



**APPROVED**

**Board Meeting Minutes  
Wednesday, September 14, 2016**

Yamhill Soil and Water Conservation District  
Miller Woods – 15580 NW Orchard View Rd., McMinnville, OR 97128

**In Attendance:**

| Directors        | Present                             |
|------------------|-------------------------------------|
| Barbara Boyer    | <input checked="" type="checkbox"/> |
| Gordon Cook      | <input checked="" type="checkbox"/> |
| Dave Cruickshank | <input checked="" type="checkbox"/> |
| Gordon Dromgoole | <input checked="" type="checkbox"/> |
| Pat FitzGerald   | <input type="checkbox"/>            |
| Leo Krick        | <input checked="" type="checkbox"/> |
| Sam Sweeney      | <input checked="" type="checkbox"/> |

| Other                  | Present                             |
|------------------------|-------------------------------------|
| Commissioner Primozich | <input checked="" type="checkbox"/> |
| Ken Nygren             | <input checked="" type="checkbox"/> |
| Hank Wyman             | <input checked="" type="checkbox"/> |
| Daniel Ohrn            | <input checked="" type="checkbox"/> |
| Melissa Sutkowski      | <input checked="" type="checkbox"/> |
| Bill Phleger           | <input checked="" type="checkbox"/> |
| Theresa Berthelsdorf   | <input checked="" type="checkbox"/> |
| Victor Berthelsdorf    | <input checked="" type="checkbox"/> |

| SWCD/NRCS         | Present                             |
|-------------------|-------------------------------------|
| Larry Ojua        | <input checked="" type="checkbox"/> |
| Julie Lorenzen    | <input checked="" type="checkbox"/> |
| Josh Togstad      | <input checked="" type="checkbox"/> |
| Marie Vicksta     | <input checked="" type="checkbox"/> |
| Mike Crabtree     | <input checked="" type="checkbox"/> |
| Sonya Wilkerson   | <input type="checkbox"/>            |
| Mary King         | <input checked="" type="checkbox"/> |
| Thomas Hoskins    | <input checked="" type="checkbox"/> |
| Amie Loop-Frison  | <input checked="" type="checkbox"/> |
| Sergio Villaseñor | <input type="checkbox"/>            |

**1) CALL TO ORDER:**

Barbara Boyer called the meeting to order at 7:32 am.

**Late Agenda Items:**

- 2) PREVIOUS MEETING MINUTES APPROVAL:** The board reviewed the minutes from the August 10, 2016 board meeting. Sam Sweeney moved and Dave Cruickshank seconded to accept the minutes as presented. The motion passed unanimously.

| Vote Record – Approve the August 10, 2016 Board Minutes   |                  |                                     |                          |                                     |                                     |
|---|------------------|-------------------------------------|--------------------------|-------------------------------------|-------------------------------------|
|   |                  | Yes/Aye                             | No/Nay                   | Motion                              | Seconded                            |
| <input checked="" type="checkbox"/> Accepted<br><input type="checkbox"/> Accepted as Amended<br><input type="checkbox"/> Tabled | Barbara Boyer    | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
|   | Gordon Cook      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
|   | Dave Cruickshank | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
|   | Gordon Dromgoole | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
|   | Pat FitzGerald   | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
|   | Leo Krick        | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
|   | Sam Sweeney      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |

- 3) TREASURER’S REPORT:** The board reviewed the August Treasurer’s Report. Gordon Dromgoole asked for additional financial information by fund. Julie will bring a Profit and Loss statement by fund to the next board meeting for the period ending September 30, 2016. After reviewing the report, the board will decide if they would like this information to be presented semi-annually. Dave Cruickshank moved and Sam Sweeney seconded to accept the August 2016 Treasurer’s Report as submitted.

The motion passed unanimously.

| Vote Record – Approve the August 2016 Treasurer’s Report  |                  |                                     |                          |                                     |                                     |
|---|------------------|-------------------------------------|--------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> Accepted<br><input type="checkbox"/> Accepted as Amended<br><input type="checkbox"/> Tabled |                  | Yes/Aye                             | No/Nay                   | Motion                              | Seconded                            |
|   | Barbara Boyer    | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
|   | Gordon Cook      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
|   | Dave Cruickshank | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
|   | Gordon Dromgoole | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
|   | Pat FitzGerald   | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
|   | Leo Krick        | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
|   | Sam Sweeney      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |

4) **CORRESPONDENCE REVIEW:** A Capital Press article regarding easements was circulated along with other correspondence. The Capital Press piece quoted Larry and Lucien Gunderman.

5) **OLD BUSINESS:**

**Solar Panels on Farmland (ODA Memo, District Letter):** Barbara was able to present the district letter at the Department of Agriculture meeting with a very positive outcome. Letters of concern will be written by the Department of Agriculture and sent to the LCDC, both the Commission and the Director. The letter will ask the LCDC for a reply within a three month timeline and their response will be presented at the next Department of Agriculture meeting. It was noted by Barbara that the groups, including the district, are not opposed to solar projects. They are opposed to locating solar installations on prime farmland.

**Annual Meeting: Theme and Speaker Recommendations:** The board and staff discussed possible themes and speakers with several members of the group volunteering to contact potential speakers.

**Annual Work Plan:** Dave Cruickshank moved and Gordon Cook seconded to accept the 2016-2017 Annual Work Plan as presented. The motion passed unanimously.

| Vote Record – Approve 2016-2017 Annual Work Plan  |                  |                                     |                          |                                     |                                     |
|---|------------------|-------------------------------------|--------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> Accepted<br><input type="checkbox"/> Accepted as Amended<br><input type="checkbox"/> Tabled |                  | Yes/Aye                             | No/Nay                   | Motion                              | Seconded                            |
|   | Barbara Boyer    | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
|   | Gordon Cook      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
|   | Dave Cruickshank | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
|   | Gordon Dromgoole | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
|   | Pat FitzGerald   | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
|   | Leo Krick        | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
|   | Sam Sweeney      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |

**Conservation Award Nominations and/or Suggestions:** Dave Cruickshank, Leo Preston and Barbara Boyer volunteered to form a selection committee and will meet Friday October 7<sup>th</sup> at 10:00 am.

**Cultural Resource Contract:** The district agreed to work with NRCS to help secure independent Cultural Resource contractors due to the loss of these staff positions within NRCS. They have reached out to four contractors and have received two proposals.

**OACD Monthly Teleconference Report:** No board members or staff were able to participate in the teleconference this month.

**ODA – District Truck Lease:** The district is technically “leasing” the truck for as long as they need it, at a one-time cost of \$1000. The district staff will continue to look for a flatbed trailer and will rent a trailer from Botten’s in the short term. The truck was available after the board meeting for viewing.

**No-Till Drill: Follow-up:** A discussion ensued regarding details of the rental agreement. The board decided to keep the drill in Yamhill County at this time. Other details regarding logistics and education were discussed. Sam Sweeney moved and Dave Cruickshank seconded to approve the rental agreement with additional modifications. The motion passed unanimously.

| Vote Record – Approve Rental Agreement with additional modifications  |                  |                                     |                          |                                     |                                     |
|---|------------------|-------------------------------------|--------------------------|-------------------------------------|-------------------------------------|
|   |                  | Yes/Aye                             | No/Nay                   | Motion                              | Seconded                            |
| <input checked="" type="checkbox"/> Accepted<br><input type="checkbox"/> Accepted as Amended<br><input type="checkbox"/> Tabled | Barbara Boyer    | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
|   | Gordon Cook      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
|   | Dave Cruickshank | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
|   | Gordon Dromgoole | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
|   | Pat FitzGerald   | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
|   | Leo Krick        | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
|   | Sam Sweeney      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |

**NEW BUSINESS:**

**Turner Creek Property:** Property owners Donn Callaham and Nancy Woodworth would like to move forward in gathering details on legacy planning with the district. The board will tour the property after the October 12 board meeting.

**ODOT Presentation – 3-Mile Lane Bridge Replacement:** Daniel Ohrn and Melissa Sutkowski from ODOT provided an overview of the 3-Mile Lane Bridge replacement. Larry circulated a draft letter of support for this project and the board will make a decision on endorsing the project as presented at the October Board meeting.

**Muddy Valley Conversation (Victor & Theresa Berthelsdorf):** Larry introduced Victor and Theresa Berthelsdorf, landowners of the Muddy Valley property. He shared the backstory of the purchase of this property and then provided Victor and Theresa an opportunity to meet the board in person and to raise any concerns they may have prior to closing. The meeting gave the board a chance to ask questions and get to know Victor and Theresa better.

**6) DISTRICT MANAGEMENT:**

**Native Plant Sale Dates:** Larry led a discussion on the benefits of pushing the date of the plant sale back to the weekend following the President’s Day holiday week. The board approved changing the date of the Native Plant Sale. The 2017 Native Plant Sale will be held on March 2, 3, and 4 at The Heritage Center.

**Visa Reward Points:** The district has Visa Rewards Points accumulated from the Wells Fargo Visa account and they must be used by November 2016. Larry asked the board’s preference on redeeming these points and the consensus was to exchange the Reward Points for VISA cash cards. These cards will be used for various district incidentals.

**Board Support of Temporary Appointment of Gordon Cook:** Larry spoke with Gordon Cook regarding working part-time for the district on a temporary basis. Dave Cruickshank moved and Leo Krick seconded to approve a temporary appointment for Gordon Cook through October 2016 at a rate not to exceed \$20 an hour. The motion passed unanimously.

| Vote Record – Approve Temporary Appointment of Gordon Cook through October 2016   |                             |                                     |                          |                                     |                                     |
|---|-----------------------------|-------------------------------------|--------------------------|-------------------------------------|-------------------------------------|
|   |                             | Yes/Aye                             | No/Nay                   | Motion                              | Seconded                            |
| <input checked="" type="checkbox"/> Accepted<br><input type="checkbox"/> Accepted as Amended<br><input type="checkbox"/> Tabled | Barbara Boyer               | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
|   | Gordon Cook-Recused himself | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
|   | Dave Cruickshank            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
|   | Gordon Dromgoole            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
|   | Pat FitzGerald              | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
|   | Leo Krick                   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
|   | Sam Sweeney                 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |

## 7) EDUCATION AND OUTREACH:

**Willamette Capital Press - Free Subscription to Bryce Borland (SAI Recipient):** The district received a free Capital Press subscription and presented it to Bryce Borland, the teacher from Yamhill/Carlton High School. Bryce is the recipient of the Summer Ag Institute scholarship provided by the district. Julie shared that he was very pleased to receive the subscription.

**Inter-District Workshops – Update and Schedule:** Marie announced the district is partnering with Polk and Marion Soil & Water Conservation Districts and the Luckiamute Watershed Council to present a popular workshop presented by the Natural Resource Conservation Service's Plant Materials Center (PMC) at the Independence Event Center on October 11. Details can be found on the district website.

**Harvest Festival Report:** Dave reported the attendance was down this year due to the extreme heat. Leo and Sam joined Mary at the district booth and enjoyed speaking with attendees coming through the exhibits.

## 8) LAND USE:

**Land Use Table:** There were no comments or recommendations.

## 9) PROTECTED PROPERTIES

**North Yamhill SIA Enhanced CREP (presentation):** This presentation was rescheduled for the October board meeting due to time constraints.

**Yamhela Oak Conservation Overlook (YOCO):** Mike is preparing to spray and mow this property.

**Mt. Richmond Update:** Mike reported that he was able to perform a thorough broadcast spray.

**Muddy Valley Project:** Larry updated the board on the progress of closing this property by September 30, 2016. The determination on whether to create a Tenant Agreement or a Life Estate is being discussed and a satisfactory decision must be agreed upon prior to closing. Larry hopes to have this resolved soon.

**Chegwyn Farms Update:** Larry shared that the maintenance schedule on this property and other district properties is being carried out according to the maintenance work plan.

**Miller Woods:** There were no updates on Miller Woods.

**10) NOXIOUS WEED REPORT:** There were no updates on noxious weeds.

**11) STAFF REPORTS:** There were no comments or questions on staff reports.

## 12) BOARD MEMBER REPORTS:

Sam Sweeney had to leave early and asked Bill Phleger of Linfield College, to report on a meeting held August 25 on Grand Island. The meeting focused on a proposed study of the Willamette River Flood Plain. The study is being funded by a grant from the Meyer Memorial Trust - Willamette River Initiative in conjunction with the Grand Island landowners.

Barbara announced that Katy Coba, the director of the Oregon Department of Agriculture, has been appointed the state's Chief Operating Officer and Director of the Department of Administrative Services.

## 13) AGENCY REPORTS:

**NRCS Report:** Thomas shared that the deadline for signing up for EQIP is typically October 21 and he would like to receive more applicants. He also reported the next Local Work Group meeting will be in the winter, most likely in February.

## 14) PUBLIC COMMENT:

Bill Phleger asked the district for assistance in creating a management proposal for the Cozine Creek area owned by Linfield College. Josh will consult with Bill and his class and Thomas offered his support.

**15) ADJOURNMENT:** Barbara adjourned the meeting at 10:20 am.