



**Approved**

Attendance:

<b>DIRECTORS:</b>	<b>Present</b>	<b>OTHER/GUESTS:</b>	<b>Present</b>	<b>SWCD/NRCS:</b>	<b>Present</b>
Barbara Boyer	<input checked="" type="checkbox"/>	Stan Primozych	<input checked="" type="checkbox"/>	Larry Ojua	<input checked="" type="checkbox"/>
Gordon Cook	<input checked="" type="checkbox"/>	Luke Westphal	<input checked="" type="checkbox"/>	Julie Lorenzen	<input checked="" type="checkbox"/>
Dave Cruickshank	<input checked="" type="checkbox"/>	James Riedman	<input checked="" type="checkbox"/>	Josh Togstad	<input type="checkbox"/>
Gordon Dromgoole	<input checked="" type="checkbox"/>		<input type="checkbox"/>	Marie Vicksta	<input checked="" type="checkbox"/>
Pat FitzGerald	<input checked="" type="checkbox"/>		<input type="checkbox"/>	Mike Crabtree	<input checked="" type="checkbox"/>
Leo Krick	<input checked="" type="checkbox"/>		<input type="checkbox"/>	Mary King	<input checked="" type="checkbox"/>
Sam Sweeney	<input checked="" type="checkbox"/>		<input type="checkbox"/>	Thomas Hoskins	<input type="checkbox"/>
			<input type="checkbox"/>	Amie Loop-Frison	<input type="checkbox"/>
			<input type="checkbox"/>	Sergio Villaseñor	<input checked="" type="checkbox"/>

- 1) CALL TO ORDER & LATE AGENDA ITEMS:** The meeting was called to order at 7:33 am. Late agenda items were added to the appropriate sections.
- 2) BOARD MINUTES:** The board reviewed the minutes from the July 12, 2017 board meeting. Sam Sweeney asked to amend his comments regarding NORPAC Foods, in Section 13 Board Member Reports. He documented and provided the edits. Dave Cruickshank corrected Barbara’s appointment to Oregon Board of Agriculture from Oregon Department of Agriculture, also under Section 13. Pat FitzGerald moved and Gordon Dromgoole seconded to accept the minutes as amended with these two corrections. The motion passed unanimously.

<b>VOTE RECORD: Approve the July 12, 2017 Board Minutes as amended.</b>					
	<b>DIRECTOR</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Motion</b>	<b>Seconded</b>
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- 3) TREASURER’S REPORT:** The board reviewed the July Treasurer’s Report. Dave Cruickshank moved and Sam Sweeney seconded to accept the Treasurer’s Report as submitted. The motion passed unanimously.

<b>VOTE RECORD: Approve July 2017 Treasurer’s Report</b>					
	<b>DIRECTOR</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Motion</b>	<b>Seconded</b>
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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	Pat FitzGerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>



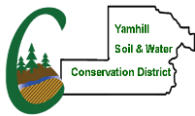
4) **REVIEW CORRESPONDENCE:** No correspondence was circulated at this meeting.

5) **OLD BUSINESS:**

- a) **Oregon Association of Conservation Districts (OACD) Teleconference:** Pat FitzGerald relayed information from the July 27 teleconference. He stated OACD has paused the search for an Executive Director while the Job Search Committee reviews and redefines the job description. They hope to have the revised format available by August 31, 2017. Pat shared that OACD wants to become more of a coordinating arm for districts, available to step in and assist where needed. Pat circulated a memorandum from the Secretary of the Interior regarding improving BLM's 2015 Sage Grouse Plans.
- b) **Brenda Sanchez, Oregon Department of Agriculture (ODA) Visit (printed follow-up information):** Brenda sent the 2016 Oregon Agricultural Water Quality Compliance Program Report as requested. It was included in the board packet.
- c) **Straw Mulching Program:** Marie and Larry will be meeting with the county to discuss renting or using their straw blowing equipment. The district would like to offer landowners assistance and availability of a straw blower to encourage the use of straw to control erosion in winter months. Marie and Larry will continue to collect information and explore development for a straw mulching program.
- d) **Landfill – Supreme Court Testimony (follow-up):** Leo spoke with Ilsa Perse from the Stop the Dump Coalition. They do not need additional letters or comments from the district at this time.
- e) **Keller & Associates, City of Amity, and Water System Improvements:** Larry shared the City of Amity has been working with Keller & Associates of Salem to conduct a feasibility study for their city water system intake pipeline. The city will be replacing the pipeline for intake of the city water by way of an existing easement. By consensus, the board asked Larry to send a letter stating the district has reviewed their plans and have no significant concerns. The district will ask the city to protect agricultural land by utilizing best practices, should the pipeline cross any farmland in agricultural production.
- f) **Turner Creek Update:** Larry shared he has been meeting with the landowners approximately every six weeks in an effort to keep things moving. The landowners plan to consult with a tax advisor/accountant. Larry helped the landowners draft questions for their meeting. Larry has also visited with the county assessor regarding rules on partitioning.

6) **NEW BUSINESS:**

- a) **Oregon Department of Agriculture (ODA) Small Grant Program Changes:** Marie shared recent changes to the small grant team bylaws effective for the 2017/19 biennium. \$100,000 will be allocated again, with a change in the maximum funding increasing from \$10,000 to \$15,000 for each small grant award. Surplus funding from the previous biennium will be allocated to teams meeting certain requirements.
- b) **Conservation Reserve Enhancement Program (CREP) Application and Marion/Polk Partnership:** Larry reviewed the funding associated with the CREP cooperative agreement with Polk, Marion and Yamhill districts. The current grant expires the end of December. Larry requested board support to apply for new CREP funding, maintaining the same partnerships. Minutes must support the board's motion to apply for CREP technical assistance partnership with Marion and Polk then follow up with the relevant Intergovernmental Agreements (IGA). Gordon Dromgoole moved and Dave Cruickshank seconded to collaborate with Polk and Marion districts for new CREP grant funding and the IGA processes. The motion passed unanimously.



<b>VOTE RECORD: Submit new grant application for CREP with follow-up of intergovernmental agreement with Polk &amp; Marion districts.</b>					
	<b>DIRECTOR</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Motion</b>	<b>Seconded</b>
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	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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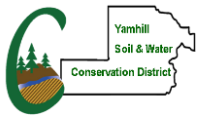
- c) **Oregon Department of Agriculture (ODA) - New Intergovernmental Grant Agreement:** Larry reported the Department of Justice (DOJ) requested several changes to ODA’s Intergovernmental Agreement, including amending the title to Intergovernmental *Grant* Agreement, adding the word Grant. The district received notice from ODA of the changes and a request to sign and return the modified agreement. Oregon Watershed Enhancement Board will assume all financial responsibility which was formerly managed by ODA. The modified agreement was signed by Larry and has been resubmitted. A copy of the amended agreement was provided in the board packet.
- d) **2018 Native Plant Sale – March 1, 2 & 3:** Larry proposed the first weekend in March as the dates for the 2018 Native Plant Sale. He suggested a two-day sale and the board agreed to a Friday & Saturday event in 2018. The Native Plant Sale Dates for 2018 will be Friday, March 2 and Saturday, March 3.

**7) DISTRICT MANAGEMENT:**

- a) **Annual Work Plan:** The board was given an opportunity to review the Annual Work Plan presented at the July board meeting. Sam Sweeney moved and Gordon Dromgoole seconded to accept the plan as presented. The motion passed unanimously.

<b>VOTE RECORD: Approve Annual Work Plan</b>					
	<b>DIRECTOR</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Motion</b>	<b>Seconded</b>
<input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Accepted as Amended <input type="checkbox"/> Tabled	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

- b) **Annual Conservation Award Nominees & Winners:** The board discussed nominations for 2017 conservation awards. Sam Sweeney strongly recommended an individual award to recognize Allan Elliott, Carlton Plants Operations Manager. Mike suggested a special volunteer award to recognize Jackson Family Wines for their work at Miller Woods. Dave Cruickshank, Sam Sweeney and Barbara Boyer volunteered to serve on the nomination committee. Julie will update and send the nomination forms out to the board members and staff. Everyone is encouraged to submit nominations soon, enabling the committee to meet and recommend recipients before the September board meeting.
- c) **Local Government Investment Pool (LGIP):** Julie reported the Oregon State Treasury Local Government Investment Pool (LGIP) recently announced their partnership with PFM Asset Management, (PFM AM) LLC. LGIP will continue to manage the investment of the pool while PFM AM will provide administrative and operational support. PFM AM is implementing a web-based option to view accounts and perform transactions, replacing



**Wednesday, August 9, 2017**  
**Board Meeting Minutes**

**2A**

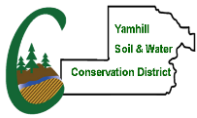
LGIP’s existing voice response system. The district received a packet of forms to complete for the transition process. This paperwork verifies district information and current district representatives who will be using the online banking system. The district must submit a letter signed by the Board Treasurer, in order to establish updated contacts. Board Minutes must accompany the letter, confirming the respective contacts for the district.

Pat FitzGerald moved and Sam Sweeney seconded to approve Larry Ojua (Executive Director), Barbara Boyer (Chair of the Board), and Julie Lorenzen (Office Administrator) as authorized LGIP District Account users and/or signers. The motion passed unanimously.

<b>VOTE RECORD: Approve Larry Ojua, Barbara Boyer, and Julie Lorenzen as authorized LGIP District Account users and/or signers.</b>					
	<b>DIRECTOR</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Motion</b>	<b>Seconded</b>
<input checked="" type="checkbox"/> Accepted	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accepted as Amended	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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**8) EDUCATION & OUTREACH:**

- a) Farmers Market – July Report (Next date is August 31):** Mary and Marie staffed the district booth and handed out various conservation publications and sold district Tee Shirts.
- b) Cover Crop Tour and Field Workshop (August 8 Report):** Marie reported the tour was a great success. Allan Elliott, Carlton Plants Operations Manager, provided a wealth of information while touring three of their fields.
- c) Fall Pasture Grazing Field Workshop (September 19):** Marie announced online reservations have begun for this workshop to be held at Whispering Hills Farm in Dallas. The event is sponsored by the district and OSU Extension and the cost is \$10 per person.
- d) Annual Meeting Update (Alexis Taylor – October 18) Topic:** The board discussed topic suggestions for Director Taylor’s speech at the district’s annual meeting. Suggestions include water quality, water storage, Local Management Areas and future plans for Oregon Department of Agriculture, including Yamhill County. Barbara will be speaking with Director Taylor to discuss suggested topics and to receive her input. The topic selection will be relayed to Julie to complete the ad being published in the Roots to Roof edition of the News Register.
- e) Changes to 2017 Annual Meeting Resolution:** Sam Sweeney moved and Gordon Dromgoole seconded to change the date of the District’s 2017 Annual Meeting from October 25 to October 18. Resolution 80917 establishes October 18 and replaces Resolution 41217 (October 25). The motion passed unanimously.



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<b>VOTE RECORD: Approve Resolution to change the Annual Meeting from Oct 25 to Oct 18, 2017.</b>					
	<b>DIRECTOR</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Motion</b>	<b>Seconded</b>
<input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Accepted as Amended <input type="checkbox"/> Tabled	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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	Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**f) Harvest Festival – Yamhill Valley Heritage Center (August 19 & 20)** Mary will be staffing the district booth. Leo and Sam have volunteered to help.

**g) Polk SWCD Sign Offer:** Polk District is installing new signs at the county lines and offered to work with Yamhill District to install signs at shared county borders. The signs are \$350 each and there are three locations identified for possible installation. Leo Krick moved and Pat FitzGerald seconded to purchase up to three Yamhill District signs at \$350 each. The motion passed unanimously.

<b>VOTE RECORD: Approve purchasing up to three Yamhill SWCD signs at \$350 a sign.</b>					
	<b>DIRECTOR</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Motion</b>	<b>Seconded</b>
<input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Accepted as Amended <input type="checkbox"/> Tabled	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**9) LAND USE:**

**a) Land Conservation and Development Commission (LCDC) Report:** Sam reported on the LCDC hearing he and Barbara attended. LCDC was receptive to the testimonies presented regarding concerns with siting solar facilities on prime farmland. A committee will be appointed for further discussions.

**b) Land Use Table:** A discussion ensued on the replacement of the Dejong Road Bridge in Sheridan. Commissioner Primozich indicated plans to repair the bridge are moving forward. James Riedman commented on the flooding hazard on the Ballston side of the road. The Commissioner was not aware of the problem and will discuss it with the Public Works Department. Sam suggested the district submit a letter offering to work with the Public Works Department on a plan to address erosion around the project site. Larry will generate the letter.

**10) PROTECTED PROPERTIES:**

**a) Yamhela Oak Conservation Overlook (YOCO):** Mike announced Gordon Cook has been contracted to provide mowing services on this property. Noxious weed management work will begin in the fall.

**b) Mt. Richmond:** James Riedman is spraying and mowing in the RCPP area. Mike noted the culvert will need to be replaced in the near future.

**c) Muddy Valley Habitat Reserve:** Mike relayed that the cultural resource approval has been delayed, resulting in a schedule postponement for repairing the dam.



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- d) Chegwyn Farms:** The City of McMinnville is reviewing the site at the farm where waters is collecting; they are talking with Mike about options to clean out the area. Mike will check on their work and look at options to build up a berm to divert water from the property during heavy rains.
- e) Miller Woods Septic System:** Mike reported the septic system installation has been completed. The next step is to develop plans for the restrooms. The volunteers continue to accomplish great things. Volunteers from Jackson Family Wines painted the KT inside and out, stained the house and performed maintenance on a mile of the trail. Leo reiterated earlier recommendations for Jackson Family Wines as an award recipient.

**11) NOXIOUS WEED REPORT:** Mike circulated the draft minutes from the Annual Weed Meeting held July 12. Garlic Mustard was a big focus at the meeting. He announced he will be spraying knotweed in September.

**12) STAFF REPORTS:** No comments.

**13) BOARD MEMBER REPORTS:** Leo commented on the broad spectrum of information contained in the newsletter and expressed his appreciation for the work that goes into the production. Pat commented on the construction occurring at the schools as a result of recent Bond Measures. He also inquired how the district is preparing for the anticipated population increase relating to the eclipse. Larry reported Miller Woods will be closed during that time. The office will remain open.

**14) AGENCY REPORTS:**

- a) Greater Yamhill Watershed Council (GYWC):** Luke shared the administrative progress being made on grants and programs for the new biennium. He announced Oregon Department of Agriculture and Department of Environmental Quality are loaning them a piece of hi-tech flow monitoring equipment to use at pesticide monitoring locations.
- b) Natural Resources Conservation Service (NRCS):** Sergio reported EQIP contracts are 99% completed.

**15) PUBLIC COMMENT:** Commissioner Primozich commented on the Yamhill County Fair and the low attendance due to the hot weather. Friday night was the exception, which drew a record crowd.

**16) TEMPORARY RECESS AND ADJOURNMENT:** Barbara Boyer recessed the regular meeting at 9:15 am, and announced the board's plan to hold executive session to conduct the performance appraisal of the Executive Director, according to ORS 192.660 (8). Barbara Boyer reconvened the regular board meeting at 10:30 am. Dave Cruickshank moved and Pat Fitzgerald seconded a motion to approve a new annual employment agreement for the Executive Director, effective fiscal year 2017-2018. Motion passed unanimously. Meeting was adjourned at 10:35 am.