



**APPROVED**

Date: \_\_\_\_\_

Authorized Signer: \_\_\_\_\_

## Board Meeting Minutes

Wednesday, April 13, 2016

Yamhill Soil and Water Conservation District

Miller Woods – 15580 NW Orchard View Rd., McMinnville, OR 97128

In Attendance:

Directors	Present
Barbara Boyer	<input checked="" type="checkbox"/>
Gordon Cook	<input checked="" type="checkbox"/>
Dave Cruickshank	<input checked="" type="checkbox"/>
Gordon Dromgoole	<input checked="" type="checkbox"/>
Pat FitzGerald	<input checked="" type="checkbox"/>
Leo Krick (arrived at 8:15)	<input checked="" type="checkbox"/>
Sam Sweeney	<input checked="" type="checkbox"/>

Other	Present
Commissioner Primozich	<input checked="" type="checkbox"/>
Ken Nygren	<input checked="" type="checkbox"/>
Luke Westphal	<input checked="" type="checkbox"/>
Jim Culbert	<input checked="" type="checkbox"/>

SWCD/NRCS	Present
Larry Ojua	<input checked="" type="checkbox"/>
Julie Lorenzen	<input checked="" type="checkbox"/>
Josh Togstad	<input checked="" type="checkbox"/>
Marie Vicksta	<input checked="" type="checkbox"/>
Mike Crabtree	<input checked="" type="checkbox"/>
Sonya Wilkerson	<input type="checkbox"/>
Mary King	<input checked="" type="checkbox"/>
Thomas Hoskins	<input checked="" type="checkbox"/>
Amie Loop-Frison	<input checked="" type="checkbox"/>

**1) CALL TO ORDER:**

Barbara Boyer called the meeting to order at 7:31 am.

**Late Agenda Items:** Request from Brenda Sanchez, New Regional Water Quality Specialist, to attend the May board meeting; Yamhill County Parks Department request for a letter of support; proposed land donation, Whispering Meadows Property.

- 2) PREVIOUS MEETING MINUTES APPROVAL:** The board reviewed the minutes from the March board meeting. Dave Cruickshank moved and Pat FitzGerald seconded to approve the board minutes with a correction on page 6: SWCC Report (not ODA). The motion passed unanimously.

<input type="checkbox"/> <b>Vote Record – Approve the March Board Minutes with correction.</b>					
		Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> <b>Accepted</b>	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> <b>Accepted as Amended</b>	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> <b>Tabled</b>	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
* Leo Krick arrived after the vote	*Leo Krick	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- 3) TREASURER’S REPORT:** The board reviewed the March Treasurer’s Report as presented. Dave Cruickshank moved and Gordon Dromgoole seconded to approve the Treasurer’s Report as submitted. The motion passed unanimously.

<input type="checkbox"/> <b>Vote Record – Approve the March Treasurer’s Report</b>					
		Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> <b>Accepted</b>	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> <b>Accepted as Amended</b>	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> <b>Tabled</b>	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*Leo Krick arrived after the vote	*Leo Krick	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4) **CORRESPONDENCE:** The following items were circulated: Various literature including email communication from Jim LeTourneux and the Landfill Notice to Appeal and Stop-the-Dump Coalition request for support (will be tabled for a future discussion).

5) **OLD BUSINESS:**

**Enhanced CREP:** Josh updated the board on the success of securing landowners willing to participate in Enhanced CREP. The grant application deadline is May 2.

**Oregon Summer Ag Institute – Sponsorship:** Bryce Borland, a Yamhill/Carlton Intermediate School Teacher, has been awarded the district scholarship to the Oregon Summer Ag Institute. The process and selection was orchestrated by Pat and Julie.

**Disposal of Surplus District Equipment (Truck):** The truck was sold for \$200 by sealed bid process which was held at and administered by the district office.

**South Yamhill River Protection Project – Letter of Support:** Larry spoke briefly regarding this project. The board received a copy of the letter of support in their packet. It was met with board approval.

**RCPP Update – Status Report:** Amie provided an update on current contracts and plans. Seven out of 24 applicants will receive funding. Five contracts are in Yamhill County and two are in Polk County. Four out of five Yamhill County contracts require cultural resource surveys. However NRCS does not have archeologists available to perform the surveys at this time. This could create delays until September.

6) **NEW BUSINESS:**

**ODA Proposed Legislative Concepts:** Barbara distributed a packet from the recent ODA Board Meeting and asked for comments. Sam expressed concern regarding a lack of adequate funding to control English Ivy. He encouraged Barbara to support any funding options available through ODA that might address this problem.

**Redefining High Value Farmland & Soils Committee:** Mike has been asked to serve on an NRCS committee tasked with updating high-value farm land in the area. Recommendations from this committee should result in legislative action.

**June 8<sup>th</sup> Meeting Conflict:** Barbara will not be able to attend the June 8<sup>th</sup> board meeting. She will be attending a Board of Ag meeting in John Day.

**State-Wide Outdoor School Initiative (info):** A copy of Initiative 67, the Outdoor Education Fund ballot, was included in the board packets. The Initiative creates continuous funding for outdoor school programs statewide. Commissioner Primozich explained the process for funding these programs. The funds still come out of the Common School Fund, and **are not additional dollars**. The schools must take those funds from other programs.

**Part 2: Request to set up booth and gather signatures at Earth Day:** A group behind the initiative requested a table to disperse information and gather signatures at the Earth Day event. The board expressed approval for literature distribution. Collecting signatures would set a precedence and the consensus of the board was not to allow the signature gathering. Sam Sweeney moved and Gordon Cook seconded to allow supporters to hand out information only at the Miller Woods Earth Day event. The motion passed unanimously.

<input type="checkbox"/> <b>Vote Record – Allow supporters to hand out information only at the Miller Woods Earth Day Event</b>					
		<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Motion</b>	<b>Seconded</b>
<input checked="" type="checkbox"/>	<b>Accepted</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<b>Accepted as Amended</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<b>Tabled</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Dave Cruickshank	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**NRCS: Office Space Changes:** Thomas presented financial changes in the rent for the district's office space. The adjustments take effect July 1, 2016. The board requested the new contract address continued utilization of current office equipment, software programs and tech support. Thomas will provide the completed contract at the May 18 board meeting.

**Rails to Trails Update:** Commissioner Primozich shared the facts of the Rails to Trails project and dispelled misinformation being circulated.

**Miller Woods: Future Tangleboxing Site – Action:** Jim Culbert, Yamhill County Park and Recreation Advisory Board and volunteer at Miller Woods, requested the board's permission to include Miller Woods as a site for Tangleboxing. The district's name and logo will

be incorporated into the brochure and passport books. Jim will maintain the box at Miller Woods and will provide the board with a summary at the end of the 2016 season. Dave Cruickshank moved and Leo Krick seconded to allow Tangleboxing at Miller Woods. The motion passed unanimously.

<input type="checkbox"/> <b>Vote Record – Approve Tangleboxing at Miller Woods</b>					
		Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> <b>Accepted</b> <input type="checkbox"/> <b>Accepted as Amended</b> <input type="checkbox"/> <b>Tabled</b>	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Deer Creek County Nature Park:** Yamhill County Parks is seeking a grant through the National Parks Service to install boardwalks at Deer Creek County Nature Park. They asked Marie to request a letter of support from the district. Sam Sweeney moved and Pat FitzGerald seconded to compose a letter of support. The motion passed unanimously.

<input type="checkbox"/> <b>Vote Record – Send Letter of Support for Deer Creek County Nature Park</b>					
		Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> <b>Accepted</b> <input type="checkbox"/> <b>Accepted as Amended</b> <input type="checkbox"/> <b>Tabled</b>	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**OACD Monthly Teleconference Calls:** The purpose of the new monthly scheduled calls is to receive and provide input to OACD constituents. The first conference call was Thursday, March 31. A summary of each call's discussion items will be posted on the OACD website. Larry suggested they be emailed to the group in addition to the web posting. The calls will be held the last Thursday of each month.

**College of Ag Sciences Presentation for ODA Board of Ag:** Barbara provided a copy of the OSU presentation, which included excellent information and statistics. OSU has hired a new employee to focus exclusively on slug problems. The district made a request to OSU to dedicate more man-power to address the slug problem and will express its appreciation of this new position.

**Request by ODA:** Barbara relayed a request from ODA to be included on the May agenda. Brenda Sanchez, the new Water Quality Specialist, will be introduced. The board approved this request.

**Proposed Land Donation:** Mike was contacted by attorney Joe Strunk on behalf of the Whispering Meadows developers. They would like to donate a two acre piece of land to the district. The consensus of the board was to pass on this offer and recommend they contact the City of McMinnville Parks Department as an alternative option.

**7) DISTRICT MANAGEMENT:**

**ERC: Date for employee reviews:** The ERC committee will set a date to meet with employees after May 9. The reviews will be completed by June 1.

**SDAO Safety Committee Training – (Leo, Mike, Larry and Sonya):** Larry will set a date for the committee to meet.

**8) EDUCATION AND OUTREACH:**

**Earth Day Celebration at Miller Woods – April 16 (Welcome):** Plans are in place for Earth Day. Larry will be unavailable to provide a welcome to guests and Julie offered the opportunity to the board. Board members will check their schedules and report back to Julie. Mike will be ready to perform the duties if needed.

**2016 Woodland Tour – May 11 & 12:** Julie asked for volunteers for the Woodland Tour and provided an update of registered schools.

**Farm Fest Participation – Heritage Museum – Report:** Sam and Mary reported a busy day working at the district booth. Books, T-shirts and plants were sold. Dave reported over 2300 people attended the event, possibly due to the television coverage on two stations. It was great exposure for the district!

**2016 Movie Series – Final Report:** Attendance was low at these events. Marie will consider other options for next year and possibly show just one movie.

**Reminder: May Board Meeting Rescheduled (May 18):** The board was reminded of the change in the meeting next month due to the Woodland Tour. The board packets will go out at the regular time and will include stickers announcing the date change and email reminders will be broadcasted.

**Looking Ahead – Oak Tour:** The Oak Tour is scheduled for Wednesday, June 29. The group will visit Cherry Hill Ranch (Leo Krick) and the Yamhela Oaks Conservation Overlook (YOCO). The tour is free and registration is required to limit class size to 40 people.

**Farmer’s Market – Action:** There was a consensus by the board to have a booth again at the McMinnville Farmer’s Market. The district will be there July 28, August 25 and September 29. It was recommended the district partner with Chehalem Park and Recreation District at a suitable venue in Newberg to show support and provide exposure.

**9) LAND USE:**

**Docket p-1-16 Response Letter:** The letter was included in the packet for the board’s review.

**Docket C-01-16 Response Letter:** The letter was included in the packet for the board’s review.

**Schedule Meeting with Planning Department Re: Future Water Issues:** Barbara, Larry, Sam and Gordon C. will schedule a meeting after May 9<sup>th</sup> with the Planning Department to discuss future water issues. Thomas requested participation in this meeting.

**Land Use Table:** Larry inquired on the site designs for the two proposed solar facilities. There will be a hearing scheduled in June. The board discussed concerns and Larry will relay this information on behalf of the district.

**10) DISTRICT’S LONG-TERM LAND PROTECTION:**

The board supported changing the name of Section 10 from Miller Woods & Chegwyn Farms to District’s Long-Term Land Protection.

**Willamette Wildlife Mitigation Programs (WWMP) Yamhela Oak Conservation Outlook (YOCO):** The YOCO property transaction has closed and the district has received the stewardship fund disbursement. The next step is to prepare an operations and maintenance plan.

**Muddy Valley Project/Berthelsdorf:** Larry anticipates a September closing date for this property. He reported processes are on track and going well. The Phase 1 Environmental Evaluation is completed, and plans for surveying are underway. Larry is working with Jana Rofsky from The Nature Conservancy to keep the process moving forward. Larry has prepared a first draft of the tenant agreement to review with the landowners. He is also reviewing the first draft of the conservation easement prepared by BPA.

**Mt. Richmond Update:** Larry has scheduled Wilco to come out and spray the hay field on this property. He reported a neighbor expressed an interest in harvesting the hay on this land. The district will consider his proposal, explore other alternatives, and select the proposal that is the best option.

**Chegwyn Water Right Diversion – Contract Amendment:** Larry and Sam will move forward to complete the Point of Diversion project. The contract with Bruce Wilson of H&R Engineering has expired and Larry requested the board approve extending the contract to complete this work. Sam Sweeney moved and Dave Cruickshank seconded to approve extending the contract with Bruce Wilson of H&R Engineering until October 1, 2016 to complete the Point of Diversion project. The motion passed unanimously.

<input type="checkbox"/> <b>Vote Record – Approve Extending the contract for Bruce Wilson, H&amp;R Engineering to October 1, 2016.</b>					
		<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Motion</b>	<b>Seconded</b>
<input checked="" type="checkbox"/>	<b>Accepted</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<b>Accepted as Amended</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<b>Tabled</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Miller Woods Updates and Property Security:** Larry complimented Sonya for doing a great job with the nursery and volunteers. Sonya reported a bench was taken from the side of the house. In response to the theft, a security camera and equipment has been ordered and will be installed at her residence.

## **11) NOXIOUS WEED REPORT:**

**Ivy Workshop Report:** Sam and Mike provided highlights from the session, which included a bleak outlook for controlling the overwhelming growth of English Ivy. Sam reiterated the need for more funding to curb this noxious weed.

**Blackleg in Mustard, Turnips and Radish:** Barbara reviewed the Blackleg literature provided at the Board of Ag subcommittee meeting. Its resurgence could be a result of no-till practices. The ODA will reconvene the Rules Advisory Committee to address the spread of this disease.

**English Ivy & Weed Watch Sponsors Update:** Mike reported the English Ivy Weed Watch ad ran in the News Register, the district Newsletter and is featured on the district website. The board agreed to re-run the same ads beginning with Scotch Broom in June. Julie will prepare a packet with information to hand out to prospective sponsors.

## **12) STAFF REPORTS:**

**Kuehne Road Intersection:** Larry and Mike provided an update on the intersection and shared future plans at Sam's request.

## **13) BOARD MEMBER REPORTS:**

**OACD:** Pat shared the Coalition of Oregon Land Trusts (COLT) is now a third partner joining the OACD and Watershed Councils. Pat discussed how the three organizations are embarking on a strategic planning exercise to help define roles and responsibilities.

## **14) AGENCY REPORTS:**

**The Greater Yamhill Watershed Council (GYWC):** Luke announced a Pesticide Collection Event is being planned for Yamhill County in the near future. He updated the group on projects and grants involving the GYWC.

**NRCS:** Thomas requested six items be placed on the May agenda.

## **15) PUBLIC COMMENT:** There were no public comments.

## **16) ADJOURNMENT:** Barbara adjourned the meeting at 10:33 am.