included in the board packet.)* She noted there are very few changes compared to the previous SOW and asked for the board’s vote to accept it as prepared. Sam Sweeney made a motion and Dave Cruickshank seconded to accept the ODA Scope of Work as prepared for the 2017-19 Biennium. The motion passed unanimously.

VOTE RECORD: Approve the 2017-2019 ODA Scope of Work					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

- c. Mt Richmond:** Gordon Dromgoole presented photos and shared concern of scotch broom infestations on neighboring property next to the Mt. Richmond (Koelling) property. Following a brief discussion Mike agreed to make contact with the property owner. He will report his findings in July.

**7) DISTRICT MANAGEMENT:**

- a. Employee Reviews:** Larry shared that the ERC needs to set a date for employee reviews. He recommended the 10<sup>th</sup> or 11<sup>th</sup> of July. Gordon, Barbara and Larry will meet at the end of the meeting today to set a date.
- b. Turner Creek:** Larry reported he is continuing to work with Donn and Nancy regarding their steps with legal counsel and a tax accountant. He is helping them craft questions to review with their attorney and tax advisor.
- c. District Investment Committee:** Larry shared information per discussions he has had with Mike Green and Pioneer Trust Bank concerning investment options. He distributed investment information supporting his findings and is leaning toward setting up an account like the county has. Larry noted the next step is to get the investment committee together to review the investment options.
- d. Land Trust Alliance:** Larry asked the board for their consensus to renew the district’s membership with Land Trust Alliance noting the annual fee of \$250. They agreed and provided consensus to renew. There was no formal vote.



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- e. Kawasaki Purchase Proposal:** Mike shared the need for another trail vehicle to support the numbers of volunteers at Miller Woods. He requested approval to purchase a Kawasaki Mule available for \$1,200 from Oregon Surplus. Dave Cruickshank moved and was seconded by Gordon Cook to purchase the Kawasaki Mule for \$1,200 from Oregon Surplus. The motion passed unanimously.

VOTE RECORD: Approve the purchase of a Kawasaki Mule for \$1,200 from Oregon Surplus for use at Miller Woods					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- f. Budget Committee Minutes:** Larry reviewed and shared the minutes for the 2017-18 Budget Committee Meeting. Dave Cruickshank made a motion and Gordon Cook seconded to accept the May 24, 2017 Budget Committee Minutes as presented. The motion passed unanimously.

VOTE RECORD: Approve the May 24, 2017 Budget Committee Minutes as presented.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Temporary Recess for Budget Hearing**

Barbara announced a temporary recess of the board meeting, and convened the budget hearing at 9 am.

Discussion: There was no public discussion.

Barbara adjourned the budget hearing at 9:05 am.

**Reconvene Board Meeting**

Barbara reopened the board meeting at 9:05 am.

**Budget Adjustments:**

Larry distributed information regarding the final district budget approval which included a recommended adjustment for the Miller Woods Fund related to the beginning balance. He asked to consider changing the beginning fund balance amount to \$125,000 from \$67,000 as approved by the budget committee. This suggested modification increase of \$58,000 to revenue necessitated increases in expenditures and recommended changes as follows:

	INCREASE	APPROVED	PROPOSED
Personnel Services	5,000	45,000	50,000
Materials & Services (Project Supplies)	17,000	90,000	107,000
Capitol Outlay	2,000	20,000	22,000
Unappropriated Ending Balance	34,000	75,000	109,000
	<u>58,000</u>		



Larry noted that Oregon Budget Law allows for opportunity for governing bodies to increase expenditures, prior to final adoption, within limits of no more than 10% increase. This does not affect non-expense accounts including unappropriated ending balance category which can be increased by more than 10%.

Larry provided explanation for the category increase amounts reflecting on potential need for additional budget resource to complete the septic project or begin work associated with restroom construction.

Following his proposal for adjustments to the Miller Woods Fund, Gordon Dromgoole made a motion and Sam Sweeney seconded to accept the proposed adjustments. The motion passed unanimously.

VOTE RECORD: Approve Adjustments as Presented by Larry for the Miller Woods Fund.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Adopt Final Budget and Resolution: ACTION** Larry asked the board to accept the budget presented with the approved Miller Woods adjustments for the 2017-2018 Budget and Resolution 061417. Dave Cruickshank made a motion and Gordon Dromgoole seconded to approve the 2017-2018 Adjusted Budget and Resolution 061417.

VOTE RECORD: Approve the proposed 2017-2018 Budget with the Miller Woods Adjustments and Resolution 061417 as presented.					
	DIRECTOR	Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Pat FitzGerald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**(See attachment - copy of Resolution 061417 included with minutes)**

**8) EDUCATION & OUTREACH:**

- a. Annual Meeting:** Barbara addressed the board concerning the possibility to invite ODA Director, Alexis Taylor as speaker for the upcoming annual meeting. She had asked Alexis about her availability and Alexis thought she had a conflict for the date selected, October 25. Julie was asked to check the community center availability on the 18<sup>th</sup> of October and Barbara can find out if this date is possible with Alexis’ schedule. Julie will follow up with Barbara. *At the time of this writing Julie has confirmed October 18, 2017 is available. The community center is tentatively being held for both the 18<sup>th</sup> and 25<sup>th</sup>. The information has been shared with Barbara.*
- b. Ethnobotany Workshop:** June 3 - Marie reported a great success for the Ethnobotany Workshop. It filled up and guests and tribe members who participated were happy with its outcome.
- c. Woodland Tour: 5/17 & 5/18:** Dave & Julie reported a successful Woodland Tour in spite of the fact the Wednesday afternoon session was cancelled due to no registrations. Approximately 425 students and six schools participated in the remaining three sessions. In an effort to encourage more participation, *(Fill all 4*



**c. Continued Woodland Tour**

*sessions every year*) several instructors and/or volunteers have offered to make contacts in their respective districts including Sheridan, Willamina and McMinnville. Thomas has offered knowledge of interest from home school groups. He will provide the contact information to Julie. Stan Primozich will give Julie contact information for a Hampton Lumber contact who could be helpful connecting and getting Sheridan and Willamina Schools involved. Julie will follow up to get this information in an effort to fill the Woodland Tour. Over the last two years, one of four sessions have been cancelled, due to no sign-ups.

**9) LAND USE:**

**a. Land Use Table:** The Pacific NW Solar LLC conditional use and site review request was cancelled. Concerns from the table include:

- i. Docket FP-02-2017, Riverbend Landfill Co. development of a portion of a storm water pond outlet structure with the 100-year floodplain; and
- ii. Docket SU-01-17/SDR-13-17 on Wallace Rd, Dayton concerning a facility for processing of unsold food from retail stores to provide feedstock includes a site design review for the proposed facility.

Following discussion, Larry was instructed to prepare comments for both of these dockets.

**10) PROTECTED PROPERTIES:**

**a. Yamhela Oak Conservation Overlook (YOCO):** Mike reported that Scotch broom is prevalent on the property and has been treated. Mike will be visiting the property to do more follow up and mowing throughout the summer.

**b. Mt. Richmond:** Larry reported that work has begun on the hay contract. The contract is a three year agreement. Mike reviewed the work on two culverts that are being installed on the property. The district agreed to split the cost of the culverts with Tim Pfeiffer. James Riedman was hired to work on controlling thistle and scotch broom on the property.

**c. Muddy Valley Habitat Reserve:** Mike hired Habitat Restoration to perform spraying on the top field where a previous OWEB planting had failed. Plans are in place to replant the field in 2018. Mike reported that USFW has offered to help repair damage that has occurred to the dam located on the pond north of the house.

**d. Chegwyn Farms:** Larry reported an issue concerning water drainage from the housing development onto the north clover field. In previous years Jack and Charlie have maintained drainage, but the issue continues to arise. Mike is going to contact the city in an effort to address and improve the drainage.

**e. Miller Woods: Mike reported on the following:**

- i. Neyssa Hayes led several days of kindergarten and 2<sup>nd</sup> grade students around Miller Woods on an outdoor education program. Several parents and teachers highly praised the organization and curriculum provided during the event.
- ii. The nursery is doing well with plants responding to the fertilizer treatment that was applied.
- iii. The district is still under contract with Pat Fitzgerald to harvest the hay field. If for some reason Pat is unable to harvest the field, the district will mow it.
- iv. Mike reported that increasing amounts of litter are being found in the Miller Woods parking lot and two cases of vandalism occurred over the last week. One incident involved three small trees that were cut down and another where blankets and large amounts of trash were left in the parking lot. The security cameras were able to identify the potential vehicle responsible for the blankets and trash. The vandalism was reported to the McMinnville Police Department. The responsible party has not been located. The decision was made to begin closing the gate every night. Sonya will open Miller Woods at 6 am and close it at 8:30 pm, daily.



**11) NOXIOUS WEED REPORT:** Mike reported that garlic mustard was found at Heather's Hollow Park. Mike and Luke Westphal addressed the issue quickly and did their best to remove as much of the garlic mustard from the area as possible. Garlic mustard has also been found by Monrovia Nursery.

- a. Mike agreed to set a date and plan for the annual weed meeting.

**12) STAFF REPORTS:** There were no comments on staff reports. Larry did note that staff reports will look different next month and the 3 categories will be eliminated to reflect more specifically to each employee's program area.

**13) BOARD MEMBER REPORTS:** There were no Board Member Reports

**14) AGENCY REPORTS:**

- a. GYWC: Luke shared they just completed winter steelhead fish counts and some findings for the past year which included record low recordings. He noted that the count at Willamette Falls in Oregon City was 822 for winter steelhead which is the lowest number of winter steelhead ever recorded and the 5-year average is over 5,000. He noted that everything was low this year which is relevant to several factors noting there are anywhere from 700 – 1000 contributing variables.

Luke reported the council deployed temperature probes in Palmer, Mill & Cozine creek basins to help with NRCS objectives. He noted that probes were placed in all Newberg creeks to record temperature and stream flow.

Larry shared that Norvella found large fish on her property on the banks of Turner Creek. Luke will make contact with her.

**15) PUBLIC COMMENT:** There were no public comments.

**16) ADJOURNMENT:** Barbara Boyer adjourned the meeting at 10.17 am.