

Providing Natural Resource Leadership

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		APPROVED
Date:	Authorized Signer:	
	<i>Q</i>	

Board Meeting Minutes Wednesday, March 9, 2016

Yamhill Soil and Water Conservation District
Miller Woods – 15580 NW Orchard View Rd., McMinnville, OR 97128

In Attendance:

Directors	Present
Barbara Boyer	\square
Gordon Cook	
Dave Cruickshank	$\overline{\checkmark}$
Gordon Dromgoole	$\overline{\mathbf{A}}$
Pat FitzGerald	$\overline{\mathbf{A}}$
Leo Krick	$\overline{\mathbf{A}}$
Sam Sweeney	V

Other	Present
Commissioner	V
Primozich	
Ken Nygren	abla
Jay Udelhoven	
Laura Masterson	

SWCD/NRCS	Present
Larry Ojua	$\overline{\checkmark}$
Julie Lorenzen	$\overline{\checkmark}$
Josh Togstad	
Marie Vicksta	
Mike Crabtree	$\overline{\checkmark}$
Sonya Wilkerson	
Mary King	$\overline{\checkmark}$
Thomas Hoskins	
Amie Loop-Frison	
Sergio Villaseñor	V

1) CALL TO ORDER:

Barbara Boyer called the meeting to order at 7:31 am.

Jay Udelhoven, Executive Director and Laura Masterson, Board member from East Multnomah SWCD were introduced.

Late Agenda Items: Weed Watch; CREP Project; Yamhill Co Crop Project; CONNECT Training; Dental Insurance Renewal

2) **PREVIOUS MEETING MINUTES APPROVAL:** The board reviewed the minutes from the February board meeting. Sam Sweeney moved and Pat Fitzgerald seconded to accept the minutes as presented. The motion passed unanimously.

□ Vote Record – Approve the February Board Minutes								
			Yes/Aye	No/Nay	Motion	Seconded		
	Accepted	Barbara Boyer	\square					
$\overline{\mathbf{A}}$		Gordon Cook						
	Accepted as Amended	Dave Cruickshank	Ø					
	Tabled	Gordon Dromgoole	Ø					
		Pat FitzGerald	Ø			$\overline{\mathbf{A}}$		
		Leo Krick	Ø					
		Sam Sweeney	Ø		☑			

3) TREASURER'S REPORT:

The board reviewed the February Treasurer's Report as presented. Pat FitzGerald moved and Leo Krick seconded to accept the Treasurer's Report as submitted. The motion passed unanimously.

☐ Vote Record – Approve the February Treasurer's Report						
			Yes/Aye	No/Nay	Motion	Seconded
		Barbara Boyer	Ø			
$\overline{\mathbf{A}}$	Accepted	Gordon Cook				
☐ Accepted as Amended	Dave Cruickshank	Ø				
	Tabled	Gordon Dromgoole	Ø			
	Pat FitzGerald	Ø		\square		
	Leo Krick	Ø			$\overline{\mathbf{Q}}$	
		Sam Sweeney	V			

⁴⁾ **CORRESPONDENCE:** A letter from the Board of County Commissioners regarding Riverbend Landfill and miscellaneous items were circulated.

5) OLD BUSINESS:

WILLAMETTE WILDLIFE MITIGATION PROGRAMS (WWMP):

Yamhela Oak Conservation Overlook/Cooke Property (YOCO) Project Update: Larry announced this property should close this month. \$276,827 will be held in a designated stewardship fund for future maintenance and expenses.

Muddy Valley Project/Berthelsdorf: Larry continues his work with Jana Rofsky from The Nature Conservancy. Jana is working with the Berthelsdorf Family and Bonneville Power Administration to schedule a Phase 1 environmental review as the next step. The process is moving along as planned and there are currently no anticipated issues that will delay the closing.

Oregon Summer Ag Institute – Sponsorship Discussion: Sam shared a fact sheet on the 2016 Summer Agriculture Institute. The course cost is \$600. The board approved \$500 at the February board meeting. Sam moved and Leo Krick seconded to provide \$600, or an increase of \$100, for a local teacher to attend the Oregon Summer Ag Institute Course. The motion passed unanimously. A discussion was held concerning recruitment within various Yamhill County school districts.

□ Vote Record – Approved to provide \$600 to sponsor a teacher to attend the Oregon Summer Ag Institute Course							
			Yes/Aye	No/Nay	Motion	Seconded	
		Barbara Boyer	V				
$\overline{\mathbf{A}}$	Accepted	Gordon Cook					
	Accepted as Amended	Dave Cruickshank					
	Tabled	Gordon Dromgoole					
		Pat FitzGerald	✓				
		Leo Krick	V			Ø	
		Sam Sweeney			$\overline{\mathbf{Q}}$		

Budget Committee Appointments: Dave Cruickshank moved and Sam Sweeney seconded to appoint Ken Nygren and Mark Davis to the Budget committee. The motion passed unanimously.

□ Vot	☐ Vote Record – Approved to appoint Ken Nygren and Mark Davis to Budget Committee (Lay Positions)						
			Yes/Aye	No/Nay	Motion	Seconded	
		Barbara Boyer	V				
	Accepted	Gordon Cook					
	Accepted as Amended	Dave Cruickshank	v		V		
	Tabled	Gordon Dromgoole	V				
		Pat FitzGerald					
		Leo Krick	✓				
		Sam Sweeney	V			\square	

2016 Native Plant Sale – Reports (Kreder Donation Update): The event was a huge success with an estimated 700 people attending and over 30,000 plants sold. The district estimates a net gain of \$10,000-\$12,000 over last year.

Mike pointed out the comparison of costs for the tent last year of \$800 vs. \$1,000 to rent the Heritage Center. For a difference of only \$200 we not only had an entire facility but one that provided ample space and parking.

The Kreder family received a tax donation receipt for their refrigerated trailer donation and didn't want any added compensation.

Regional Conservation Partnership Program (RCPP): Larry reported 24 applications were received between Polk and Yamhill counties. He noted that the high volume of applicants is indicative of a popular program. Amie, Polk SWCD staff, and Sergio are in the process of reviewing applications, visiting sites and ranking the applicants.

6) NEW BUSINESS:

Agricultural Water Quality Management Plan (AWQP): Sam provided an article he wrote relating to the AWQP. The article will be published in the Farm Bureau Newsletter and in the district Newsletter.

OACD Lower Willamette Basin Agenda: An agenda was provided for the OACD Lower Willamette Basin meeting to be held March 17th from 6:30 pm to 8:30 pm at the Tualatin SWCD Office. Pat FitzGerald will be attending.

CONNECT Training: The 2016 CONNECT Training will be held April 19, 20 & 21 at Salishan Lodge at Gleneden Beach. The cost to send six staff is \$2,400 (\$400/per person). Larry has submitted a request for a staff scholarship in the amount of \$800. If awarded, the cost will be \$1,600. Pat FitzGerald moved and Leo Krick seconded to approve up to \$2,400 to be used for staff to attend CONNECT Training. The motion passed unanimously.

□ Vot	□ Vote Record – Approve up to \$2,400 to be used for staff to attend CONNECT						
			Yes/Aye	No/Nay	Motion	Seconded	
		Barbara Boyer	$\overline{\square}$				
$\overline{\mathbf{A}}$	Accepted	Gordon Cook					
	Accepted as Amended	Dave Cruickshank	\square				
	Tabled	Gordon Dromgoole	\square				
		Pat FitzGerald	\square		V		
		Leo Krick	\square			\square	
		Sam Sweeney	\square				

Disposal of Surplus Equipment (Truck): The red diesel truck Mike Paine donated to the district is not functional and Larry asked the board how they would like to surplus it. Dave Cruickshank moved and Sam Sweeney seconded to advertise it for sale on the district website and Craigslist. The district should donate it to charity if it does not sell. The motion passed unanimously.

□ Vote Record –Approve to advertise the truck for surplus sale.							
			Yes/Aye	No/Nay	Motion	Seconded	
		Barbara Boyer	V				
$\overline{\mathbf{A}}$	Accepted Accepted as Amended Tabled	Gordon Cook					
		Dave Cruickshank	V		$\overline{\mathbf{Q}}$		
		Gordon Dromgoole	V				
		Pat FitzGerald	V				
		Leo Krick	V				
		Sam Sweeney	V			V	

Farm Fest Participation – Heritage Museum – April 9: Julie announced the 2016 Farm Fest is scheduled for April 9th. The board agreed by consensus to host a district booth again this year. Staff, board members and volunteers will work at the booth.

Dental Insurance Renewal: Larry informed the board of a modest increase in the employee dental insurance premiums. Dave Cruickshank moved and Sam Sweeney seconded to renew the current policy. The motion passed unanimously.

□ Vot	□ Vote Record – Renew Employee Dental Insurance Policy							
			Yes/Aye	No/Nay	Motion	Seconded		
		Barbara Boyer	ightharpoons					
$\overline{\mathbf{V}}$	Accepted	Gordon Cook						
	Accepted as Amended	Dave Cruickshank	lacksquare		$\overline{\checkmark}$			
	Tabled	Gordon Dromgoole						
		Pat FitzGerald	lacksquare					
		Leo Krick	lacksquare					
		Sam Sweeney	V			V		

Wasco SWCD Visit – Larry: Larry provided a brief report on the easements and acquisitions presentation he delivered at the Wasco County SWCD board meeting. He noted that he has provided similar presentations to other districts.

7) DISTRICT MANAGEMENT:

SDAO Safety Committee Training: An SDAO representative has offered to provide safety training to the district's safety committee which includes Larry, Mike C. and Leo K. Larry would also like to include Sonya and a Miller Woods volunteer in the training sessions. A suitable date for the meeting will be arranged. Additionally, Larry noted that the district holds a monthly safety meeting with the staff at the district office.

Yamhill County Historical Society Crop Project: The Historical Society is tracing the origins of crops in Yamhill County. Their goal is to publish "when and where" each crop was first farmed. Gloria Lutz asked Mike Crabtree to assist with the project. Mike invited board members who might have knowledge of crop history to send him their information. He will then compile any information he receives and forward to Gloria.

Enhanced CREP: Larry updated the board on the district's efforts to implement an enhanced CREP with landowners operating in the Oregon Department of Agriculture's (ODA) Strategic Implementation Areas (SIA). Funds will be made available by ODA for this project concept. Josh will be meeting with landowners in the next two weeks to identify project boundaries. He will then prepare a grant application to submit to ODA. The funds will provide participants additional resources to increase planting density, pay for additional weed control, project maintenance and fund supplemental financial incentives.

During the past two years, the district has reached out to landowners and asked them to help identify barriers to participation in CREP and riparian projects. The enhanced CREP approach and additional ODA funding will help eliminate certain barriers identified by landowners. Two landowners in the North Yamhill area have already expressed interest in the enhancements. This opportunity provides the district a chance to demonstrate their commitment to develop conservation alternatives to their constituents.

Roadside Vegetation Committee: In addition to Larry's participation, Sam volunteered to represent the district on the Yamhill County Roadside Vegetation Committee. Commissioner Primozich thanked the district for participating on this committee and for their contribution to the recently approved Roadside Vegetation Plan. The next step will be to initiate a roadside plant inventory.

8) EDUCATION AND OUTREACH:

Earth Day Celebration at Miller Woods – April 16: In addition to the usual guided hikes, native plant sale and building bird boxes with Tom Brewster, Julie announced this year's event includes a presentation by Karen Hoyt with her Birds of Prey. She noted that Karen's presentation was very popular in 2014. The district will be partnering again this year with Head Start of Yamhill County who has committed to a monetary contribution and will provide several volunteers. Americorps volunteers from Chemeketa will also be helping.

2016 Woodland Tour – May 11 & 12: Julie noted there are four schools registered for the tour, the instructors have been secured and eight volunteers recruited.

Reschedule May Board Meeting: Due to the Woodland Tour dates, Sam Sweeney moved and Leo Krick seconded to schedule the May Board meeting a week later, on Wednesday, May 18. (7:30 am at MW) The motion passed unanimously.

□ Vote Record – Reschedule Board Meeting to May 18.							
	Accepted Accepted as Amended Tabled		Yes/Aye	No/Nay	Motion	Seconded	
		Barbara Boyer	$\overline{\mathbf{Q}}$				
\square		Gordon Cook					
		Dave Cruickshank	V				
		Gordon Dromgoole	V				
		Pat FitzGerald	Ø				
		Leo Krick	V			Ø	
		Sam Sweeney	V		V		

2016 Movie Series – Complete: Update was not available.

Work Group – Report: Sergio reported a large turnout and good participation at the Work Group meeting held on February 24. Larry thanked the board members who attended.

9) LAND USE:

Land Use Table: The district will compose a letter to Mike Brandt, Yamhill County Planning Director, regarding their concern on the Partitioning Application, P-01-16. The letter will list concerns regarding the construction of additional wells and the demands on ground water resources. The district will also send a letter offering assistance for the proposed bridge across Baker Creek, Application FP-01-16.

10) MILLER WOODS & CHEGWYN FARMS (UPDATES):

Hay Lease Renewal: The hay lease at Miller Woods was discussed. Pat Fitzgerald is currently leasing the field and is willing to continue with the lease. Dave Cruickshank moved and Sam Sweeney seconded to renew the lease with Pat FitzGerald. The motion passed unanimously with Pat FitzGerald abstaining from the vote, stating a conflict of interest.

□ Vote Record – Renew the Hay lease with Pat Fitzgerald							
	Accepted Accepted as Amended Tabled		Yes/Aye	No/Nay	Motion	Seconded	
		Barbara Boyer	$\overline{\mathbf{Q}}$				
V		Gordon Cook					
		Dave Cruickshank	$\overline{\mathbf{Q}}$		$\overline{\square}$		
		Gordon Dromgoole	$\overline{\mathbf{Q}}$				
		Pat FitzGerald	abstained				
		Leo Krick	$\overline{\mathbf{Q}}$				
		Sam Sweeney	V			v	

Employment Overview: Larry shared that Sonya Wilkerson accepted an offer to work part-time for the district. Her primary responsibilities are to work with the Miller Woods nursery, coordinate and implement property maintenance activities, and work with volunteers. The board asked if Sonya's employment was tied to her rental contract to live in the Miller Woods house. Larry explained that the rental contract and employment agreement are separate. Larry and Mike shared ideas about finding contractors or other part-time staff to take on other duties such as spraying, mechanical repairs, and equipment operation.

Grow-Out Opportunities: Larry informed the board that he and Mike continue to talk with other conservation districts and conservation partners to discuss future grow-out opportunities. Long-term agreements with partners interested in larger plant orders and/or grow-out contracts are a major component of the nursery strategy and business plan, benefiting the district by securing a reliable income stream.

11) NOXIOUS WEED REPORT:

IMAP Invasives: Mike reported that he sees great value in this weed mapping program, which is widely used by many agencies throughout the state and beyond. This program is not affiliated with a government agency and depends on donations. It was moved by Dave Cruickshank and seconded by Gordon Dromgoole to donate \$250 to help support this program. The motion passed unanimously.

□ Vote Record –Donate \$250 to IMAP Invasives Program							
	Accepted Accepted as Amended Tabled		Yes/Aye	No/Nay	Motion	Seconded	
		Barbara Boyer	$\overline{\mathbf{V}}$				
$\overline{\mathbf{A}}$		Gordon Cook					
		Dave Cruickshank	$\overline{\square}$		$\overline{\square}$		
		Gordon Dromgoole	$\overline{\square}$			\square	
		Pat FitzGerald	V				
		Leo Krick	$\overline{\mathbf{Q}}$				
		Sam Sweeney	V				

Weed Watch: After discussing the value of the 2015 campaign, Gordon Dromgoole moved and Sam Sweeney seconded to spend up to \$2500 re-running the Weed Watch ads in the News Register for 2016. The motion passed unanimously. The district will contact Wilco and other vendors about financial support for the project.

□ Vote Record – Spend up to \$2500 to re-run Weed Watch ads							
	Accepted Accepted as Amended Tabled		Yes/Aye	No/Nay	Motion	Seconded	
		Barbara Boyer	$\overline{\mathbf{A}}$				
$\overline{\mathbf{A}}$		Gordon Cook					
		Dave Cruickshank					
		Gordon Dromgoole	$\overline{\mathbf{Q}}$		$\overline{\mathbf{Q}}$		
		Pat FitzGerald	$\overline{\mathbf{Q}}$				
		Leo Krick	Ø				
		Sam Sweeney	V			Ø	

12) STAFF REPORTS: There were no comments. Julie distributed Sonya's staff report. (12H)

13) BOARD MEMBER REPORTS:

Sam received a letter from Congresswomen Suzanne Bonamici and shared the contents with the board.

Gordon attended the RC&D meeting and the Small Woodlands meeting and reported on the highlights.

Barbara gave a report on the SWCC meeting and the appointment of Sunny Jones to the position of Cannabis Policy Coordinator.

14) AGENCY REPORTS:

NRCS: Sergio announced that Leo Preston will be at the next board meeting to present information on rent changes. Thomas is on paternity leave for 30 days.

- 15) PUBLIC COMMENT: Laura Masterson shared information regarding Initiative 67-The Outdoor School Initiative. The purpose of the initiative is to provide funds for Oregon fifth or sixth-grade students to attend a week-long outdoor school program or equivalent. Some schools do not have the funds in their budget for outdoor school and this would provide them with the needed financial resources.
- **16) ADJOURNMENT:** Barbara adjourned the meeting at 9:44am.